

**Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
September 20, 2021
Business Meeting – 2:30 PM**

The September 2021 District Board of Trustees meeting was called to order by Chair Grant at approximately 2:30 p.m.

Members Present: Chair Grant, Trustees Kilpatrick, Lamb, Messersmith, Moore, Stevens and Ward

Absent: None **Via phone/Zoom:** None

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Craig Knox, Johnnie Cook. S. Lamont Cook, Bob Ballard, Bill Spiers, Melinda Rodgers, Amanda Clements, Kim Moore, Lei Wang, Nyla Davis, Sheri Rowland, Bobby Jones, John Thrasher, Joey Walter, Gerald Jones, Barbara Wills, Calandra Stringer, Anthony Jones, Frank Mix, Susan Carey, Chuck Urban, Gregory Williams and Nick Vick.

COMMENTS

i. Board Chair Grant asked everyone to stand for a moment of silence and the pledge of allegiance. He recognized former FSU President John Thrasher and read a proclamation into the record. President Thrasher said he was honored, appreciated the recognition and loved the community college system.

Chair Grant welcomed our newest Trustee, Monte Stevens. Trustee Stevens thanked everyone, indicating he is a product of the community college system. Chair Grant thanked the President, Trustee Karen Moore and the entire team for the work done to be recognized as a Purple Heart College.

ii. Board Members – None

iii. President Murdaugh – None

APPROVAL OF MINUTES

1. August 26, 2021 Meeting
Request Board approve minutes as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Moore
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Moran presented news clips for the FPSI Bloodhound Scent program, first Purple Heart Capitol College, grant funds for students and WellTrack and Eagle Safe student mobile apps. He shared they have launched a new Instagram blog for students and indicated social media increased during the tropical storm.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized:

- Shirl Hendley – \$10,000 scholarship for students in need and color
- Lamont & Johnnie Cook - \$25,000 scholarship for students in Building & Construction Management AS program
- Chuck Urban & Dr. Jim Carey - \$40,000 scholarship for students in the dental programs

Chair Grant recognized National Manufacturing Month and read a proclamation into the record. VP Moore shared they are doubling the size of their welding center and other manufacturing programs. Trustee Moore acknowledged Kim B. Williams for the investment he has made in TCC.

NEW BUSINESS

Approval of Consent Agenda

2. Human Resources Report
Approve the report as presented.
3. Attorney Invoice – Bryant Miller Olive (July 2021)
Authorize payment of invoices as presented.
4. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
5. Architect Invoices
Authorize payment of architectural invoice as presented.

Motion was made to approve the consent agenda.

MOTION: Trustee Moore **SECOND:** Trustee Messersmith
Motion passed unanimously.

TCC Foundation

6. TCC Foundation Update
VP Mitchell said she would be happy to answer any questions.
None required. Report provided for information only.

Academic Affairs

7. 2021 FCS Textbook Affordability Report
Provost Stringer shared the State Board of Education is addressing the need for textbooks forty-five (45) days in advance, which can be difficult when we add last minute classes to meet student demand. She said part of affordability includes the use of open educational resources, instead of an expensive textbook.

Approval of the 2021 report for submission to the Florida College System Chancellor.

MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously.

Administrative Services

8. Fund Analysis – September
For information only, no Board action required.

9. Construction Status Report
Trustee Messersmith inquired and VP Wills responded we are improving the student union to make it more functional for students, including food service options. Dr. Gerald Jones shared they have involved students in what they want to see and do, including recent art therapy in the form of a mural.

Presented as an information item only.

PUBLIC COMMENT

None

WORKSHOP

Fall 2021 Update

VP Rowland provided an overview of fall enrollment data, showing how it built upon the CARE (Connections, Academics, Resources and Engagement) model they developed in 2019. She said we grew headcount, credit hours and the percentage of students that are full-time, new, out of district, out of state and minority. She disclosed this is the first time since Fall 2012 that we have seen a growth in headcount.

She shared we expanded our registration and enrollment support. She provided information on the Talon's Market, which assists our students with food insecurity. She indicated we are offering a reduced cost bus pass for students and the new apps for student safety. She said we are also offering digital diplomas for students and we held both parent and student convocations this fall. She stated survey results show the majority of new students indicated they were off to a good start.

VP Wills said our success during the pandemic was a result of our previous focus on the student. She provided an overview of the stimulus dollars and how they are being used, including technology for students. Trustee Stevens inquired about the number of laptops, with VP Wills saying the Foundation

distributed one hundred (100), we distributed five hundred (500) laptops and hotspots last fall and approximately three hundred (300) over the summer, with another five hundred (500) on order. She shared we worked with the bookstore, who got them cheaper and set them up for immediate use at TCC

She indicated we have used many of the funds to provide additional instructors, academic success coaches, technology and furniture in the classroom, personal protective equipment and cleaning products. She shared we have assisted many students with emergency financial aid, including housing costs and eliminating student debt. She disclosed there will also be a number of grants available to students again this year.

VP Wills stated across campus we are improving air quality and updating a lot of the technology for faculty and staff. She said in addition to the Student Union update, we are also expanding the Ghazvini Center for Healthcare Education Simulation Center.

Trustee Lamb inquired about the faculty shortage, with VP Wills saying we still have a shortage for nursing and science and math. Trustee Stevens asked if there was a deadline for the use of stimulus funds, with VP Wills sharing it is April 2022

President Murdaugh shared the enrollment numbers are down for some of our sister colleges, indicating he believes our increase is a direct result of the work we put into enrollment. Trustee Moore shared the results we are having is remarkable and nationally we are recognized for students who are graduating without debt. Trustee Ward said the work here is commendable and the results reflect that.

PRESIDENT'S REPORT

President Murdaugh recognized the upcoming birthdays for Trustees Messersmith and Ward.

NEXT MEETING DATE

October 18, 2021

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:19 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on October 18, 2021.

W. Eric Grant
Chair

Jim Murdaugh, Ph.D.
President