



August 17, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoice submitted for the months of June and July 2020.

Overview and Background

The College is now under contract with five architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the five firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$0.00
BKJ, Inc. Architecture - \$0.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$30,020.00
Fitzgerald Collaborative Group, LLC - \$0.00

Past Actions by the Board

The Board last authorized architect invoices at the June 15, 2020 meeting.

Funding/ Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 18/19. Funds for the Master Plans were available in the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.



Destin
Tallahassee
Pensacola
Panama City

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 20037_0620
Date 07/10/2020

Project **20037 TCC Center for Innovation**

Professional Architectural Services

Professional Fees

Conceptual Design and Grant Application

	Hours	Rate	Billed Amount
Principal			
Jack D. Baker	54.00	200.00	10,800.00
Roger T. Godwin	5.00	200.00	1,000.00
	Subtotal		11,800.00
Project Architect			
Rachelle McClure	164.50	125.00	20,562.50
Associate Principal			
Thomas J. Miller	26.50	150.00	3,975.00
	Phase subtotal		36,337.50
	Professional Fees subtotal		36,337.50

Consultant

Conceptual Design and Grant Application

	Units	Rate	Billed Amount
Mechanical Consultant			
H2 Engineering			5,720.00
		Invoice subtotal	42,057.50
		IN KIND DONATION OF DAG ARCHITECTS SERVICES	-12,037.50
		Invoice total	30,020.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
20037_0620	07/10/2020	30,020.00	30,020.00				
	Total	30,020.00	30,020.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.