

**Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32308
Monday, August 19, 2019
Business Meeting & Workshop – 2:30 PM**

The August 2019 District Board of Trustees meeting was called to order by Chair Moore at approximately 2:30 p.m.

Members Present: Outgoing Chair Moore, Incoming Chair Lamb, Trustees Callaway, Grant, Kilpatrick, Messersmith, and Pople

Absent: None **Via phone:** None

Others Present: President Murdaugh, Bobby Jones, Mike Robeck, Rob Hall, Bret Ingerman, Lei Wang, Nyla Davis, Greg Gibson, Craig Knox, Kim Moore, Calandra Stringer, Gerald Jones, Renae Tolson, Amy Bradbury, Bill Spiers, Lenda Kling, Barbara Wills, Selina Starling, Travis Jordan, Grant Batchelder, Sheri Rowland, Gregory Williams, Patricia Manning, Alice Maxwell, S. Balog, Tracy Woodard, Dr. Jackson, Anthony Jones, Byron Dobson and Jessica Griffin

COMMENTS

- i. Board Chair Moore asked everyone to stand for a moment of silence and the Pledge of Allegiance. She welcomed Trustee Grant back to the Board.
- ii. Board Members – Trustee Lamb complimented those who put together Eagles Rise. Trustee Callaway commented the amount of the welding grant is overwhelming. Trustee Messersmith thanked Chief Gibson for sending the Annual Security Report.
- iii. President Murdaugh echoed the comments made by Trustee Lamb about Eagles Rise. Chair Moore asked President Murdaugh to share with the Board the PowerPoint he used at Eagles Rise.

APPROVAL OF MINUTES

1. June 17, 2019 Meeting
2. July 10, 2019 Presidential Evaluation Meeting

Chair Moore requested we combine the items for a motion, asking if there were any objections to the process or questions about the minutes.

Request Board approve minutes as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Callaway
Motion passed unanimously.

BOARD OF TRUSTEES

3. Election of Officers

Motion was made for Vice-Chair Lamb to become Chair and Trustee Messersmith to become Vice-Chair.

MOTION: Trustee Pople **SECOND:** Trustee Grant
Motion passed unanimously.

Incoming Chair Lamb presented a plaque with gavel to Outgoing Chair Moore.

INFORMATION AND NEWS ITEMS

Director Maxwell shared information on recent media coverage, including US News & World Report, Tallahassee Democrat and the Welding Press Conference; along with video clips for the welding technology grant, Brandon M. Scott scholarship award and TCC2Work.

PRESENTATIONS

VP Mitchell recognized Tallahassee Police Department Chief Outlaw for their donation toward a New Start scholarship. She recognized Pat Dallet, Gavin Boone, Tommy Mills and Jim Wylie representing the Florida Kiwanis Division for the club's donation to renovate a classroom.

President Murdaugh recognized and welcomed Dr. Wayne Riggs, Dean of Flagler College. Dr. Riggs provided some information on his background and indicated we have a great partnership.

Student Spotlight

President Murdaugh introduced Trinity Bond, the current TCC Student Government Association (SGA) President. Ms. Bond indicated the SGA is planning to increase student involvement this year.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approval of Consent Agenda

4. Attorney Invoice – Bryant Miller Olive, P.A. (May & June 2019)
Authorize payment of invoices as presented.
5. Human Resources Report
Approve the report as presented.
6. Sponsored Programs – Provider
Authorize funding for the awards and contracts listed above.
7. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts listed above.
8. Architect Invoices
Authorize payment of architectural invoices as presented.

Chair Lamb asked if there were any questions, with none received.

MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously.

TCC Foundation

9. TCC Foundation Update
None required. Report provided for information only.

10. TCC Foundation – Naming
Chair Lamb asked if there were any questions, with none received.

Accept naming(s) as presented.

MOTION: Trustee Pople **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

11. TCC Foundation – Gift Acceptance
Trustee Moore inquired if we would use the equipment or sell it, with VP Wills stating we will use what we can.

Accept gift as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Callaway
Motion passed unanimously.

Academic Affairs

12. Gadsden Technical Institute and Tallahassee Community College MOU
Chair Lamb asked if there were any questions, with none received.

That the Board approve the agreement with Gadsden Technical Institute.

MOTION: Trustee Moore **SECOND:** Trustee Grant
Motion passed unanimously.

Administrative Services

13. Construction Status Report
Presented as an information item only.

14. Florida Public Safety Institute Roof Restorations – Buildings 1 & 9
President Murdaugh indicated the Chair had inquired about the percentage we would be reimbursed; with VP Wills stating we are awaiting the amount, although it will not be one hundred percent (100%).

Trustee Messersmith indicated this is an Ohio vendor, asking why we had not used one of our preapproved vendors. VP Wills stated the fastest way to get the repair done was by using one of the vendors approved on a contract with the State of Florida.

Approve the attached three proposals from Garland/DBS, Inc. as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Pople
Motion passed unanimously.

15. Fund Analysis - July
For information only, no Board action required.

Student Affairs

16. District Board Policy 10-10 Hazing
Trustee Callaway confirmed this is a part of the Student Code of Conduct.

Approve revised DBOT Policy 10-10 Hazing.

MOTION: Trustee Moore **SECOND:** Trustee Pople
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

Board Self-Evaluation

EVP & Provost Pumariega provided an overview of requirements by our accrediting body, Southern Association of Colleges and Schools/Commission on Colleges (SACSCOC), indicating their purpose is to ensure schools provide a quality education. She said this now extends to the Board, with a new requirement for a Board Self-Evaluation that will become a routine institutional effectiveness practice.

AVP Wang shared we will send to each Board Member a link for an easy-to-use online survey that is cost-effective and anonymous, with an immediate analysis. She said the college will document an outcome of the survey and draft a policy for approval by the Board. Responding to an inquiry from Trustee Messersmith, AVP Wang stated the policy will state the governing board shall conduct an annual survey.

President Murdaugh said we are proposing an annual survey, although the Board may want to change the frequency and when it is conducted. The Provost indicated the Board should approve the survey as the method of self-evaluation, with President Murdaugh stating the Board should approve the questions for the survey.

Trustee Callaway confirmed the evaluation would be for the Board, not individual Trustees. AVP Wang shared a few of the questions they had developed. Trustee Moore said the Board is efficient and annually should be adequate, proposing the timeframe to be at the same time as the Presidential evaluation. There was general consensus of the Board for this process.

Trustee Moore confirmed the draft questions will be sent for review, the comments gathered and changes made, then the final survey sent for their completion. President Murdaugh said SACSCOC is adamant about evidence, indicating if the Board asks AVP Wang to be the honest broker and move forward with the questions – this is evidence of the process.

PRESIDENT'S REPORT

President Murdaugh said he would be at the State Board of Education meeting Wednesday, sharing this is the first year the Council of Presidents (COP) budget request mirrors the Commissioner of Education request. He shared on Friday the COP Steering Committee will discuss strategy for the legislative session.

NEXT MEETING DATE

September 16, 2019

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 3:47 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on September 16, 2019.

Eugene Lamb, Jr.
Chair

Jim Murdaugh, Ph.D.
President