



May 18, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resources Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 04-06 and 04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2019-2020 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
Jennifer Russell	Director of Nursing Programs	Health Care Professions	April 6, 2020

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Brittany Barnett	Digital Communications Specialist	Marketing and Communications	April 1, 2020
Shacarra Sigler	Budget Coordinator	Sponsored Programs and Financial Planning	April 6, 2020
David Esher	Maintenance Technician II	Facilities	April 20, 2020

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Tatianna Moore	Human Resources Specialist II	Human Resources	March 30, 2020
Alexandra Johnson	Project Manager	DOE Test Development Center	April 1, 2020
Kerrie Morris	Career Development Specialist	Compass 100 DOC Santa Rosa C.I.	April 1, 2020
Nyama Williams	College Success Coach	Talent Search	April 1, 2020
Candice Mills	Career Development Specialist	Compass 100 DOC Gulf C.I.	April 10, 2020

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Chris McNally	Developmental Math Faculty	Transitional Studies	March 31, 2020	Retired
Meri Culp	English Faculty	Communications and Humanities	March 31, 2020	Retired
Carolyn Marshall	Custodial Worker	Facilities	April 9, 2020	Resigned
Paula Capps	Career Development Specialist	Grant Compass 100 DOC Gulf C.I.	April 9, 2020	Resigned
Kelli Longfellow	Instructional Designer	TCC Online Distance Learning	April 10, 2020	Resigned
Jabari Powell	Learning Commons Specialist	Learning Commons	April 17, 2020	Resigned
Jennifer Thompson	Workforce Development Specialist	Workforce Development	April 23, 2020	Resigned
Derek Hemenway	Business Analyst	Student Affairs	April 24, 2020	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position

Seeking to Hold Political Office Request (All Employees)

<i>None to Report</i>				
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