



April 18, 2022

Memorandum from President Murdaugh

The District Board of Trustees of
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

The following meeting Agenda and items requiring approval by the District Board of Trustees is provided for your use at the Monday, April 18, 2022 Board Meeting.

The meeting will be held Wakulla Environmental Institute, 170 Preservation Way, Crawfordville FL.32327.

Should you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink that reads 'Jim Murdaugh'.

Jim Murdaugh, Ph.D.
President

Agenda
District Board of Trustees
Tallahassee Community College
Wakulla Environmental Institute,
170 Preservation Way, Crawfordville FL
Monday, April 18, 2022
Business Meeting & Workshop – 2:30 PM

CALL TO ORDER

- i. Moment of Silence
- ii. Pledge of Allegiance

COMMENTS

- i. Board Chair
- ii. Board Members
- iii. President

APPROVAL OF MINUTES

- 1. Request Board approved minutes as presented.

INFORMATION AND NEWS ITEMS

UNFINISHED BUSINESS

PRESENTATIONS

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

- 2. Human Resource Report
Approve the report as presented.
- 3. Attorney Invoice – Bryant Miller Olive (February 2022)
Authorize payment of invoices as presented.
- 4. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

TCC Foundation

5. TCC Foundation Update
None required. Report provided for information only.

Academic Affairs

6. Academic Curriculum Changes
That the Board approve the recommendation for the program revisions, new courses, course revision, and course deletions, as attached.

Administrative Services

7. Fund Analysis - March
For information only, no Board action required.
8. Construction Status Report
Presented as an information item only.
9. Spot Survey 2.5
Approve the attached Educational Plant Spot Survey 2.5.
10. Disposal of Real Properties
Approve the disposal of real properties identified as buildings 44, 45 and 47 on TCC's Main Campus Site 1, located at 444 Appleyard Drive, Tallahassee, FL 32304.
11. Architect Invoices
Authorize payment of architectural invoices as presented.

PUBLIC COMMENT

WORKSHOP

PRESIDENT'S REPORT

NEXT MEETING DATE

May 16, 2022

Location: **Main Campus, Hinson Administration Building**

ADJOURNMENT

Minutes
District Board of Trustees
Florida Public Safety Institute
75 College Drive
Havana, FL 32333
Monday, March 21, 2022
Business Meeting & Workshop – 2:30 PM

The March 2022 District Board of Trustees meeting was called to order by Chair Lamb at approximately 2:30 p.m.

Members Present: Chair Lamb, Trustees Kilpatrick, Messersmith, Moore, and Ward

Absent: Chair Grant, Jim Murdaugh **Via phone/Zoom:** None

Others Present: Candice Grause, Shelby Bishop, Celia Cassels, Rob Hall, Trevoris McDaniel, Al Moran, Bobby Jones, Kim Moore, Pam Johnson, Bob Ballard, Craig Knox, Suzi Baugh, Calandra Stringer, Angela Long, Amanda Clements, Anthony Jones, Kalynda Holton, Fabiola Garcia, Joey Walter, Gregory Williams, Elizabeth Aviles, Frank Mix, Amy Bradbury, Bill Spiers

COMMENTS

i. Board Chair – Board Chair Lamb asked everyone to stand for moment of silence followed by the pledge. Chair Lamb congratulated Trustee Ward for Winning the state championship with Florida High Basketball team and for being voted All - Big Bend Coach of the year.

ii. Board Members – Trustee Moore talked about Presidents Leadership Institute (PLI). Messersmith spoke highly of PLI. Trustee Stevens made mention of the TCC forensic team, they also won state championship in March making this their fifth win.

iii. VP Wills introduced Shelby Bishop as President Murdaugh’s new Executive Assistant and thanked Celia Cassels for her hard work. VP Wills also thanked Karen for participating in PLI. VP Wills announced that TCC Gadsden Center and the Florida Public Safety Institute (FPSI), were on the agenda. Trustee Moore inquired if TCC had any Ukraine students – VP Wills stated not at this time.

APPROVAL OF MINUTES

1. February 21, 2022 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Moore

SECOND: Trustee Stevens

Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Moore gave a presentation on Gadsden County GED Program which has now doubled in size. Presented annual highlights on the program.

Steve Outlaw presented annual highlights on renovations and programs at FPSI and future growth. Trustee Messersmith asked about buying adjacent property for the emergency operation. Mr. Outlaw said there is 187 acres for sale at \$1.5 M that could allow access to U.S. Highway 90 and I-10.

VP Wills gave an overview on new funding for FY - 2021-2022. TCC gained funding for the 2+2 Student Success, Work FL Student Success & PIPELINE for nursing, TCC also received PECO funds for Deferred Building Maintenance & the Central Utility Plant. VP Wills briefed the Trustees on new legislation that passed during legislation session.

VP Moran showed print media on Dale Mabry Field, covered the STEM (Science, Technology, Engineering, and Math) charter school that TCC is launching in August, and also talked about Media coverage of the Cleaver and Cork Foundation fund-raising event.

UNFINISHED BUSINESS

None.

PRESENTATIONS

None.

NEW BUSINESS

2. Attorney Invoice – Bryant Miller Olive (January 2022)
Authorize payment of invoices as presented.
MOTION: Trustee Kilpatrick **SECOND:** Trustee Ward
Motion passed unanimously.
3. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
MOTION: Trustee Kilpatrick **SECOND:** Trustee Ward
Motion passed unanimously.
4. Human Resource Report
Approve the report as presented.
MOTION: Trustee Kilpatrick **SECOND:** Trustee Ward
Motion passed unanimously.

TCC Foundation

5. TCC Foundation Update
None required. Report provided for information only.
VP Mitchell presented a financial update. Trustee Messersmith congratulates Mitchell on results. Talked about upcoming events. Thanks Moore Agency for their help.

