



April 9, 2008

M E M O R A N D U M

TO: District Board of Trustees
FROM: William D. Law, Jr., President
RE: Attorney Invoices

Attorney invoices totaling \$3,189.50 are recommended for approval as detailed on the following pages.

Attorney fee totals for: FY07-08
\$40,785.50

Staff Resource: Teresa Smith.

RECOMMENDED ACTION: Authorize payment of invoices as presented.

Johnson, Farrell & Mabile, LLC

115 N. Calhoun Street
Tallahassee, FL 32301
Tax ID # 11-3799979

March 7, 2008

Invoice# 709 WRM

Billing through 02/29/2008

Our file# T00007 02276

Tallahassee Community College
Jerry Schilling
Assistant VP for Administrative Services
444 Appleyard Drive
Tallahassee, FL 32304-2895

Tallahassee Community College - General Business

PROFESSIONAL SERVICES

02/01/2008	WRM	0.50	hrs.	62.50
Telephone conference with R. Tolson re: employee action (.2); Telephone conference with M. Turnbull re: Tallahassee Community College Housing and Student Housing Solutions agreement (.2); E-mail to M. Turnbull re: Tallahassee Community College Housing and Student Housing Solutions agreement (.1);				
02/04/2008	WRM	0.70	hrs.	87.50
Receipt and review of e-mail from M. Turnbull re: Tallahassee Community College Housing marketing agreement (.1); Telephone conference with M. Turnbull re: Tallahassee Community College Housing marketing agreement (.2); E-mail to S. Jefferson re: Tallahassee Community College Housing marketing agreement (.1); Telephone conference with R. Tolson re: employee issues (.2); Telephone conference with S. Jefferson re: Tallahassee Community College Housing marketing agreement (.1);				
02/05/2008	WRM	3.20	hrs.	400.00
Telephone conference with S. Jefferson re: Tallahassee Community College Student Housing Solutions agreement (.2); Two e-mails to M. Turnbull re: Tallahassee Community College Student Housing Solutions agreement (.2); Telephone conference with J. Schilling re: Tallahassee Community College Student Housing Solutions agreement (.2); E-mail to J. Schilling re: Tallahassee Community College Student Housing Solutions agreement (.1); E-mail from M. Turnbull re: Tallahassee Community College Student Housing Solutions agreement (.1); Receipt and review of documents from R. Tolson re: employee incident (1.7); Analysis of possible responses to employee incident (.3); Two telephone conferences with R. Tolson re: employee incident (.3); Telephone conference with P. Warmack re: Tallahassee Community College board minutes from 01/22/08 (.1);				
02/07/2008	WRM	1.60	hrs.	200.00
Receipt and review of e-mail from M. Turnbull re: Tallahassee Community College and Student Housing Solutions agreement (.1);				

T00007	Tallahassee Community College	Invoice#	709	Page	2
	Receipt and review of five e-mails from S. Jefferson re: Tallahassee Community College and Student Housing Solutions agreement (.2); Receipt and review of document/drafts of Tallahassee Community College and Student Housing Solutions agreement (.4); Revise Tallahassee Community College and Student Housing Solutions agreement (.5); Dictation and preparation of correspondence to M. Turnbull re: revised Tallahassee Community College and Student Housing Solutions agreement (.2); E-mail to J. Schilling re: revised Tallahassee Community College and Student Housing Solutions agreement (.1); Receipt and review of e-mail from J. Schilling re: revised Tallahassee Community College and Student Housing Solutions agreement (.1);				
02/08/2008	WRM	0.30	hrs.	37.50	
	Review two e-mails from M. Turnbull re: TCC/SHS agreement (.2); E-mail to S. Jefferson and others re: TCC/SHS agreement (.1);				
02/11/2008	WRM	0.70	hrs.	87.50	
	Receipt and review of two e-mails from S. Jefferson re: TCC/SHS agreement (.2); E-mail to S. Jefferson re: TCC/SHS agreement (.1); Telephone conference with K. Nerona-Balog re: student directory and student addresses (.2); Telephone conference with J. Schilling re: TCC/SHS agreement and food vendor (.2);				
02/12/2008	WRM	3.00	hrs.	375.00	
	Review e-mail from R. Frazier re: Workforce Florida contract (.1); Review and analysis of vendor contract - TFC (.4); Receipt and review of correspondence (and attachments) from R. Tolson re: employee discipline (.4); Telephone conference with R. Tolson re: employee discipline, employee problems and employee performance improvement plan (.4); Receipt and review of two correspondences (with attachments) from R. Tolson re: employee problems (.5); Telephone conference with R. Tolson re: employee problems (.2); Receipt and review of correspondence (with attachments) from R. Tolson re: employee performance plan (.3); Telephone conference with R. Tolson re: employee performance plan (.2); Review and analysis of new Workforce Florida Quick Response training agreement (.5);				
02/13/2008	WRM	2.30	hrs.	287.50	
	Three telephone conferences with R. Tolson re: employee issues (.6); Telephone conference with J. Schilling re: TFC (Food Vender) lease (.1); Analysis re: employee behaviors, statements and claims per discussion with R. Tolson (.6); Dictation and preparation of correspondence to R. Frazier re: WFI agreement (.3); Receipt and review of correspondence from R. Tolson with attachment re: employee action (.1); Two telephone conferences with L. Cliett re: Ghazvini Center property (.3); Telephone conference with R. Fahs re: Ghazvini Center property (.3);				
02/14/2008	WRM	1.40	hrs.	175.00	
	Telephone conference with L. Cliett re: Ghazvini Health Center (.2); Three telephone conferences with R. Tolson re: employee actions (.4); Receipt and review of Board of Trustees agenda for Feb. 18, 2008 (.4); Receipt and review of e-mail from V. Bahl re: Workforce Florida Agreement (.1); Receipt and review of correspondence from R. Tolson				

