




June 18, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Laboratory/Course and Distance Learning Fees for 2018-19

Item Description

This item references the proposed laboratory/course and distance learning fees for 2018-19.

Overview and Background

Florida Statutes 1009.22(9) and 1009.23(12) states that each *Florida College System institution board of trustees is authorized to establish user fees such as laboratory fees, duplicating/photocopying fees, testing fees, etc.* State Board Rule 6A-14.054 also states that each board of trustees may establish user fees in addition to tuition fees for services that incur costs. Such user fees shall not exceed the cost of the goods or services provided and shall only be charged to students receiving those goods or services. User fees are different from the state authorized fees that are charged per student per credit hour such as a financial aid fee, capital improvement fee, student activity fee, and technology fee.

At TCC, laboratory/course fees are assessed to students who are enrolled in classes that, because of their nature, require special funding not provided by regular tuition. Examples of those items include but are not limited to the following: specialized instructional software and equipment, instructional videos, industry certification exams, liability insurance.

TCC has a total of 200 laboratory/course fees of which 14% are being decreased or removed, 71% are unchanged, and 15% are being increased. No change is being requested to the College's financial aid fee, capital improvement fee, student activity fee and technology fee.

The collection and expenditure of fees are audited on a regular basis by the auditor general's office. Additionally, TCC annually reviews all fees to ensure that the cost does not exceed the amount necessary to offset the cost of the items, which are consumed in the course of the student's instructional activities.

Past Actions by the Board

The Board approves these fees annually.

Funding/Financial Implications

The fees to be charged to students are visible to students in the course schedule. The College's budget for the 2018-19 year will incorporate collection of fees approved by the Board.

Staff Resource

Feleccia Moore-Davis

Recommended Action

That the Board approves the laboratory/course fees and distance learning fees as presented and direct staff to conduct an assessment of fees to identify opportunities to reduce student cost.

Laboratory Fees Removed

Course ID	Course Name	17-18 Amount	Request Amount for 18-19	Comments
CNT2401	Introduction to Network Security	\$ 203.00	0	
CTS1131	Microcomputer Architecture	\$ 188.00	0	
CTS1134	Network & Telecommunications	\$ 145.00	0	
CTS2351	Network Administration	\$ 72.00	0	
CTS2352	Advanced Network Administration	\$ 144.00	0	
DEH1800 L	Clinical Dental Hygiene I	\$ 4.00	0	
HIM1000	Introduction to Health Information and Informatics	\$ 17.50	0	
RTE2061	ARRT Exam Review	\$ 69.00	0	
SUR2100C	Fundamentals of Land Surveying	\$ 8.00	0	

Laboratory Fees Reduced

Course ID	Course Name	17-18 Amount	Requested Amount for 18-19	Comments
ACR0047	Refrigeration and Heating Mechanic 1	\$ 168.00	\$ 143.00	
CHM2211L	Organic Chemistry Laboratory II	\$ 97.00	\$ 86.00	
DEA1030 L	Dental Assisting Preclinic Lab	\$ 44.00	\$ 23.00	
DEA1805 L	Clinical Practice I Lab	\$ 38.00	\$ 35.00	
DEH1002 L	Preclinic Dental Hygiene	\$ 54.00	\$ 36.00	
DEH1802 L	Clinical Dental Hygiene II	\$ 46.00	\$ 27.00	
ETI0450	Industrial Machinery Maintenance Assistant	\$ 918.00	\$ 533.00	
HSC1000L	Orientation to Perioperative Services Lab	\$ 148.00	\$ 6.00	
NUR2350C	Peds	\$ 45.00	\$ 41.00	
PHY2049L	General Physics Laboratory II	\$ 33.00	\$ 31.00	
PMT0025	Machinist	\$ 293.00	\$ 285.00	
PMT0145	GMAW Fluz Core Arc Welding	\$ 381.00	\$ 374.00	
PMT0166	Heavy Wall Pipe Welding	\$ 202.00	\$ 201.00	
PMT0171	Gas Tungsten Arc Pipe Welding	\$ 124.00	\$ 123.00	
PTN1941C	Pharmacy Practicum II	\$ 129.00	\$ 17.50	
RET1875	Clinical Practice II	\$ 27.00	\$ 24.00	
RET2876	Clinical Practice III	\$ 25.00	\$ 23.00	