Academic Affairs

6. 2021-2022 Dual Enrollment Articulation Agreement with Liberty County School Board
The Board approves the articulation agreement.
MOTION: Trustee Moore **SECOND:** Trustee Stevens
Motion passed unanimously.

Administrative Services

7. Architect Invoices
Authorize payment of architectural invoices as presented.
MOTION: Trustee Kilpatrick **SECOND:** Trustee Ward
Motion passed unanimously.
8. Certificate of Final Inspection - TCC Welding Technologies Laboratory Project
Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to contractor, Cook Brothers Inc., for the TCC Welding Technologies Laboratory Project.
MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously.
9. Construction Status Report
Presented as an information item only.
10. Fund Analysis - February
For information only, no Board action required.

- 11. Guaranteed Maximum Price – TCC Ghazvini Center for Healthcare Education Nursing Simulation Lab Renovations Project
Approve the Guaranteed Maximum Price Contract from Allstate Construction, Inc., for the TCC Ghazvini Center for Healthcare Education Nursing Simulation Lab Renovations Project.
MOTION: Trustee Stevens **SECOND:** Trustee Moore
Motion passed unanimously.
- 12. Oyster Dome License Agreement
Approve the Exclusive License Agreement between TCC and Restord Tech, LLC.
MOTION: Trustee Messersmith **SECOND:** Trustee Kilpatrick
Motion passed unanimously.
- 13. Revenue Sharing Agreement
Approve the Revenue Sharing Agreement between TCC and Restord Tech, LLC.
MOTION: Trustee Moore **SECOND:** Trustee Stevens
Motion passed unanimously.
- 14. Policy Manual Changes
Approve revision of College policies as presented.
MOTION: Trustee Moore **SECOND:** Trustee Ward
Motion passed unanimously.

PUBLIC COMMENT

None.

WORKSHOP

Dr. Long & VP Wang presented a Strategic Plan Update with annual highlights for 2019-2023, Key Performance Indicators (KPI's) on managing institutional success, and assessing performance.

Provost Stringer thanked VP Wang and team for having the data real time and for forming a partnership with the TCC Foundation.

Trustee Messersmith asked about the monthly newsletter publication. VP Mitchell said it goes out to (33,000) alumni and they are currently working on a magazine for media and print.

PRESIDENT’S REPORT

None.

NEXT MEETING DATE

April 18, 2022

Location: **Wakulla Environmental Institute**

ADJOURNMENT

Chair Lamb meeting adjourned at 4:10 pm

Minutes approved at the regular meeting of the District Board of Trustees on March 21, 2022.

W. Eric Grant
Chair

Jim Murdaugh, PH.D.
President



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2021-2022 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Jarred Stewart	Graphic Designer	Marketing	March 7, 2022
Shelby Bishop	Executive Assistant to the President	President's Office	March 7, 2022

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Kayla Ealum	Career Development Specialist	Compass 100 DOC - Walton C.I.	March 1, 2022
Robert Selby	Career Development Specialist	Compass 100 DOC- Hamilton C.I.	March 9, 2022
Melissa McConnell-Elser	Career Development Specialist	Compass 100 DOC - Franklin CI	March 18, 2022
Michael Bradbury	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Karines Musgrove	Professional Development Coordinator	DJJ - Learning Consultant Manager	March 21, 2022
Kelli McNair-Lee	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Tyler Eastridge	Regional Civics Literacy Captain	FDOE - Civics Literacy Program	March 21, 2022
Cindy Pouca- Marcelin	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Vera Gore	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Reginald McKelvin	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Jasmine Peralta	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
David Aldred	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Jaclyn Holimon	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Richardo Delfosse	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Augustine Kaiwa	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Tiffany Hoben	Regional Civics Literacy Captain	FDOE - Civics Literacy Program	March 21, 2022
Byron Lee	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Jesika Butler	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Jennifer Halter	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Rosita Salazar	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Traci Van Zyl	Regional Civics Coach	Civics Literacy Program - Regions 1 & 3	March 21, 2022
Jessica Hasle	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022
Travis McKellar	Regional Civics Coach	Civics Literacy Program - Regions 2 & 4	March 21, 2022

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
Bryon Overton	Maintenance Computer Operations Specialist	Facilities	February 1, 2022	March 31, 2026
Maureen O'Neil	Early Childhood Education Faculty	Early Childhood and Development	March 1, 2022	February 28, 2027
John Sutton	Facilities Maintenance Superintendent	Facilities	March 1, 2022	February 28, 2027
Cherie Hodge	Nursing Faculty	HCP/Nursing	April 1, 2022	March 31, 2027

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Kayla O'Neal	Student Services Case Manager	Student Support Services	February 28, 2022	Resigned
Patricia Donnelly	Special Education Assistant	DOC - Charlotte CI	March 2, 2022	Resigned
Atari Timmons-Ross	Admissions Navigator	Student Recruiting and Admissions	March 4, 2022	Resigned
Deanna Perry	Student Support Specialist	Student Records	March 8, 2022	Resigned
Ryan Preatto	Director, Student Services	Student Services	March 11, 2022	Resigned
Chasity Ingram	Program Specialist II	DOE - Charter Schools	March 16, 2022	Resigned
Steven Lewis	Career Development Specialist	Compass 100 DOC - Reception and Medical Center	March 18, 2022	Resigned
Lauren Williams	Business Analyst	Workday Operations	March 21, 2022	Resigned
Roosevelt Rogers	Career and Technical Education & GED Prep Specialist	DOC - Vocational Training	March 21, 2022	Resigned
Vicki Burkett	Career Development Specialist	Compass 100 DOC - Polk C.I.	March 24, 2022	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
John Cummings	Police Sergeant	Campus Police	Leon County Schools	School Guardian (Law Enforcement)
Bryan Bowers	Campus Police Officer	Campus Police	Leon County Schools	School Guardian (Law Enforcement)
Philip Register	Campus Police Officer	Campus Police	Leon County Schools	School Guardian (Law Enforcement)

