




June 19, 2017

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Enrollment of TCC Adult General Education and ESOL Students in Select TCC Post-Secondary Adult Vocational (PSAV) Programs

Item Description

This item if approved, creates an accelerated career pathway (Integrated Education and Training [IET]) program for TCC Adult Education students not currently enrolled in credit classes at the College.

Overview and Background

In anticipation of a new requirement of the Florida Department of Education – Career and Adult Education - Adult General Education (AGE) and Integrated English Literacy and Civics Education (IELCE) 2017 – 2018 Competitive Grant Awards (currently these grants fund 50% of the College's Adult Education program), the College's Division of Workforce Development is proposing an accelerated career pathway program called Integrated Education and Training (IET) for select TCC GED® Preparation (GED®) students and TCC English for Speakers of Other Languages (ESOL) students to enroll in a PSAV program beginning in Fall Semester of 2017.

Currently FL Statute does not prohibit a student lacking a high school diploma or GED® Diploma from enrolling in a PSAV program. TCC requires a high school diploma or GED® Diploma as a minimum requirement for all PSAV programs. The BOT has the authority to waive this requirement.

The IET Program in school year 2017 – 2018 plans to target at least 30 GED® and/or ESOL students. The criteria for a GED® student to be considered for the IET program is as follows, the GED® student must: 1) be two (2) semesters or less of attaining their GED® Diploma and 2) be eligible to work in the United States. Enrollment of a student in the IET program will be limited to a maximum of two (2) consecutive semesters. GED® students who fail to attain their GED® Diploma will be exited from their PSAV program.

The criteria for an ESOL student to be considered for the IET program is as follows, the ESOL student must: (1) be two (2) semester or less of completing the ESOL Program as demonstrated by the CASAS assessment, (2) be eligible to work in the United States, and

(3) have an accepted foreign high school credential that has already been translated and evaluated by an accepted institution (e.g. Josef Silny & Associates, Inc.). ESOL students without an accepted high school credential will not be accepted to participate in the IET program.

GED® students, upon attainment of their GED® Diploma, may apply for Federal Financial Aid. ESOL students who are not U.S. Citizens are not eligible for Federal Financial Aid and must find other means to pay the tuition and fees for their PSAV program.

The IET PSAV program selected by the student will dictate the student's integrated enrollment schedule (certain PSAV programs are offered either as a day or night offering which would require the IET student to select a day or night GED® or ESOL offering opposite the IET PSAV offering). A GED® student may also enroll in a GED® online delivery format as an alternative option. Students will not be permitted to enroll in courses that occur at the same time. IET students' total enrollment hours could range from a minimum of 10 hours per week (state requirement) in their GED® or ESOL program and 40 hours per week in their IET PSAV (Commercial Vehicle Driving) or a minimum of 10 hours per week in their GED® or ESOL program and 16 hours per week in their IET PSAV (HVAC, Welding, Machining, and Cyber Security).

Students participating in the IET program will be required to attain their GED® prior to being awarded a PSAV Certificate. The exclusion pertains to ESOL students who have an accepted foreign high school credential that has already been translated and evaluated by an accepted institution (e.g., Josef Silny & Associates, Inc.)

IET students are not eligible for Federal Financial Aid since they lack a high school diploma or a GED® credential or are not a U.S. Citizen. Since IET students are not eligible for Federal Financial Aid they will have to utilize the following funding sources: 1) Self-pay; 2) Career Source – Capital Region (the local workforce board); and 3) TCC Foundation Scholarships. The proposed IET - PSAV programs are as follows: 1) Machining Technology; 2) Welding Technology; 3) Commercial Vehicle Driving; 4) Industrial Machinery Maintenance Technology; 5) Applied Cyber Security; and 6) HVAC Technology. IET students will still be required to meet the entrance and exit requirements of the proposed IET – PSAV programs.

Past Actions by the Board

The Board has not approved the enrollment of GED®/ESOL students in PSAV programs.

Funding/Financial Implications

Student tuition and fees and funding from State of Florida will be collected.

Staff Resource

Kimberly Moore, Sheri Rowland and Feleccia Moore-Davis

Recommended Action

Staff requests Board approval that waives the admission criteria for select PSAV programs for only IET project students to afford them the opportunity to pursue the accelerated career pathway (IET) option.