STS1302L	Introduction to Surgical Technology Lab	\$ 136.00	\$ 116.00	
STS1310L	Surgical Techniques and Procedures Lab	\$ 136.00	\$ 116.00	

Laboratory Fees Maintained

Course ID	Course Name	17-18 Amount	Requested Amount for 18-19	Comments
	Distance Learning Fee	\$ 30.00	\$ 30.00	
ACG2450	Computer Accounting	\$ 20.00	\$ 20.00	
ACR0043	Refrigeration and Heating Mechanic Assistant	\$ 125.00	\$ 125.00	
ACR0044	Refrigeration and Heating Technician	\$ 230.00	\$ 230.00	
BSC1005L	Introduction to Biological Sciences Lab	\$ 24.00	\$ 24.00	
BSC2010L	Biology for Science Majors Laboratory I	\$ 25.00	\$ 25.00	
BSC2011L	Biology for Science Majors II	\$ 32.00	\$ 32.00	
BSC2085L	Anatomy and Physiology Laboratory I	\$ 14.00	\$ 14.00	
BSC2086L	Anatomy and Physiology Laboratory II	\$ 18.00	\$ 18.00	
CET2370	Network Virtualization	\$ 104.00	\$ 104.00	
CGS1060	Computer and Internet Literacy	\$ 11.00	\$ 11.00	
CGS1520	Intro to Multimedia Programming	\$ 23.00	\$ 23.00	
CGS2100	Microcomputer Applications for Business	\$ 11.00	\$ 11.00	
CHM1030L	General Chemistry for Allied Health Laboratory	\$ 29.00	\$ 29.00	
CHM2210L	Organic Chemistry Laboratory I	\$ 78.00	\$ 78.00	
CIS2352	Ethical Hacking	\$ 125.00	\$ 125.00	
CJD0199	Emergency Medical Dispatcher	\$ 44.00	\$ 44.00	
CJD0520	Public Safety Telecommunications	\$ 102.00	\$ 102.00	
CJK0001	Intro To Law Enforcement	\$ 6.00	\$ 6.00	
CJK0012	Legal	\$ 6.00	\$ 6.00	
CJK0013	Interaction In A Diverse Community	\$ 6.00	\$ 6.00	
CJK0014	Interviewing & Report Writing	\$ 6.00	\$ 6.00	
CJK0020	CMS Vehicle Ops	\$ 140.00	\$ 140.00	
CJK0031	CMS First Aid For CJ Officers	\$ 95.00	\$ 95.00	
CJK0040	CMS CJ Firearms	\$ 213.00	\$ 113.00	
CJK0051	Defensive Tactics	\$ 18.00	\$ 18.00	
CJK0064	Fundamentals Of Patrol	\$ 6.00	\$ 6.00	
CJK0065	Calls For Service	\$ 6.00	\$ 6.00	
CJK0077	Criminal Investigations	\$ 6.00	\$ 6.00	