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Reclassifications (All Employees)

Name	Position	Department	Effective Date	Prior Position
Felicia Fowler	Learning Consultant Manager	DJJ - Contracts, Finance and Travel	March 1, 2022	Learning Consultant



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive (February 2022)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$225.00 for February 2022.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: March 8, 2022
 Invoice No. 77569
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

			Hours
02/01/2022	DMH	Review collective bargaining agreement	0.40
02/01/2022	DMH	Review and reply to email about ratification	0.10
02/23/2022	DMH	Review and respond to email	0.10
02/24/2022	DMH	Review and reply to emails	0.10
02/28/2022	DMH	Review email from UFF	0.10
02/28/2022	DMH	Draft email to client	0.10
Current Services			0.90
			\$225.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.90	\$250.00	\$225.00

Total Current Work	\$225.00
Previous Balance Due	\$175.00
Balance Due	\$400.00

Tallahassee Community College

Invoice Date: March 08, 2022
Invoice No. 77569
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Sponsored Programs – Provider

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval.

I. Receipt, Amendment, Extension of Resources

US Department of Education Higher Education Emergency Relief Fund - Institutional Support Amendment 6 & 7

These amendments extend the award period to 5/19/2023. The award amount remains the same.

Florida Department of Education - ESSER II AND GEER II - Workforce Development Augment Positions - TCC and Amendment 1

This award provides the human resource management service to hire the professional contract and grant management personnel to implement the Workforce Education initiatives. The amendment reallocates funds for an increase in salary for the OPS position and to include travel, supplies, and computers. The award amount is \$733,425 with an indirect cost rate of 5%. The funding period is from 3/4/22 through 9/30/23.

II. Commitments, Expenditures, Contracts for Service

None at this time.

Past Actions by the Board

US Department of Education Higher Education Emergency Relief Fund - Institutional Support Amendments 2 -5 were approved at the June 2021 Board of Trustees meeting.

Funding/ Financial Implications

The above projects are established in Fund 2, Restricted Accounts. The total indirect anticipated from the new awards is \$34,925.

Recommended Action

Authorize funding for the awards and contracts as presented.



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement, Executive Director of the TCC
Foundation

SUBJECT: TCC Foundation Update

Item Description

The following is an update of the events planned and initiatives & activities undertaken by the TCC Foundation.

Overview and Background

Attached is a report of funds raised by the TCC Foundation to date for the current fiscal year. The report includes a summary of total funds received, giving summary by designated area, number of donors and number of gifts.

The Foundation would also like to extend an invitation to DBOT members to the following events:

- April 21: Week of Thanks Celebration Event, FPAC, 5:30 – 7:00 p.m.
- April 25: TCC Visit with a VP, ZOOM, 12:00 – 12:30 p.m.
- April 28: TCC Retiree Luncheon, Student Union Ballroom, 11:45 a.m. – 1:00 p.m.
- May 13: Eagle Legacy Society Luncheon, Governors Club, 12:00 – 1:15 p.m.
- May 18 – 20: Heroes in Public Safety Conference, FPSI
- May 26: Blue & Gold Society Awards Luncheon, Student Union Ballroom, 12:00 – 1:00 p.m.

Past Actions by the Board

The District Board of Trustees receives a Foundation update at every Board Meeting.

Funding/ Financial Implications

There are no Funding/Financial implications arising from this standard monthly report.

Recommended Action

None required. Report provided for information only.

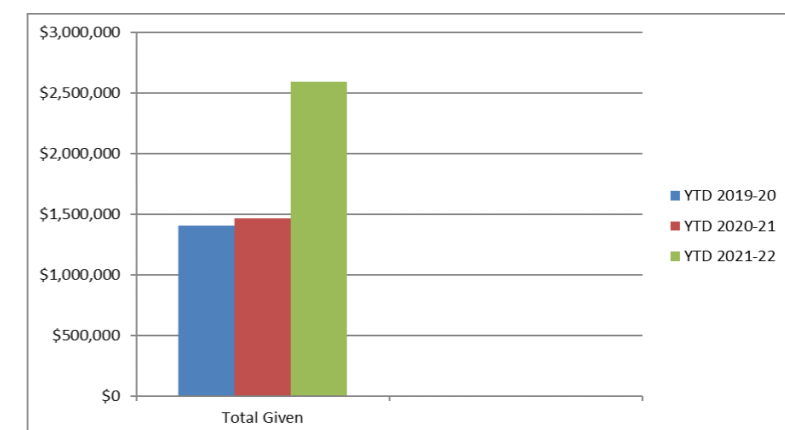
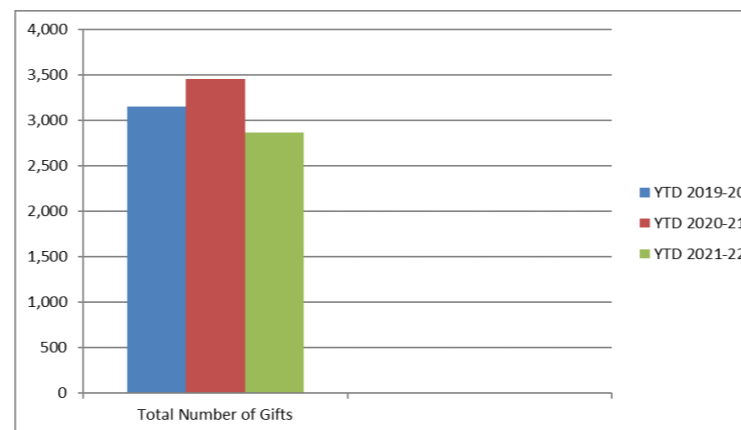
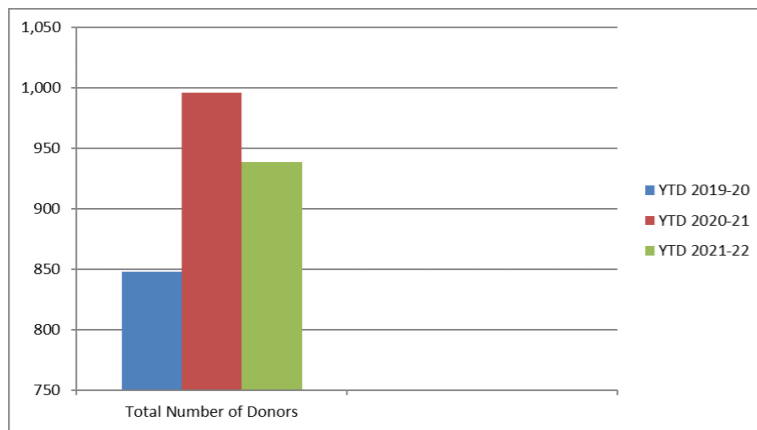
TCC Foundation - Financial Update FY 21/22

