



November 17, 2008

M E M O R A N D U M

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Attorney Invoice

Attorney invoices totaling \$6,676.40 for the period September 2, 2008 through September 30, 2008 are recommended for approval.

Details are attached for information purposes.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:
Authorize payment of invoices as presented.

Johnson, Farrell & Mabile, LLC

115 N. Calhoun Street
Tallahassee, FL 32301
Tax ID # 11-3799979

October 3, 2008

Invoice# 1068 WRM

Billing through 09/30/2008

Our file# T00007 02276

Tallahassee Community College
Jerry Schilling
Assistant VP for Administrative Services
444 Appleyard Drive
Tallahassee, FL 32304-2895

Tallahassee Community College - General Business

PROFESSIONAL SERVICES

09/02/2008	WRM	4.30	hrs.	537.50
Review three e-mails from K. Nerona-Balog re: judicial question (.3); Three e-mails to K. Nerona-Balog re: judicial question (.3); Dictation and preparation of rough draft of Ghazvini Health Education Center property lease (2.7); Telephone conference with T. Stallworth re: Ghazvini property lease (.2); E-mail to R. Tolson re: Learning Commons Position descriptions (.1); Analysis re: judicial question on student applications (.7);				
09/03/2008	WRM	2.60	hrs.	325.00
Review e-mail from K. Nerona-Balog re: background information for admissions/enrollment (.1); Review e-mail from J. Chaires Lacey re: Learning Commons position descriptions (.1); Analysis re: Learning Commons position status - FLSA (1.9); Dictation and preparation of correspondence to R. Tolson re: Learning Commons position status - FLSA (.5);				
09/04/2008	WRM	2.20	hrs.	275.00
Telephone conference with R. Tolson re: employee issues and complaint (.3); Telephone conference with R. Tolson re: grant employee issue (.2); Two telephone conferences with T. Linley re: grant employee issue (.2); Revise first draft of Ghazvini Health Education Center lease (1.5);				
09/05/2008	WRM	2.10	hrs.	262.50
Review two e-mails from T. Smith re: public records request for faculty file (.2); E-mail to T. Smith and R. Tolson re: public records request for faculty file (.1); Review two e-mails from B. Hollimon re: principal trademark registration for TCC with attachment (.3); Two e-mails to T. Smith re: principal trademark registration for TCC (.2); Dictation and preparation of correspondence to T. Stallworth re: draft of Ghazvini				

Health Education Center lease (.4); Review two e-mails from T. Smith re: principal trademark registration for TCC (.2); Two e-mails to B. Hollimon re: principal trademark registration for TCC (.2); Two telephone conferences with T. Linley re: loan of V. Fla. Foundation employee to V. Fla. Commission (.3); Two telephone conferences with R. Tolson re: loan of V. Fla. Foundation employee (.2);