CJK0078	Crime Scene To Courtroom	\$ 6.00	\$ 6.00
CJK0084	DUI Traffic Stops	\$ 6.00	\$ 6.00
CJK0087	Traffic Stops	\$ 6.00	\$ 6.00
CJK0088	Traffic Crash Investigation	\$ 6.00	\$ 6.00
CJK0092	Critical Incidents	\$ 6.00	\$ 6.00
CJK0096	CJ Officer Physical Fitness	\$ 220.00	\$ 220.00
CJK0260	Introduction To Correctional Probation	\$ 6.00	\$ 6.00
CJK0264	Legal Foundations For Correctional Probation	\$ 6.00	\$ 6.00
CJK0265	Communications	\$ 6.00	\$ 6.00
CJK0266	Intake And Orientation	\$ 6.00	\$ 6.00
CJK0267	Caseload Management	\$ 6.00	\$ 6.00
CJK0268	Supervision Of Offenders	\$ 6.00	\$ 6.00
CJK0269	Field Supervision	\$ 6.00	\$ 6.00
CJK0281	Physical Fitness	\$ 130.00	\$ 130.00
CJK0300	Introduction To Corrections	\$ 6.00	\$ 6.00
CJK0305	Communications	\$ 6.00	\$ 6.00
CJK0310	Officer Safety	\$ 6.00	\$ 6.00
CJK0315	Facilities & Equipment	\$ 6.00	\$ 6.00
CJK0320	Intake & Release	\$ 6.00	\$ 6.00
CJK0325	Supervising In A Facility	\$ 6.00	\$ 6.00
CJK0330	Supervising Special Populations	\$ 6.00	\$ 6.00
CJK0335	Responding To Incidents & Emergencies	\$ 6.00	\$ 6.00
CJK0340	CJ Officer Physical Fitness Training	\$ 110.00	\$ 110.00
CJK0393	Crossover Program Updates	\$ 6.00	\$ 6.00
CJK0422	Dart Firing Stun Gun	\$ 22.00	\$ 22.00
CJT0801	Armed Private Security Officer	\$ 110.00	\$ 110.00
CJT0803	Private Security Officer	\$ 55.00	\$ 55.00
CTS0018	Cybersecurity Associate	\$ 175.00	\$ 175.00
CTS0019	Information Security Manager	\$ 222.00	\$ 225.00
DEA1855 L	Clinical Practice II	\$ 38.00	\$ 38.00
DEA2832 C	Expanded Functions I Combined	\$ 33.00	\$ 33.00
DEA2833 C	Expanded Functions II Combined	\$ 136.00	\$ 136.00
DEH2804 L	Clinical Dental Hygiene III	\$ 2.00	\$ 2.00
DES1200 L	Dental Radiology Lab	\$ 12.00	\$ 12.00
DES2100 L	Dental Materials Lab	\$ 160.00	\$ 160.00
EGN1111C	introduction to Engineering Graphics	\$ 40.00	\$ 40.00
EGN2112C	Computer Application in Drafting and Desing	\$ 40.00	\$ 40.00

EMS1059C	First Responder	\$ 73.00	\$ 73.00	
EMS1119	EMT Lecture	\$ 30.00	\$ 30.00	
EMS1119L	EMT Lab	\$ 51.00	\$ 51.00	
EMS1431L	EMT Clinical	\$ 17.50	\$ 17.50	
EMS2603	Paramedic 1 Lecture	\$ 185.00	\$ 185.00	
EMS2603L	Paramedic 1 Lab	\$ 127.00	\$ 127.00	
EMS2604L	Paramedic 2 Lab	\$ 96.00	\$ 96.00	
EMS2605	Paramedic 3 Lecture	\$ 157.00	\$ 157.00	
EMS2605L	Paramedic 3 Lab	\$ 102.00	\$ 102.00	
EMS2666L	Paramedic 1 Clinical	\$ 17.50	\$ 17.50	
ETD1320	Introduction to AutoCAD	\$ 40.00	\$ 40.00	
ETD2340	Advanced AutoCAD	\$ 40.00	\$ 40.00	
ETD2390	3D AutoCAD/REVIT	\$ 40.00	\$ 40.00	
ETS1511C	Motors & Controls	\$ 15.00	\$ 15.00	
FFP0010	Firefighter I	\$ 546.00	\$ 546.00	
FFP0020	Firefighter II	\$ 700.00	\$ 700.00	
FRE1120	Elementary French I	\$ 6.00	\$ 6.00	
FRE1121	Elementary French II	\$ 6.00	\$ 6.00	
GER1120	Elementary German I	\$ 6.00	\$ 6.00	
GER1121	Elementary German II	\$ 6.00	\$ 6.00	
GRA2103C	Comp. Based Design 1	\$ 20.00	\$ 20.00	
GRA2105C	Comp. Based Design 2	\$ 20.00	\$ 20.00	
GRA2121	Publication Design	\$ 20.00	\$ 20.00	
HIM2943	HIM Practicum	\$ 17.50	\$ 17.50	
ITA11120	Beginning Italian I	\$ 6.00	\$ 6.00	
ITA1121	Beginning Italian II	\$ 6.00	\$ 6.00	
MAC1105	College Algebra	\$ 15.00	\$ 15.00	
MAT1033	Intermediate Algebra	\$ 15.00	\$ 15.00	
MCB2004L	Microbiology Laboratory	\$ 43.00	\$ 43.00	
PEL1121	Beginning Golf	\$ 58.00	\$ 58.00	
PEL1122	Intermediate Golf	\$ 58.00	\$ 58.00	
PEM1101	Theory and Practice of Adult Fitness	\$ 9.00	\$ 9.00	
PEM1171	Aerobics	\$ 9.00	\$ 9.00	
PEM1431	Intro to Judo	\$ 32.00	\$ 32.00	
PEM1432	Intermediate Judo	\$ 32.00	\$ 32.00	
PET2622C	Care and Prevention of Athletic Injuries	\$ 25.00	\$ 25.00	
PGY1800C	Digital Photography	\$ 44.00	\$ 44.00	