July - March

TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Total Received	\$1,406,748	\$1,468,964
	Scholarship amount	\$544,251	\$706,439	\$557,456
	Program support amount	\$456,565	\$490,270	\$807,750
	Facility support amount	\$261,849	\$106,594	\$80,447
	Unrestricted support amount	\$144,083	\$165,661	\$150,693
	Athletics Campaign/Blue Print Funds			\$1,000,000
	Number of Donors	848	996	971
	Number of Gifts	3,150	3,454	2,864
	Net assets of the TCC Foundation	\$15,630,337	\$21,600,161	\$22,362,936

TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Total Received for Alumni	\$164,803	\$167,700
	Number of Donors	145	159	127
	Number of Gifts	803	817	679

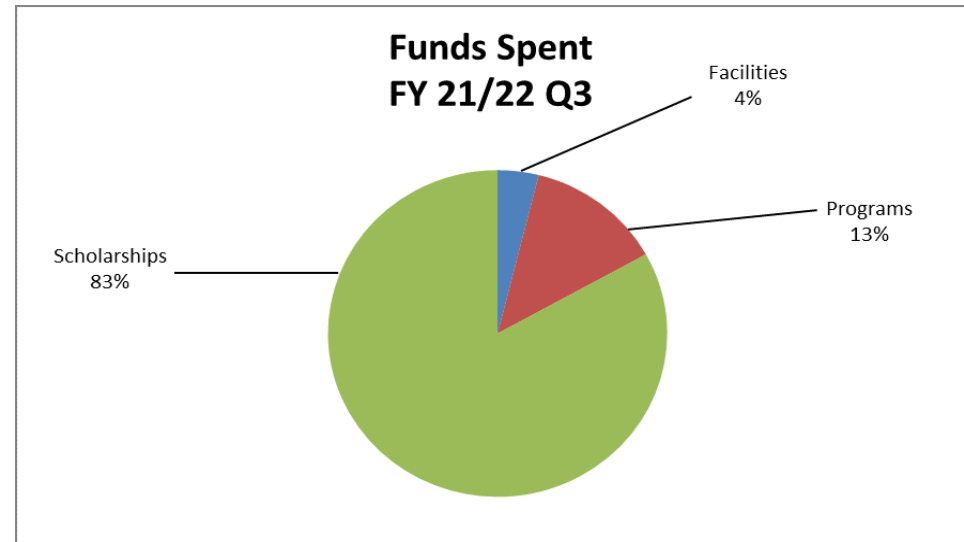
TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Cash	\$1,374,748	\$1,468,964
	Gift in Kind	\$32,000	\$0	\$9,728
	Number of Planned Gifts Confirmed	4	3	3
	Total Raised - Pledges Received	\$178,161	\$291,514	\$428,448
	Grants Received			28 grants total \$10,192,008
	Grants Applied For			31 grants total \$29,487,692
	Pledges Expected by 6/30/2022			\$364,989



TCC Foundation - Funds Spent FY 21/22

Funds Spent FY 2021-2022 Third Quarter

Fund Category	Amount Spent
Facilities	\$8,879.00
Programs	\$29,583.00
Scholarships	\$188,414.00
Total	\$226,876.00





April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Calandra Stringer, Ph.D.
Vice President and Provost

SUBJECT: Academic Curriculum Changes

Item Description

This item presents new program proposal and courses.

Overview and Background

The Curriculum and Innovation Committee members review and make recommendations for Board approval for new and revised curriculum. Due to changes by the State Board of Education as well as revision of programs to ensure diverse and student-centered pathways, there are several changes being proposed.

In 2018, Florida's State Board of Education adopted a civic literacy requirement that the A.A. degree include AMH2020 (History of the United States II) or POS1041 (National Government). In 2021, Florida revised the State Board of Education rule to include a civic literacy exam as a graduation requirement and all A.S. degrees must include AMH2020 (History of the United States II) or POS1041 (National Government). The College is proposing changes to the A.S. degree programs to incorporate the new requirement.

Additionally, the College is proposing two new courses, Latin American Literature and Latin American History, to enhance and diversify the course offerings available for all students enrolled at the College.

Funding/ Financial Implications

None

Past Actions by the Board

The Board approved the program revisions, new courses and course changes each year.

Recommended Action

That the Board approve the recommendation for the program revisions, new courses, course revision, and course deletions, as attached.

PROGRAM CHANGES

Business Management, A.S. (60 credit hours)

In compliance with the State Board of Education approved revisions to Rule 6A-10.02413, F.A.C., Civic Literacy Competency, TCC is proposing to add specific course options that will ensure students meet the new requirement for civic literacy. To maintain the program hours, TCC is revising the program course offerings by shifting one course from being required to an elective option.