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	(with attachments) re: employee actions (.2); Review and sign employee action recommendations (.1);		
02/15/2008	WRM	0.20 hrs.	25.00
	Receipt and review of e-mail from L. Cliett re: lease length - Ghazvini Center (.1); Receipt and review of e-mail from B. Guidice re: lease length - Ghazvini Center (.1);		
02/18/2008	WRM	4.00 hrs.	500.00
	Telephone conference with B. Law re: vendor lease (.2); Two telephone conferences with J. Schilling re: Department of Transportation/Tallahassee Community College contract, advertising vendor (.4); Dictation and preparation of correspondence to R. Taylor re: vendor lease (.3); Telephone conference with V. Bahl re: Department of Transportation/Tallahassee Community College contract, advertising vendor (.1); Analysis re: current contract renewal/RFP Department of Transportation/Tallahassee Community College contract advertising (.8); Two telephone conferences with R. Tolson re: employee action (.2); Attend Tallahassee Community College board meeting (2.0);		
02/19/2008	WRM	0.10 hrs.	12.50
	Telephone conference with R. Tolson re: staff inquiry;		
02/20/2008	WRM	3.80 hrs.	475.00
	Telephone conference with R. Tolson re: utilization of retired employees, phased retirement (.4); Telephone conference with B. Lesko re: utilization of retired employees (.1); Telephone conference with B. Sloan re: utilization of retired employees (.1); Receipt and review of e-mail from B. Sloan re: phased retirement changes (.1); Review and analysis of issues re: reemployment of community college or other employees retired under Florida Retirement System (3.1);		
02/21/2008	JS	0.80 hrs.	32.00
	Review and analysis of retired instructor employment - Florida Administration Code;		
02/22/2008	WRM	1.10 hrs.	137.50
	Review and analysis of Florida Administration Code 19-11.009 re: employment after retirement (.1); Dictation and preparation of correspondence to B. Sloan re: employment of retired instructors (1.0);		
02/25/2008	WRM	0.70 hrs.	87.50
	Review, revise report to B. Sloan re: employment of retired instructors (.1); Three telephone conferences with R. Tolson re: employee performance issues (.4); Review and analysis of portions of chapter 112 re: employee performance issue (.2);		
02/26/2008	WRM	0.80 hrs.	100.00
	E-mail to R. Tolson re: hours worked by adjunct instructors (.1); Telephone conference with R. Tolson re: hours worked by adjunct instructors, employee actions and employee grievance (.3); Receipt and review of correspondence from R. Tolson re: employee grievance with attachments (.2); Telephone conference with R. Tolson re: employee grievance (.2);		
02/27/2008	WRM	0.70 hrs.	87.50

Total Fees

\$3,169.50

EXPENSES

02/18/2008 E107 L. B. Schoenfeld; Delivery services/messengers - 20.00
Delivery to Rex Taylor, Taylor Family Concessions,
TCC

Total Expenses

\$20.00

Billing Summary - Summary by Timekeeper

Mabile, William R.	25.10 hrs	125.00 /hr	\$3,137.50
Spier, Jeremy	0.80 hrs	40.00 /hr	\$32.00
TOTAL	25.90 hrs		\$3,169.50

Total fees for this matter	\$3,169.50
Total disbursements for this matter	\$20.00
Total balance now due	\$3,189.50

Fees Billed to Date	40,785.50
Expenses Billed to Date	523.95
Fees Received to Date	35741.00
Expenses Received to Date	494.65