



August 20, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Equipment Transfer

Item Description

The following is a request for the TCC District Board of Trustees to accept the transfer of equipment that purchased by the TCC Foundation for WEI.

Overview and Background

The TCC Foundation purchased a boat motor lower unit system at the request of the Wakulla Environmental Institute. This equipment is used to support WEI's Oyster Aquaculture Program.

Past Actions by the Board

The District Board of Trustees must formally accept all transfers of equipment made to the College.

Funding/Financial Implications

There are no Funding/Financial Implications arising from this request.

Staff Resource

Heather Mitchell

Recommended Action

The District Board of Trustees accept transfer of this equipment.



MEMORANDUM

TO: Dr. Jim Murdaugh, President, Tallahassee Community College
FROM: Heather Mitchell, Vice President for Resource Development
Executive Director, TCC Foundation
DATE: August 1, 2018
RE: Gift Acceptance – Boat Motor Lower Unit System

Bob Ballard, Director of the Wakulla Environmental Institute, requested that the TCC Foundation use funds raised to support the Institute to purchase a boat motor lower unit system. This was purchased in October 2017, at a cost of \$2,861.25 from Mike's Marine Supply. It was installed on the boat motor that is used for WEI's Oyster Aquaculture Program.

The Foundation would like to transfer this piece of equipment to the College.