Add General Education courses:

AMH 2020 History of the United States II (3) -or-
POS 1041 National Government (3)

Delete program course:

BUL 2241 Legal Concepts of Business (3)

Add program elective course:

BUL 2241 Legal Concepts of Business (3)

Dental Hygiene, A.S. (88 credit hours)

In compliance with the State Board of Education approved revisions to Rule 6A-10.02413, F.A.C., Civic Literacy Competency, TCC is proposing to add specific course options that will ensure students meet the new requirement for civic literacy. To maintain the program hours, the College is proposing to remove a course from this program.

Add General Education courses:

AMH 2020 History of the United States II (3) -or-
POS 1041 National Government (3)

Delete program course:

CHM 1032 General Chemistry for Allied Health (3)

Nursing, R.N., A.S. (72 credit hours)

In compliance with the State Board of Education approved revisions to Rule 6A-10.02413, F.A.C., Civic Literacy Competency, TCC is proposing to add specific course options that will ensure students meet the new requirement for civic literacy. To maintain the program hours, the College is proposing to remove a course from this program.

Add General Education courses:

AMH 2020 History of the United States II (3) -or-
POS 1041 National Government (3)

Delete program course:

HUN 1201 The Science of Nutrition (3)

Early Childhood Development, Education and Management, A.S. (60 credit hours)

In compliance with the State Board of Education approved revisions to Rule 6A-10.02413, F.A.C., Civic Literacy Competency, TCC is proposing to add specific course options that will ensure students meet the new requirement for civic literacy. To maintain the program hours, the College is proposing to remove a course from this program.

Add General Education courses:

AMH 2020 History of the United States II (3) -or-
POS 1041 National Government (3)

Delete program course:

CHD 2220 Child Development: From Conception through
Adolescence (3)

The programs listed in the section below currently do not specify which general education social science course a student must take. In compliance with the State Board of Education approved revisions to Rule 6A-10.02413, F.A.C., Civic Literacy Competency, TCC is proposing to specify AMH2020 and POS1041 as the required general education social science courses.

- Building Construction Management, A.S.
- Computer Programming and Web Development, A.S.
- Criminal Justice, A.S.
- Cyber Security, A.S.
- Digital Media, A.S.
- Drafting and Design Technology, A.S.
- Emergency Medical Services Technology, A.S.
- Engineering Technology, A.S.
- Graphic and Web Design Technology, A.S.
- Network Systems Technology, A.S.
- Office Administration, A.S.
- Paralegal/Legal Studies, A.S.
- Radiologic Technology, A.S.
- Respiratory Care, A.S.

- Sports, Fitness and Recreation Management, A.S.
- Surgical Services, A.S.

NEW COURSES

Course ID	Course Name	Rationale for New Course
ENC 0022	Foundations of Communication	Combined course will enable students to complete developmental reading and writing requirements in one semester.
AML 2631	Latin American Literature	This course offers an opportunity for an additional cross-cultural course.
LAH 1093	Latin American History	This course offers an opportunity for an additional cross-cultural course.

COURSE REVISION

Course ID	Course Name	Type of Change	Current	Proposed	Rationale for Change
MAT 0018	Foundations of College Mathematics I	Pre-requisite	Appropriate placement scores or voluntary enrollment. Students are highly encouraged to consult with an academic advisor before choosing their developmental course.	None	The proposed change will remove barriers for students registering for the course.

COURSE DELETIONS

Course ID	Course Name	Rationale for Course Deletion
ENC 0017	Integrated Reading and Writing I	Course has been combined into ENC 0022.
ENC 0027	Integrated Reading and Writing II	Course has been combined into ENC 0022.



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Fund Analysis - March

Item Description

This item is to provide the Board a summary of the College's operating revenues and expenses as of 3/30/2022.

Overview and Background

As directed in the Florida Public Community College Accounting Manual, revenues from state appropriations, student tuition and fees, interest earned, and other contributions are recorded and monitored in the College's operating fund (fund 1). Expenditures for direct instruction expenses are also recorded in the operating fund.

In accordance with Florida Statutes (1011.01), the Board of Trustees must approve the College's operating fund budget each fiscal year. The College monitors the operating fund activity to ensure approved budget limits are maintained. Additionally, the Board has requested a report of all purchases over \$100,000, but less than \$325,000. The report for the month of January is attached to this item.

Past Actions by the Board

For information only, no Board action required.

Funding/ Financial Implications

The College continues to be in sound financial condition.

Recommended Action

For information only, no Board action required.

Tallahassee Community College Fund Analysis
Unrestricted Current Fund
As of March 30, 2022

REVENUE	March Actual	Month Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Budget
Student Fees	\$ 1,225,440	\$ 1,933,506	\$ 22,015,824	17,401,558	\$ 23,202,077	95%
State Support	3,627,971	2,981,647	24,857,081	26,834,820	35,779,760	69%
Federal Support	147,971	83,333	2,760,930	750,000	1,000,000	276%
Other Revenue	76,825	105,680	1,577,220	951,122	1,268,163	124%
Non-Revenue Sources	-	83,333	-	750,000	1,000,000	0%
TOTAL REVENUE	5,078,207	5,187,500	51,211,055	46,687,500	62,250,000	82%
EXPENSES	March Actual	Month Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Expenses
<u>PERSONNEL COSTS</u>						
Administrative	268,274	274,414	2,593,811	2,469,726	3,292,968	79%
Instructional	938,993	1,077,597	9,419,768	9,698,370	12,931,160	73%
Non-Instructional	1,166,554	1,332,192	11,468,891	11,989,726	15,986,301	72%
OPS	599,299	514,613	4,560,089	4,631,515	6,175,353	74%
Personnel Benefits	814,402	884,518	7,548,509	7,960,663	10,614,217	71%
TOTAL PERSONNEL COSTS	3,787,522	4,083,333	35,591,068	36,750,000	49,000,000	73%
<u>CURRENT EXPENSES</u>						
Services	302,982	358,239	2,728,929	3,224,153	4,298,870	63%
Material & Supplies	122,594	210,567	1,295,172	1,895,103	2,526,804	51%
Other Current Charges	1,306,158	514,527	5,337,926	4,630,745	6,174,326	86%
TOTAL CURRENT EXPENSES	1,731,734	1,083,333	9,362,027	9,750,000	13,000,000	72%
CAPITAL OUTLAY	-	20,833	60,392	187,500	250,000	24%
TOTAL EXPENSES	\$ 5,519,256	\$ 5,187,500	\$ 45,013,487	\$ 46,687,500	\$ 62,250,000	72%

