



February 17, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resources Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 04-06 and 04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2019-2020 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Department	Effective Date
Pamela Johnston	Director, Student Services Student Affairs	January 2, 2020

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Consuela Hill	Staff Assistant I	Workforce Development	January 2, 2020
Raymond Watson	Landscaper	Facilities	January 2, 2020
Bryon Overton	Maintenance Computer Operations Specialist	Facilities	January 7, 2020
Kayretia Ingram	Call Center Representative	Call Center	January 13, 2020
Kelly Martin	Staff Assistant I	Science and Math	January 13, 2020
Melody Reeves	Call Center Representative	Call Center	January 13, 2020
Betsy Fry	Custodial Worker	Facilities	January 16, 2020
Carl Ross	Staff Assistant II	Facilities	January 21, 2020
Barbie Bourland	Senior Staff Assistant	Financial Aid	January 22, 2020

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Chasity Ingram	Program Specialist I	DOE McKay Scholarship	January 2, 2020
Treveka Smith	Staff Assistant	DOE McKay Scholarship	January 2, 2020
Jiajing Huang	Psychometrician	DOE Test Development Center	January 6, 2020
Donna Moss	Career Development	Compass 100 DOC Jackson C.I.	January 13, 2020

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Jeffrey Coleman	Math Faculty	Science and Math	December 31, 2019	Retired
Michele Edwards	Dental Health Faculty	Healthcare Professions	December 31, 2019	Retired
Eric Hall	Dining Services Shift Supervisor	FPSI Dining Services	January 2, 2020	Resigned
James Wright	Assistant Production Coordinator	Communications and Humanities	January 2, 2020	Resigned
Lori Livingston	Coordinator - Grant	Recruiting and K-12 Outreach	January 2, 2020	Dismissed
Matthew Simpson	Equipment Mechanic	Facilities	January 2, 2020	Resigned
Mercede Robinson	Office Manager	TCC Online	January 2, 2020	Dismissed
Bradley Lewis	Landscaper	Facilities	January 8, 2020	Resigned
Tamara Smith	Student Activities Coordinator	Student Services	January 8, 2020	Resigned
Latonia Artis	Program Specialist II	DOE Charter Schools	January 10, 2020	Resigned

Melissa Hyden	Office Manager	Center for Teaching, Learning and Leadership	January 10, 2020	Resigned
Emily Rattini-Reich	Assistant Director of Student Services & Chief Judicial	Disability Support Services	January 17, 2020	Resigned
Stephen Dunnivant	Dean	Business Industry Technology	January 17, 2020	Resigned
William Wiegand	Maintenance Technician II	Facilities	January 21, 2020	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Bret Ingerman	VP for Information Technology	Information Technology	Varies	Consultant
Harold Lemond Hall	Director of TCC Online	Academic Affairs	FL. High School Athletic Association	Athletic Official
Merry Low	Program Coordinator	Learning Commons	South Point Church	Music/Band Leader
Nyla Davis	Director of Human Resources	Human Resources	Shipt	Personal Shopper
Robert Billet	Assistant Professor	Science and Math	FSU	Teacher
Sarah MacPherson	Assistant Professor	Behavioral, Social Science & Education	FSU	Teacher
Shekitta Allen	Communications Specialist	Learning Commons	Flagler College	Adjunct Instructor
Treveka Smith	Staff Assistant	Department of Education - McKay Scholarship Program (Grant)	Seasoned Relaxation Center	Director/Owner

Seeking to Hold Political Office Request (All Employees)

<i>None to Report</i>				
-----------------------	--	--	--	--