PGY2401C	Darkroom Photography	\$ 64.00	\$ 64.00	
PGY2801C	Photoshop	\$ 20.00	\$ 20.00	
PHY1053L	Elementary College Physics I	\$ 33.00	\$ 33.00	
PHY1054L	Elementary College Physics II	\$ 34.00	\$ 34.00	
PHY2048L	General Physics Laboratory I	\$ 28.00	\$ 28.00	
PMT0020	Machinist Helper	\$ 273.00	\$ 273.00	
PMT0022	Machinist Operator	\$ 270.00	\$ 270.00	
PMT0112	Advanced Specialty Oxyacetylene Welding	\$ 132.00	\$ 132.00	
PMT0121	Shielded Metal Arc Welding	\$ 132.00	\$ 132.00	
PMT0122	Shielded Metal Arc Welding High Technology Skills	\$ 118.00	\$ 118.00	
PMT0126	Advanced Shielded Metal Arc Welding	\$ 118.00	\$ 118.00	
PMT0130	Introduction to MIG	\$ 95.00	\$ 95.00	
PMT0131	TIG Welding	\$ 167.00	\$ 167.00	
PMT0134	MIG Welding	\$ 95.00	\$ 95.00	
PMT0138	Specialty TIG	\$ 167.00	\$ 167.00	
PMT0164	Fabrications of Metal Products Using Shielded Metal Arc	\$ 118.00	\$ 118.00	
PMT0173	Gas Metal Arc Pipe Welding	\$ 344.00	\$ 344.00	
PMT0174	Introduction to Pipefitting and Pipe Fabrication	\$ 162.00	\$ 162.00	
PMT0190	Emerging Technologies in Welding	\$ 104.00	\$ 104.00	
RET1026L	Fundamentals Of Respiratory Care Lab	\$ 58.00	\$ 58.00	
RET1874	Clinical Practice I	\$ 50.00	\$ 50.00	
RET2264L	Advanced Procedures in Respiratory Care I Lab	\$ 22.00	\$ 22.00	
RET2936	Topics in Respiratory Care	\$ 50.00	\$ 50.00	
RTE1804	Radiography Clinical I	\$ 17.50	\$ 17.50	
RTE1814	Radiography Clinical II	\$ 17.50	\$ 17.50	
RTE1824	Radiography Clinical III	\$ 17.50	\$ 17.50	
RTE2834	Radiography Clinical IV	\$ 17.50	\$ 17.50	
RTE2844	Radiography Clinical V	\$ 17.50	\$ 17.50	
RTE2854	Radiography Clinical VI	\$ 17.50	\$ 17.50	
SPN1120	Elementary Spanish I	\$ 6.00	\$ 6.00	
SPN1121	Elementary Spanish II	\$ 6.00	\$ 6.00	
SPN2220	SPN Intermediate Spanish	\$ 6.00	\$ 6.00	
STA2122	Applied Statistics	\$ 25.00	\$ 25.00	
STS2323	Surgical Procedures 1	\$ 297.00	\$ 297.00	
STS2323L	Surgical Procedures 1 Lab	\$ 137.00	\$ 137.00	
STS2324L	Surgical Procedures II Lab	\$ 114.00	\$ 114.00	
SUR2390	GIS Application	\$ 24.00	\$ 24.00	