09/05/2008	WRM	0.20	hrs.	25.00
Telephone conference with R. Tolson re: public records request to Department of Financial Services (.1); E-mail to R. Tolson re: public records request (.1);				
09/08/2008	WRM	0.30	hrs.	37.50
Review e-mail from R. Tolson re: public records request for employee file (.1); Review e-mail from R. Tolson re: contract employee evaluation (.1); Review e-mail from J. Chapin re: fee waiver status (.1);				
09/09/2008	WRM	2.40	hrs.	300.00
Review and analysis of Florida statute 1009.25, 26 re: fee waiver and exception (.4); Telephone conference with J. Chapin re: fee waiver and exception (.1); E-mail to B. Holliman re: EWD copyright questions (.1); Receipt and review e-mail from T. Smith re: DSO and related items (.1); E-mail to T. Smith re: DSO's and related items (.1); Receipt and review e-mail from B. Hollimon re: Trademark question (.1); E-mail to J. Chapin re: EWD Trademark question (.1); Receipt and review of two e-mails from B. Lesko re: Intelcom Contracts (.2); Telephone conference with R. Tolson re: contract employees evaluation (.1); Analysis re: Intelcom agreement and supplemental agreement (.5); Analysis re: contract employee evaluation, performance plan and related documents (.5); E-mail to R. Tolson re: contract employees evaluation (.1);				
09/09/2008	WRM	0.10	hrs.	12.50
E-mail to B. Sloan and B. Lesko re: Intelcom agreement;				
09/11/2008	WRM	2.40	hrs.	300.00
Telephone conference with J. Schilling re: SHS Agreement (.1); Receipt and review two e-mails from T. Smith re: DSO's and related items (.2); Two e-mails to T. Smith re: DSO's and related items (.2); Receipt and review e-mail from B. Sloan re: Intelcom agreements (.1); Receipt and review e-mail from T. Smith re: Trainer Agreement (.1); Receipt and review e-mail from P. Locascio re: COBA meeting (.1); Review and analysis of Trainers Agreement (.3); Review board agenda for 09/15/08 (.5); Receipt and review two e-mails from J. Chapin re: Tech @ Nite trademark registration (.2); Two e-mails to J. Chapin re: Tech @ Nite Trademark registration (.2); Dictation and preparation of correspondence to V. Cutcliffe re: public records request (.2); E-mail to T. Smith re: Trainer Agreement (.1); E-mail to B. Holliman re: Tech @ Nite trademark registration (.1);				
09/11/2008	WRM	0.70	hrs.	87.50

				review of e-mail from S. Prouty re: surplus property (.1);	
09/17/2008	WRM	3.60	hrs.	Telephone conference with R. Tolson re: contract employee resignation and termination contract (.2); Receipt and review of e-mail from R. Tolson re: DROP estimates (.1); Two telephone conferences with R. Tolson re: DROP estimates (.3); Review and analysis of recent ruling, firearms at workplace statute (.2); Review and analysis of proposed A.D.A. legislation (.2); Receipt and review of e-mail from J. Alexander re: tuition and fees exemption (.1); E-mail to J. Alexander re: tuition and fees exception (.1); E-mail to J. Chapin re: tuition and fees exemption (.1); Receipt and review of e-mail from T. Smith with attachments and internet link re: public record request (.2); Two telephone conferences with T. Smith re: public records request (.2); E-mail to T. Smith re: public records request (.2); Analysis of DROP estimate information and availability for review (1.7);	450.00
09/17/2008	WRM	0.70	hrs.	E-mail to R. Tolson re: DROP estimates (.2); Analysis re: public records request and identification of public records (.5);	87.50
09/18/2008	WRM	4.90	hrs.	Receipt and review of e-mail from J. Chapin re: tuition and fee exemption (.1); Analysis re: current public records requests, personal information (1.1); Analysis re: direct support organization, application to management issues (1.7); Conference with B. Campman, J. Schilling and T. Smith re: public records request and direct support organizations (2.0);	612.50
09/19/2008	WRM	1.10	hrs.	Review e-mail from B. Sloan re: Student Field Experience agreement (.1); Review and analysis of TCC/LCSB Student Field Expression (.8); E-mail to B. Sloan re: Student Field Experience agreement (.1); Telephone conference with J. Miller re: direct support organizations (.1);	137.50
09/22/2008	WRM	1.40	hrs.	Review e-mail from B. Sloan re: LCSB Student Field Experience agreement (.1); Three telephone conferences with R. Tolson re: contract employee and DRDP (.4); Review trademark attorney's invoice (.1); Dictation and preparation of correspondence to J. Schilling re: trademark attorney's invoice (.1); Telephone conference with J. Miller re: direct support organizations (.2); E-mail to T. Smith re: direct support organizations (.1); Review two e-mails from T. Linley re: employee transfer (.2); E-mail to T. Linley re: employee transfer (.1); Review e-mail from T. Smith re: direct support organizations (.1);	175.00
09/23/2008	WRM	0.80	hrs.	Receipt and review of two e-mails from B. Lesko re: Tallahassee Community College grading system (.2); E-mail to B. Lesko re: Tallahassee Community College grading system (.1); Telephone conference with B. Holliman re: Tallahassee Community College grading	100.00