Purchase Orders from \$100,000 to \$324,999 +

Issued in March 2022

Purchase Order	Purchase Order Date	Supplier	Total PO Amount	Description	Approval/Exemption
PO-015061	3/1/2022	Pocket Nurse Enterprises, Inc.	111,964.15	Nursing simulators and lab equipment for the Ghazvini Healthcare Center.	Omnia Contract # R190201
PO-015069	3/1/2022	Pocket Nurse Enterprises, Inc.	205,960.60	Educational equipment and supplies for the Ghazvini Healthcare Center.	Omnia Contract # R190201
PO-015137	3/14/2022	Hand2mind, Inc.	190,107.75	Specialized training kits for the B.E.S.T Standards Mathematics Professional Learning Events in 2022.	Exempt per FAC 6A-14.0734(2)(f) - Professional services, including, but not limited to, artistic services, instructional services, health services, academic program reviews, lectures by individuals, attorneys, legal services, auditors, and management consultants.
PO-015157	3/22/2022	Frazier Consulting	248,000.00	Development of a Standard Operating Guide for the creation of an Alternative Career & Technical Teacher Certification Program for the Florida Department of Corrections.	Exempt per FAC 6A-14.0734(2)(f) - Professional services, including, but not limited to, artistic services, instructional services, health services, academic program reviews, lectures by individuals, attorneys, legal services, auditors, and management consultants.
PO-015195	3/28/2022	Orlando Magic dba Orlando Events Center Enterprises, LLC	175,000.00	Advertising and promotional benefits with the Orlando Magic.	Exempt per FAC 6A-14.0734(2)(e) - Services or commodities available only from a single or sole source.
PO-015196	3/28/2022	Tampa Bay Rays Baseball. Ltd.	175,000.00	Advertising and promotional benefits with the Tampa Bay Rays.	Exempt per FAC 6A-14.0734(2)(e) - Services or commodities available only from a single or sole source.
PO-015197	3/28/2022	Microsoft Corporation	117,686.00	Microsoft Unified Support Licensing Enrollment Agreement for TCC.	Microsoft State of Florida Contract # 43230000-15-01



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Construction Status Report

Item Description

This item describes the status of various construction, renovation, remodeling and site improvement projects at all TCC locations for the Board of Trustees.

Overview and Background

The attached Construction Status report details the noteworthy construction and renovation projects being undertaken to support the educational mission of the College.

Past Actions by the Board

None.

Funding/ Financial Implications

All construction and renovation projects are funded prior to approval, with most being funded from capital improvement fees.

Recommended Action

Presented as an information item only.

CONSTRUCTION STATUS REPORT – AS OF APRIL 2022

MAIN CAMPUS (SITE 1)

TASK	% COMPLETE	DUE DATE	NOTES
Facilities Room Renovation – TPP 211	85%	TBD	Awaiting A/V
Student Union Bldg#35 1 st Floor/Food Court Renovation	20%	TBD	Approved – Notice to Proceed Issued
Administration Bldg#27 Lobby	35%	TBD	WaterWall received; VideoWall on backorder.
Sidewalk Repairs, Elimination of Trip Hazards	Continuous	On-going	Repaired 1,615 Trip Hazards and Replaced 38 sections of Sidewalk
Elevator Upgrades at SMA Bldg#2	10%	TBD	Materials on backorder
Elevator Upgrades at SU Bldg#35	10%	TBD	Materials on backorder
Support Services Bldg#17 Roof Renovations	15%	TBD	Contract issued
Facilities Bldg#54 Roof Renovations	15%	TBD	Contract issued
Athletics	10%	TBD	Awaiting 100% Construction Documents
Baseball Fieldhouse Window Replacement	20%	TBD	Out for Bid
Carpet Replacements	I/P	In Progress	TPP 1 st Floor South Counseling Center (Scheduled for Spring Break) CB 1 st and 2 nd Floor - Elevator Lobby, CB 2 nd Floor - Campus Police Reception & SS Lobby; COMPLETE (Scheduled for first week in February) TPP 266 Breakroom LVT (Scheduled for Spring Break) SU Advising Hallway; COMPLETE
SUSTAINABILITY	% COMPLETE	DUE DATE	NOTES
Hydration Stations	Continuous	On-going	Prevented 252,980 Plastic Bottles from going to landfills
Recycled Plastic Lumber/Furniture	Continuous	On-going	Prevented 1,683,000 Plastic Bags from going to landfills
CO2 Avoidance	Continuous	On-going	Prevented 12,649 lbs. of CO2 from being released into the atmosphere

GADSDEN SERVICE CENTER (SITE 2)

TASK	% COMPLETE	DUE DATE	NOTES
None to report			

FLORIDA PUBLIC SAFETY INSTITUTE (SITE 3)

TASK	% COMPLETE	DUE DATE	NOTES
Classroom Bldg#3 Vent Piping Replacement	98%	TBD	In progress
Dining Facility Bldg#8 (IAQ)	30%	TBD	Indoor air quality
FPSI Master Plan	15%	TBD	In progress

CENTER FOR INNOVATION (SITE 4)

TASK	% COMPLETE	DUE DATE	NOTES
CFI 2 nd Floor Renovation	25%	TBD	Demolition started

GHAZVINI CENTER FOR HEALTHCARE EDUCATION (SITE 5)

TASK	% COMPLETE	DUE DATE	NOTES
Ghazvini Simulator Expansion	15%	TBD	Approved – Notice to Proceed Issued

