

**Minutes  
District Board of Trustees  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304  
May 17, 2021  
Business Meeting – 2:30 PM**

The May 2021 District Board of Trustees meeting was called to order by Chair Messersmith at approximately 2:30 p.m.

**Members Present:** Chair Messersmith, Trustees Callaway, Grant, Kilpatrick, Lamb and Moore

**Absent:** Trustees Ward

**Via phone/Zoom:** None

**Others Present:** President Murdaugh, Candice Grause, Lenda Kling, John Schultz, Calandra Stringer, Sheri Rowland, Zira Brown, Al Moran, Angela Long, Bill Spiers, Alice Maxwell, Nyla Davis, Madison Reed, Gerald Jones, Sharisse Turner, Frank Mix, Amy Bradbury, Connie O'Brien, Kim Moore, Ted Norman, Don Herr, Summer Dusek, Ryan Moore, Heather Mitchell, Lei Wang, Melinda Rodgers, Bobby Jones, Barbara Wills, Rob Hall, Trevoris McDaniel, Bob Ballard and Craig Knox

**Via Zoom:** Bret Ingerman, Lauren Schoenberger, Jacque Parramore, Ayanna Young, George Santora, Freddy Menendez, Nicholas Vick, Kalynda Holton, Donmetrie Clark, Stephanie Solomon, Joseph Walter, Sharisse Turner, Tina Workman, Mike Robeck, Anthony Jones, Bryan Hooper, Charles Hash, Jennifer Bradley, Gary Smiekle, Gregory Williams, Jennifer Russell and Henry Coles

### **COMMENTS**

- i. Board Chair Messersmith asked everyone to stand for a moment of silence and the pledge of allegiance. He referenced the recent Hurst art events on campus, TCC retiree luncheon, honors and scholars, blue and gold award, heroes in public safety event, etc. He shared he and Trustee Grant completed the President's evaluation and agreed to a small contract change.
- ii. Board Members – Trustee Moore said the retiree luncheon is special, indicating many of the retirees follow what is happening at the college and complimented the President. She indicated the heroes in public safety awards was so special, especially with one of our own being recognized. Trustee Kilpatrick shared nobody requires TCC to recognize people, thanking everyone for doing this.
- iii. President Murdaugh recognized Trustee Callaway's upcoming birthday. He shared information on the COVID-19 guideline changes occurring on campus today. He stated we will be offering as many fall in-person classes as students desire, although we will continue to offer classes in all modes. He said we would continue to respect personal decisions and responsibility for wearing masks, getting vaccines, etc. He thanked the Board for the evaluation and change to the contract, indicating he was humbled.

### **APPROVAL OF MINUTES**

1. April 19, 2021 Meeting

Request Board approve minutes as presented.

**MOTION:** Trustee Moore

**SECOND:** Trustee Grant

Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced media clips for the Hurricane Michael grant, Earth Day cleanup, U.S. President Biden proposal for free community college, truck driving program, virtual graduation, nursing program, 90-year-old graduate, etc. VP Moran shared information on the process used for the virtual graduation, including the materials students received prior to the event. President Murdaugh said going forward we will do in-person spring and fall graduations that include some of the lessons we learned.

## UNFINISHED BUSINESS

None

## PRESENTATIONS

VP Mitchell recognized:

- Todd Sperry and Bill Oliver for their donation to the first-generation scholarship fund
- Allen and Pam Nobles for their donation to the first-generation scholarship fund
- Wayne Edwards for his donation to support the TCC Athletics campaign

John Schultz thanked the President and Board for their support. The members of the Forensics Team introduced themselves and shared information on many of their successes this past year. Chair Messersmith said he really appreciates what Professor Schultz does.

## NEW BUSINESS

### ***Approval of Consent Agenda***

2. Human Resources Report  
Approve the report as presented.
3. Attorney Invoice – Bryant Miller Olive, P.A. (March 2021)  
Authorize payment of invoice as presented.
4. Sponsored Programs – Provider  
Authorize funding for the awards and contracts as presented.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Callaway  
Motion passed unanimously.

### ***TCC Foundation***

5. TCC Foundation Update  
VP Mitchell shared the report shows the cash in, indicating our assets are greater than last year. She thanked the Board for their support at events, indicating their presence means a lot to attendees.  
None required. Report provided for information only.

### ***Administrative Services***

6. Construction Status Report  
Presented as an information item only.
7. Fund Analysis – April  
For information only, no Board action required.
8. Gift Acceptance

Chair Messersmith shared information on the parcel, which is adjacent to the Institute.  
Authorize acceptance of the 30-acre parcel as presented.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Callaway  
Motion passed unanimously.

9. Wakulla County Land Purchase  
Chair Messersmith said this purchase will allow another point of access to the Institute. Trustee Moore confirmed with Director Ballard this would now total two hundred eight (208) acres. President Murdaugh stated this is being purchased with funds raised by the Foundation, although the College will pay closing costs. Responding to Trustee Kilpatrick VP Wills stated we got two (2) appraisals and although one (1) was below cost, with the increase in the cost of land and its location we felt it was a good deal.

Authorize the College to contract to purchase the land.

**MOTION:** Trustee Moore                      **SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

## **PUBLIC COMMENT**

None

## **WORKSHOP**

### Budget

2021 – 2022

VP Wills shared we have seen a small decrease in enrollment with the COVID-19 pandemic. She said we continue to be one of the lowest in tuition and fees within the State. She outlined how our budget is used (personnel, insurance, etc.). She indicated our 2021-2022 fund balance is projected to be approximately nine percent (9%). She stated insurance and Florida retirement system costs have continued to grow.

She provided information on this year's budget and federal funding, including the CARES Act. She shared we are looking to expand the Ghazvini simulation center, update the student union, improve campus-wide air quality, update locks and doors, improve classrooms, replace computers and update the dental hygiene clinic. She indicated we would be receiving additional federal funds, although there are strict guidelines for use. President Murdaugh said we are predicting a flat enrollment for budget purposes.

## **PRESIDENT'S REPORT**

President Murdaugh stated tomorrow is the Aspen Watch Party, indicating it is a great honor to be in the top ten (10) in the country. He shared Provost Stringer had an external job search for Dean positions, although she hired internal for all three (3) positions. Provost Stringer shared information on the new Deans: Kalynda Holton, Bryan Hooper and Donmetrie Clark. VP Moore provided information on the new Workforce Director of Business and Industry, Ted Norman.

## **NEXT MEETING DATE**

June 21, 2021                      Location: **Main Campus**

## **ADJOURNMENT**

Meeting adjourned at approximately 4:23 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on June 21, 2021.

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**Frank Messersmith**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**