



June 21, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (April and May 2021)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,775.00 for April 2021 and \$900 for May 2021.

Recommended Action

Authorize payment of invoices as presented.



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: May 11, 2021
 Invoice No. 74966
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

			Hours
04/13/2021	DMH	Review and reply to email / bargaining	0.20
04/13/2021	DMH	Review documents to prepare for bargaining / legislation	1.10
04/14/2021	JCC	Review UFF proposals	0.40
04/14/2021	DMH	Analyze bargaining issues	0.40
04/15/2021	JCC	Conference with client (C. Grause, Bargaining Team) / negotiations	0.80
04/15/2021	JCC	Attend negotiations	1.60
04/15/2021	DMH	Attend zoom pre-meeting	0.90
04/15/2021	DMH	Attend zoom bargaining	1.70
Current Services			7.10
			\$1,775.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	2.80	\$250.00	\$700.00
Denise M. Heekin	4.30	\$250.00	\$1,075.00

Payments

04/28/2021	Payment	ACH rec'd 4/28/21 Invoice 74451	4,175.00
			4,175.00

Total Current Work	\$1,775.00
Previous Balance Due	\$2,050.00

Tallahassee Community College

Invoice Date: May 11, 2021
Invoice No. 74966
Client No. 25480.006

Balance Due \$3,825.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: May 26, 2021
 Invoice No. 75071
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

			Hours
05/03/2021	JCC	Review revised TCC proposals	0.40
05/03/2021	JCC	Review UFF proposals	0.70
05/11/2021	DMH	Review and revise articles	0.60
05/11/2021	DMH	Review and reply to emails	0.20
05/11/2021	JCC	Review draft proposals	0.30
05/12/2021	DMH	Prepare for bargaining	0.20
05/12/2021	JCC	Review proposals	0.60
05/19/2021	JCC	Review UFF proposals	0.60
Current Services			3.60
			\$900.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	2.60	\$250.00	\$650.00
Denise M. Heekin	1.00	\$250.00	\$250.00

Payments

05/19/2021	Payment	ACH rec'd 5/19/21 Invoice 74654	2,050.00
			2,050.00

Total Current Work	\$900.00
Previous Balance Due	\$1,775.00

Tallahassee Community College

Invoice Date: May 26, 2021
Invoice No. 75071
Client No. 25480.006

Balance Due \$2,675.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business