



January 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Policy Manual Changes

Item Description

This item requests Board approval of Policy Manual changes in chapters 1.0 – Policy Development Process, 2.0 – Organizational Structure, 3.0 – General Administration, 4.0 - All Personnel, 6.0 – Classified Staff, Managerial Professional and Contract-Grant Employees, 9.0 – Business Services, 10.0 – Students, 11.0 – Facilities and 12.0 – Safety and Security.

Overview and Background

In the summer of 2020, the College embarked on a process to update and revise all TCC policies. The purpose of this project was to update policies to ensure they meet all legal requirements, implement known best practices, clearly communicate expectations and requirements, and that they reflect the unique needs of TCC. On November 15, 2021, in a workshop, the Board was presented the first of three sets of policy revisions for their review. This section of policies includes the following chapters: Governance, Property and Operations. These policies are now being presented to the board for approval.

These changes are outlined in the link provided below.

<https://www.tcc.fl.edu/about/college/district-board-of-trustees/college-policies/policy-revisions/>

Funding/ Financial Implications

N/A.

Past Actions by the Board

This is the first of three sections of policy revisions being brought to the Board for a vote. These policy revisions were first presented to the board in a workshop in November, 2021.

Recommended Action

Approve revision of College policies as presented.

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