WAKULLA ENVIRONMENTAL INSTITUTE (SITE 6)

TASK	% COMPLETE	DUE DATE	NOTES
WEI Master Plan	15%	TBD	In progress
Infrastructure	10%	TBD	In progress
Pole Barn	15%	TBD	Pole Barn Kit Received
Irrigation Well	10%	TBD	Contract Issued

FOUNDATION CLASSROOM RENOVATION SUMMARY

Renovated Classroom(s)	Cost to Date
AC 212 - Classroom Renovations	\$ 47,497.91
AC 219 - Classroom Renovations	\$ 44,815.95
AC 220 - Classroom Renovations	\$ 48,765.68
SM 119 - Classroom Renovations	\$ 35,331.12
AP 149 - Classroom Renovations	\$ 39,457.68
SM 118 - Classroom Renovations	\$ 24,547.31
CH 233 - Classroom Renovations	\$ 245.00
CH 234 - Classroom Renovations	\$ 230.00
SM 114 - Classroom Renovations	\$ 690.00
SM 211 - Classroom Renovations	\$ 4,988.46



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Spot Survey 2.5

Item Description

This item requests the District Board of Trustees approval of Educational Plant Spot Survey 2.5.

Overview and Background

Pursuant to Section 1013.31 and 1013.35, Florida Statutes, and Section 3.1 State Requirements for Educational Facilities, Surveys shall be reviewed and approved by the board, and a file copy shall be submitted to the Department of Education.

The attached Educational Plant Spot Survey 2.5 requests approval to dispose of Building numbers 44, 45 and 47 located on TCC's Main Campus Site 1, 444 Appleyard Drive, Tallahassee, FL 32304. These three buildings have been determined to be unnecessary and unsatisfactory for educational purposes as they are non-educational facilities. The benefits to the college from disposal of the properties would exceed any potential future educational use of facilities.

Spot Survey 2.5 also requests the extension of an existing interior Campus road, extending from the Science Math building number 18 parking lot to Appleyard Drive. The extension of the road is necessary in order to prevent hazardous cross traffic and promote student safety.

Funding/ Financial Implications

Cost for road extension will be provided through existing College Fund 7. The funds from the disposal of College properties will be recorded to Capital Outlay funds.

Past Actions by the Board

NONE

Recommended Action

Approve the attached Educational Plant Spot Survey 2.5.

FLORIDA COLLEGES - SURVEY DETAILS

Current Survey: [TALLAHASSEE COMMUNITY COLLEGE - 2-5 \(/CommunityColleges/ViewSurveys\)](#)

Survey	2,	Version	5	Submission Date:
DOE Approval Date:				
Status:	Active Pending			
Survey Creation Time:	03/29/22 9:30:39 PM			

Description:	Spot Survey - Disposal of Site 1 E	Survey Open Date:	03/29/2022
Board Approval Date:	__/__/__	Survey Expiration Date:	06/30/2022
DVE768 Approval Date:	07/06/2010	Extended Expiration Date:	__/__/__

Florida College Contact Information:

Name:	JENNY SHU	Phone: (###) ### - ####	(850) 201-80	Ext	
Email	Jenny.Shuler@tcc.fl.edu				

Survey Participants ▼

Add Participant: First Name:	<input type="text"/>	Last Name	<input type="text"/>	Company (Optional):	<input type="text"/>
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SAVE DETAILS RESET DETAILS

Comments ^

Comment	User	Time
Dispose of Building numbers 44, 45 and 47 located on TCC's Main Campus Site 1, 444 Appleyard Drive, Tallahassee, FL 32304. These three buildings have been determined to be unnecessary and unsatisfactory for educational purposes as they are non-educational facilities.	Jenny Shuler	03/29/2022 10:10
Extend existing interior Main Campus Site 1 road from Science Math (SM) Parking Lot to Appleyard Drive. Road extension is needed to prevent cross traffic and promote Student Safety.	Jenny Shuler	03/29/2022 10:20

Comments:

[PLACE ON HOLD](#) [APPROVE](#) [REJECT](#) [SURVEY NOTES](#)
[RETURN TO SURVEY LIST](#)



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Disposal of Real Properties

Item Description

This item requests Board of Trustees approval for the disposal of the following three Buildings located on TCC's Main Campus 444 Appleyard Drive, Tallahassee, FL 32304; listed as Site 1, Building numbers 44, 45 and 47 on the College's Educational Plant Survey.

Overview and Background

Pursuant to Section 1013.28, Florida Statutes, and Section 1.4(7), State Requirements for Educational Facilities, a Board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an Educational Plant Survey.

The attached Educational Plant Spot Survey 2.5 requests approval to dispose of Building numbers 44, 45 and 47 located on TCC's Main Campus Site 1, 444 Appleyard Drive, Tallahassee, FL 32304. These three buildings have been determined to be unnecessary and unsatisfactory for educational purposes as they are non-educational facilities. The benefits to the college from disposal of the properties would exceed any potential future educational use of facilities.

Funding/ Financial Implications

NONE

Past Actions by the Board

NONE

Recommended Action

Approve the disposal of real properties identified as buildings 44, 45 and 47 on TCC's Main Campus Site 1, located at 444 Appleyard Drive, Tallahassee, FL 32304.



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2022.

Overview and Background

The College is now under contract with five architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the five firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$0.00
BKJ, Inc. Architecture - \$0.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$4,487.50
Fitzgerald Collaborative Group, LLC - \$8,674.50

Past Actions by the Board

The Board last authorized architect invoices at the March 21, 2022 meeting.

Funding/ Financial Implications

Funds for minor projects and Master Plans are available from the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.



