



October 17, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2022-2023 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

| Name | Position | Department | Effective Date |
|-----------------------|----------|------------|----------------|
| <i>None to Report</i> | | | |

Original Appointments - Classified Staff

| Name | Position | Department | Effective Date |
|-------------------|---------------------------------------|-------------------------------------|--------------------|
| Angela Rabon | Staff Assistant | Testing Services | September 1, 2022 |
| Aaron Jones | Commercial Vehicle Driving Instructor | Workforce Development | September 1, 2022 |
| Aimee Klaschus | Assessment Analyst | Institutional Research and Planning | September 1, 2022 |
| Robert Williamson | Landscape Services Supervisor | Facilities | September 6, 2022 |
| Emani Sewell | Video/Multimedia Producer | Communications and Marketing | September 6, 2022 |
| Adene Hendricks | Staff Assistant | Math and Science | September 6, 2022 |
| Brandy Harris | Campus Police Officer | TCC Campus Police | September 7, 2022 |
| Paul Williams | Commercial Vehicle Driving Instructor | Workforce Development | September 12, 2022 |
| Jason Nakai | Video/Multimedia Producer | Communications and Marketing | September 12, 2022 |
| Leah Haas | Executive Assistant | Administrative Services | September 12, 2022 |
| Kayla Dover | Student Services Case Manager | Counseling Center/Student Services | September 19, 2022 |

Original Appointments - Faculty

| Name | Position | Department | Effective Date |
|-----------------------|----------|------------|----------------|
| <i>None to Report</i> | | | |

Original Appointments - Contracts & Grants

| Name | Position | Department | Effective Date |
|------------------|----------------------------------|----------------------------------|-------------------|
| Candice Mills | Career Development Specialist | Compass 100 DOC - Gulf C.I. | September 1, 2022 |
| Lauren Kappler | Regional Civics Literacy Captain | FDOE - Civics Literacy Program | September 1, 2022 |
| Kenneth Chestnut | Regional Civics Literacy Captain | FDOE - Civics Literacy Program | September 1, 2022 |
| Robin Siegers | Regional Civics Coach | FDOE Civics Literacy Program | September 1, 2022 |
| Jasmine Chapman | Regional Civics Coach | FDOE Civics Literacy Program | September 2, 2022 |
| Tammy Bender | Special Education Assistant | Compass 100 DOC - Lancaster C.I. | September 6, 2022 |

Re-Appointments (All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|-----------------------|----------|------------|----------------|----------------|
| <i>None to Report</i> | | | | |

Drop Retiree Participants (All Employees)

| Name | Position | Department | Enrollment Date | End Period |
|-----------------------|----------|------------|-----------------|------------|
| <i>None to Report</i> | | | | |

Separations (All Employees)

| Name | Position | Department | Effective Date | Separation Type |
|----------------|-------------------------------|-------------------------------|-----------------|-----------------|
| Roberta Bryant | Career Development Specialist | Compass 100 DOC - DeSoto C.I. | August 30, 2022 | Resigned |
| Ashley Lagos | Career Development Specialist | Compass 100 DOC - DeSoto C.I. | August 31, 2022 | Resigned |

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|------------------|---|----------------------------------|--------------------|-----------|
| Michael McCleod | Head Coach, Baseball | Athletics | August 31, 2022 | Retired |
| Matthew Carroll | Admissions Navigator | Admissions and Records | August 31, 2022 | Resigned |
| Veronica Sitaras | Program Specialist | DOE, Sponsored Programs | August 31, 2022 | Resigned |
| Tomas Berger | Physical Science Faculty | Science and Math | August 31, 2022 | Retired |
| Ashley Allen | Call Center Representative | Student Services | September 2, 2022 | Dismissed |
| Erika Austin | Human Resource Manager | Human Resources | September 6, 2022 | Resigned |
| Julius Williams | Career Development Specialist | Compass 100 DOC - Jefferson C.I. | September 15, 2022 | Resigned |
| Amy Gaughf | Career and Academic Advisor | Student Services | September 20, 2022 | Resigned |
| Russell Upchurch | Career Development Specialist Coordinator | Compass 100 - DOC | September 22, 2022 | Resigned |
| Chris Lau | Information Specialist | Admissions and Records | September 23, 2022 | Resigned |
| Dwight Williams | Career and Technical Education Advisor | Workforce Development | September 23, 2022 | Resigned |
| Losias Israel | Student Support Specialist | Admissions and Records | September 23, 2022 | Resigned |
| Jason Nakai | Video/Multimedia Producer | Communications and Marketing | September 26, 2022 | Dismissed |

