



April 15, 2019

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2019.

Overview and Background

The College is now under contract with three architectural firms; DAG Architects Inc., Architects | Lewis + Whitlock PA, and Clemons, Rutherford & Associates, Inc., to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the three firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$7,000.00
Clemons Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$985.00

Past Actions by the Board

The Board last authorized architect invoices at the November 2018 meeting.

Funding/Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 18/19. Funds for the Master Plans were available in the Capital Improvement fees.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.



INVOICE NO. 17320.5.1

TO: Tallahassee Community College Attn: Accounts Payable 444 Appleyard Drive Tallahassee, Florida 32304	Page <u>1</u> of <u>1</u> Pages Federal I.D. No. <u>59-3616761</u> Purchase Order No - 009736
FROM: Architects: Lewis + Whitlock, P.A. 206 W. Virginia St. Tallahassee, Florida 32301	Project Name: 109 Century Park Drive - Structural DATE 3/18/19

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

DESCRIPTION	TOTAL FEE	PERCENT COMPLETE	LESS PREVIOUSLY BILLED	TOTAL BILLED	AMOUNT DUE THIS INVOICE
Basic Services					
Structural Improvements to existing warehouse @ 109 Centruy Park Drive					
Measured Drawings / Base File	\$2,000.00	100%	\$0.00	\$2,000.00	\$2,000.00
Inspection / Construction Documents	\$5,000.00	100%	\$0.00	\$5,000.00	\$5,000.00
Construction Administration	\$1,000.00	0%	\$0.00	\$0.00	\$0.00
GRAND TOTALS	\$8,000.00		\$0.00	\$7,000.00	\$7,000.00
Invoice Total					\$7,000.00
* Amount payable directly to: ()					
* Amount payable directly to: ()					*

CERTIFIED TRUE AND CORRECT BY:

Rodney L. Lewis, Principal

(Signature of Principal)

(Typed Name and Title)



Destin
Tallahassee
Pensacola
Panama City

Tallahassee Community College
Trey Kimbrel
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 17064_0319
Date 02/27/2019

Project 17064 TCC ADMINISTRATION BUILDING
STAIR WALLS REPLACEMENT

Professional Architectural Services including:
*Bidding and negotiations

PO-007643-2

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Tasks 1 & 2	6,600.00	100.00	6,600.00	6,600.00	0.00
CO #2					
CO #2 Tasks 1 & 2	6,645.00	100.00	6,645.00	6,645.00	0.00
CO #2 Task 3	10,550.00	100.00	10,550.00	10,550.00	0.00
CO #2 Tasks 4 & 5	5,190.00	18.98	0.00	985.00	985.00
Subtotal	22,385.00	81.22	17,195.00	18,180.00	985.00
Total	28,985.00	85.49	23,795.00	24,780.00	985.00

Invoice total **985.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
17064_0319	02/27/2019	985.00	985.00				
	Total	985.00	985.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.