Destin
Tallahassee
Pensacola
Panama City
Panama City Beach
Atlanta

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 21108_0322
Date 03/30/2022

Project 21108 TCC WEI INFRASTRUCTURE
EXTENSION

Professional Architectural Services

PHASE 1 - Site 6
PO-014436

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
KH Construction Plans	60,000.00	0.00	0.00	0.00	0.00
KH Surveying Work	9,200.00	0.00	0.00	0.00	0.00
KH NFWMD Permitting	10,000.00	0.00	0.00	0.00	0.00
KH Construction Phase Services	15,000.00	0.00	0.00	0.00	0.00
KH / EGS Geotechnical & Geophysical Services	64,200.00	75.27	48,325.00	48,325.00	0.00
KH Change Order 1-Additional Geotech & Permitting	47,600.00	0.00	0.00	0.00	0.00
Architectural Fees	47,680.00	16.04	7,300.00	7,650.00	350.00
Total	253,680.00	22.07	55,625.00	55,975.00	350.00

Invoice total **350.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21108_0322	03/30/2022	350.00	350.00				
	Total	350.00	350.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



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Panama City
Panama City Beach
Atlanta

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 21094_0322
Date 03/30/2022
Project 21094 WEI MASTER PLAN UPDATE

Professional Architectural Services

PHASE 1 - Site 6 (WEI)
PO-014617

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,500.00	0.00	0.00	0.00	0.00
Task 2 - Executive Summary	69,400.00	0.00	0.00	0.00	0.00
Task 3 - Existing Conditions	54,500.00	0.00	0.00	0.00	0.00
Task 4 - Planning Elements	163,200.00	0.98	1,600.00	1,600.00	0.00
Task 5 - Decision Themes	31,600.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	39,900.00	7.71	0.00	3,075.00	3,075.00
Task 7 - Conclusion	1,933.00	0.00	0.00	0.00	0.00
Total	362,033.00	1.29	1,600.00	4,675.00	3,075.00

Invoice total **3,075.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21094_0322	03/30/2022	3,075.00	3,075.00				
	Total	3,075.00	3,075.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



Destin
Tallahassee
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Panama City
Panama City Beach
Atlanta

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 21114_0322
Date 03/30/2022
Project 21114 FPSI MASTERPLANNING

Professional Architectural Services

PO-014772

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,825.00	100.00	1,825.00	1,825.00	0.00
Task 2 - Executive Summary	59,130.00	0.00	0.00	0.00	0.00
Task 3 - Existing Conditions	41,890.00	0.00	0.00	0.00	0.00
Task 4 - Planning Elements	86,328.00	5.10	4,400.00	4,400.00	0.00
Task 5 - Decision Themes	16,985.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	30,825.00	4.42	300.00	1,362.50	1,062.50
Task 7 - Conclusion	1,815.00	0.00	0.00	0.00	0.00
Total	238,798.00	3.18	6,525.00	7,587.50	1,062.50

Invoice total **1,062.50**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21114_0322	03/30/2022	1,062.50	1,062.50				
	Total	1,062.50	1,062.50	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



TALLAHASSEE • ATLANTA

Fitzgerald Collaborative Group, LLC

1201 W. Peachtree Street
Suite 630
Atlanta, GA 30309
850.350.3500

Tallahassee Community College
Jenny Shuler
444 Appleyard Drive
Tallahassee, FL 32304-2895

Invoice number 210224_0322
Date 03/29/2022

Project 210224 TCC - GHAZVINI SOLAR PANELS
PATIO

Purchase Order # 014731

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Schematic Design	8,865.00	100.00	8,865.00	8,865.00	0.00
Schematic Design-Kever McKee	1,125.00	83.33	0.00	937.50	937.50
Schematic Design - H2 Engineers	2,200.00	100.00	2,200.00	2,200.00	0.00
Design Documents	3,722.00	100.00	0.00	3,722.00	3,722.00
Design Documents- Kever McKee	1,313.00	0.00	0.00	0.00	0.00
Design Documents-H2 Engineering	2,200.00	100.00	0.00	2,200.00	2,200.00
90% Construction Documents	10,350.00	0.00	0.00	0.00	0.00
90% Construction Documents-Kever McKee	750.00	0.00	0.00	0.00	0.00
90% Construction Documents-H2 Engineer	2,200.00	0.00	0.00	0.00	0.00
Permit Documents	3,363.00	0.00	0.00	0.00	0.00
Permit Documents-Kever McKee	562.00	0.00	0.00	0.00	0.00
Permit Documents-H2 Engineering	2,200.00	0.00	0.00	0.00	0.00
Bidding	4,440.00	0.00	0.00	0.00	0.00
Construction Administration	9,260.00	0.00	0.00	0.00	0.00
Construction Administration-Kever McKee	750.00	0.00	0.00	0.00	0.00
Construction Administration-H2 Engineering	2,200.00	0.00	0.00	0.00	0.00
Subtotal	55,500.00	32.30	11,065.00	17,924.50	6,859.50
Additional Required Services					
Measured Drawings	2,400.00	50.00	1,200.00	1,200.00	0.00
Programming	7,500.00	100.00	7,500.00	7,500.00	0.00
Independent Green Technologies (IGT Solar)	5,400.00	33.61	0.00	1,815.00	1,815.00
Structural Investigation, Analysis and Report-FCG	500.00	0.00	0.00	0.00	0.00
Structural Investigation, Analysis and Report-Kever McKee	2,850.00	100.00	2,850.00	2,850.00	0.00
Subtotal	18,650.00	71.66	11,550.00	13,365.00	1,815.00
Total	74,150.00	42.20	22,615.00	31,289.50	8,674.50



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Tallahassee Community College
Project 210224 TCC - GHAZVINI SOLAR PANELS PATIO

Invoice number 210224_0322
Date 03/29/2022

Invoice total 8,674.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
210224_0222	02/24/2022	13,915.00		13,915.00			
210224_0322	03/29/2022	8,674.50	8,674.50				
	Total	22,589.50	8,674.50	13,915.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to 1201 W. Peachtree Street, Suite 630, Atlanta, GA 30309. If you have any questions please contact Judith 832.331.9418, or judith@fc-groupllc.com.