Outside Employment Requests (All Employees)

| Name | Position | Department | Employer | Position |
|----------------------|--|--|--|----------------------------------|
| Rachel Austin-Hickey | Biological Science Faculty | Science and Math | Springhill Suites | Front Desk Associate |
| Nadine Gordon | Biological Science Faculty | Science and Math | Southern New Hampshire University | Adjunct Instructor |
| Wilbert Butler | Biological Science Faculty | Science and Math | STEM Gym LLC | Owner |
| Jennifer Zimmerman | Nutrition Faculty | Science and Math | Self-Employed | Owner |
| Leslie Wooten | Biological Science Faculty | Science and Math | Florida State University | Adjunct Instructor |
| Michal Paul | Math Faculty | Science and Math | Florida State University | Adjunct Instructor |
| Majorie Huettel | Earth Science Faculty | Science and Math | Environchron | Consultant |
| Carol Lynne Andresen | Radiologic Technology Faculty | Healthcare Professions | Radiology Associates | MRI Technologist |
| Rodges Collins | Public Safety Officer | TCC Campus Police | Sentry Event Service, Inc. | Security |
| Emmie Odham | Nursing Clinical Faculty | Healthcare Professions | Tallahassee Memorial Hospital | Registered Nurse |
| Jules Bailey | Librarian Faculty | Library Services | LeRoy Collins Leon County Public Library | OPS Information Professional |
| Kimberly Moore | Vice President, Workforce Development | Workforce Development | Yavapai College | Consultant |
| Sara Marchessault | Education and College Success Faculty | Behavioral, Social Science and Education | Florida Lifest, Inc. | Director, Word of South Festival |
| Joey Walter | Dean, Business Industry and Technology | Business, Industry and Technology | Wenatchee Valley College | Adjunct Instructor |

Seeking to Hold Political Office Requests (All Employees)

| Name | Position | Department | Office | Position |
|-----------------------|----------|------------|--------|----------|
| None to Report | | | | |

Reclassifications (All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|---------------------|----------------------------------|-------------------------------------|--------------------|--|
| Alessandro Pirredda | HVAC Specialist | Workforce Development/AMTC | September 19, 2022 | Staff Assistant |
| Curtis Miller | Information Specialist | Admissions and Records | September 1, 2022 | Assistant to the Dean of Enrollment Services |
| Jackie Willis | Contracts and Grants Coordinator | Contracts and Grants | September 12, 2022 | Office Manager |
| Jeffrey Thornton | Research and Business Analyst | Institutional Research and Planning | September 1, 2002 | Information Specialist |
| Joy McGriff | Human Resources Specialist | Human Resources | September 6, 2022 | Library Technical Assistant I |
| Kris Reeves | Technology Consulting Manager | Information Technology | September 1, 2022 | Technology Consultant |

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|-----------------|-------------------------------------|------------------------|--------------------|-----------------------------------|
| Loren Williams | Simulation Lab Technician | Healthcare Professions | September 1, 2022 | OPS |
| Randy Curby | Systems Support Manager | Information Technology | September 6, 2022 | Systems Support Specialist |
| Shawn Lavin | Student Support Specialist | Admissions and Records | September 9, 2022 | Call Center Representative |
| Steven Berger | Campus Police Officer | TCC Campus Police | September 12, 2022 | Public Safety Officer |
| Timothy Roberts | Veterans Success Center Coordinator | Advising | September 12, 2022 | Testing and Retention Coordinator |
| Troy Mahler | College Registrar | Student Affairs | August 22, 2022 | Director, Admissions and Records |