



April 16, 2018

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoice(s) submitted for the month of March 2018.

Overview and Background

The College is now under contract with three architectural firms; DAG Architects Inc., Architects| Lewis+Whitlock PA, and Clemons, Rutherford & Associates Inc., to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the three firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects| Lewis+ Whitlock, PA - \$0.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$3,300.00

Past Actions by the Board

The Board last authorized architect invoices at the March 2018 meeting.

Funding/Financial Implications

The funds for several minor projects (approximately \$1.2 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 17/18. Funds for the Master Plans were available in the Capital Improvement fees.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoice(s) as presented.



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*Ywa to Plant ops
3/21/18*

DAG Architects, Inc.
1223 Airport Road
Destin, FL 32541
850.837.8152

Tallahassee Community College
Trey Kimbrel
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 17064_0318
Date 03/01/2018

Project 17064 TCC ADMINISTRATION BUILDING
STAIR WALLS REPLACEMENT

Professional Architectural Services including:
*Field verification of existing conditions
*Presentation of design options and drawings

PO-007643

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Tasks 1 & 2	6,600.00	100.00	3,300.00	6,600.00	3,300.00
Total	6,600.00	100.00	3,300.00	6,600.00	3,300.00

Invoice total **3,300.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
17064_0318	03/01/2018	3,300.00	3,300.00				
	Total	3,300.00	3,300.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.