TAB0100	Tab Test	\$ 25.00	\$ 25.00	
TRA0080	Tractor - Trailer Truck Driver	\$ 1,551.00	\$ 1,551.00	

Laboratory Fees Increased

Course ID	Course Name	17-18 Amount	Requested Amount for 18-19	Comments
HESI ADM	HESI Admissions Test	\$ 39.00	\$ 45.00	exam cost increased
ACR0041	Refrigeration and Heating Helper	\$ 288.00	\$ 328.00	Increase related to supplies such as copper tubing, copper fittings and solder increasing
ACR0049	Refrigeration and Heating Mechanic 2	\$ 158.00	\$ 185.00	cost of insurance increased; supplies such as cooling gas and solder increased; added EPA exam to this course and removed it from ACR0047
BSC1084C	Human Biology	\$ -	\$ 35.00	cost for platform for course materials is \$35; this replaces the \$125 textbook; This is \$3690 savings per semester for students
CET1610	Open Systems Arch II	\$ 150.00	\$ 165.00	certification exam cost increased
CET2620	Open Systems Iv	\$ 150.00	\$ 165.00	certification exam cost increased
CHM1045	General Chemistry I	\$ -	\$ 15.00	cost for platform for course materials of \$15; this replaces the \$115 textbook; This is \$37,400 savings per semester for students
CHM1045L	General Chemistry I Lab	\$ 20.00	\$ 35.00	cost for platform for course materials of \$15; this replaces the \$115 textbook; This is \$37,400 savings per semester for students
CHM1046	General Chemistry II	\$ -	\$ 15.00	cost for platform for course materials of \$15; this replaces the \$115 textbook; This is \$37,400 savings per semester for students

CHM1046L	General Chemistry Laboratory II	\$ 59.00	\$ 64.00	cost for platform for course materials of \$15; this replaces the \$115 textbook; This is \$37,400 savings per semester for students
CJD0448	Fire Academy First Responder	\$ 159.00	\$ 172.00	increase related to the American Hearth Association student handbook (\$13) that is required for each student to have a hard copy.
ESC1000L	Earth Science Laboratory	\$ -	\$ 16.00	new lab; cost covers lab fee supplies
ETI0456	Machinery Maintenance Mechanic	\$ 180.00	\$ 216.00	cost of industry certification exams increased
ETM2315C	Hydraulics & Pneumatics	\$ 7.00	\$ 15.00	cost of hydraulic oil and speciality grease increased
NUR1021C	Nursing Process 1	\$ 243.00	\$ 263.00	HESI exam cost increased
NUR1241C	Nursing Process 2	\$ 145.00	\$ 199.00	HESI exam cost increased
NUR1421C	Reproductive Health	\$ 147.00	\$ 229.00	HESI exam cost increased
NUR2243C	Nursing Process 3	\$ 171.00	\$ 178.00	HESI exam cost increased
NUR2818C	Nursing Process 4	\$ 204.00	\$ 212.00	HESI exam cost increased
PMT0024	Machinist Setup Operator	\$ 360.00	\$ 367.00	added insurance to the class
PMT0106	Introduction and Oxyacetylene Welding	\$ 260.00	\$ 323.00	costs of industry certifications exams increased
PMT0165	SMAW Pipe Welding	\$ 440.00	\$ 455.00	costs of industry certifications exams increased
PTN1001C	Introduction to Pharmacy	\$ 110.00	\$ 137.00	cost of supplies increased
PTN1131C	Applied Pharmacy Practice	\$ 191.00	\$ 225.00	cost of supplies increased
PTN1942C	Pharmacy Practicum III	\$ 129.00	\$ 175.00	added insurance to the class and added practice exam fee
RET2265	Advanced Procedures in Respiratory Care II Lab	\$ 17.00	\$ 24.00	cost of supplies increased
RET2714	Pediatrics and Neonatology Lab	\$ 42.00	\$ 48.00	cost of supplies increased
RET2877	Clinical Practice IV	\$ 46.00	\$ 53.00	cost of supplies increased
RET2878	Clinical Practice V	\$ 134.00	\$ 140.00	cost of supplies increased
RTE2930	Radiographic Image Critique I	\$ -	\$ 88.00	moved exam costs from RTE2061 to this course; added insurance