

MINUTES
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32303
Monday, May 15, 2017
2:30 pm - Business Meeting

The May 2017 District Board of Trustees meeting was called to order by Chair Pople at approximately 2:30 p.m.

Members Present: Chair Pople, Trustees Callaway, Kilpatrick, Lamb, Messersmith and Moore
Absent: Trustee Vaughn
Via phone: None

Others Present: President Murdaugh, Craig Knox, Rob Hall, Josh Willoughby, Bill Spiers, Mike Robeck, Amy Bradbury, Renae Tolson, Don Herr, Marcus Nicolas, Heather Mitchell, Nyla Davis, Monte Finkelstein, Evelyn Ploumis-Devick, Julie Jean, Brenda Zeh, Eleanor Bates, D. Devick, Calandra Stringer, Anthony Jones, E.E. Eunice, Lei Wang, Sarah Stout, Steven Solomon, Sharisse Turner, Ranie Thompson, Ysonde Jensen, Tracy Woodard-Meyers, Brandi Elliott, Patrick McDermott, Scott Balog, Amy Gaughf, A. Moran, Justin Adams, Patricia Manning, Alice Maxwell, Candice Grause and Lenda Kling.

COMMENTS

Board Chair – Chair Pople welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. He indicated the last few weeks have been busy. He shared a brief history of Dale Mabry and his legacy, the Dale Mabry airfield. He said the airfield had been located in the area where the TCC campus is today and there is a historic marker on the southeast corner of the campus.

Board Members – Trustee Callaway disclosed the honor flights will be this Saturday. She said she had an incredible experience during the graduation season. Trustees Messersmith, Lamb and Moore echoed graduation sentiments, with Trustee Moore indicating many of the students said they were the first in their family to graduate.

President – President Murdaugh said graduation is the best time of the year for us, indicating many people did the work to make the events special. He shared legislative budget information to date; indicating thirty million dollars (\$30,000,000) was cut from the budget of the twenty-eight (28) colleges. He indicated it had nothing to do with the performance of colleges, stating we will adjust and be fine – but it is unfortunate. He disclosed the final numbers will be rolled into our budget and brought back next month.

APPROVAL OF MINUTES

Chair Pople asked if there were any comments and requested a motion to approve the April 17, 2017 Board Minutes.

MOTION: Trustee Moore
SECOND: Trustee Lamb
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Maxwell shared there were two hundred seventy-seven (277) print, online and broadcast articles since the last Board meeting. She introduced video clips about a distracted driving project, a clothesline abuse and violence project, foundation gifts that impact students, dual enrollment students, and legislative budget cuts for community colleges.

UNFINISHED BUSINESS

None

PRESENTATIONS

President Murdaugh recognized Professors Rick Murgio and Tom Waller, along with the Model UN students. The students introduced themselves, shared where they were from, thanked the Board for their support and shared some information about their experiences, the awards they received and the benefits they derived.

President Murdaugh recognized Professor John Schultz and the Forensic Team students. The students introduced themselves, shared information about their experiences, stated they reclaimed the State Title after ten (10) years and won second (2nd) place at Novice Nationals.

VP Mitchell recognized Rick Kearney, CEO of Mainline Information Systems. She shared they have been involved in a lot of projects on campus, stating they are donating funds for the renovation of a computer technology classroom. Mr. Kearney shared they are active in many fundraising activities across Tallahassee and are proud to be donating to this effort.

VP Mitchell introduced Ted Frazee, President and CEO of Redwire. She stated they have worked with TCC and are donating funds for the renovation of an engineering classroom. Mr. Frazee shared they are proud to participate in the growth of this great institution and recognize the important role TCC plays in the community.

VP Mitchell introduced Evelyn Ploumis-Devick, President of the Toni Jo Mason Foundation. VP Mitchell shared they were providing more than twenty-six thousand dollars (\$26,000) for scholarships in support of students with disabilities. Ms. Ploumis-Devick said TCC is blessed to have a visionary for a President, sharing she previously worked with him for several years.

She stated it has been a pleasure to work with us to make it possible to award scholarships in honor of Toni Jo Mason, sharing some history on Ms. Mason. She indicated they would award scholarships to six (6) students for two (2) years and introduced their Board members – recognizing Julie Jean, their newest Board member.

Ms. Jean said she was honored to say a few words and to be a part of the Toni Jo Mason Foundation. She said the world is full of opportunity and it is very possible to become something in spite of obstacles, indicating TCC has fostered exuberance in students.

Trustee Callaway shared that she knew Toni Jo Mason well; indicating Ms. Mason was truly instrumental in getting things done. Trustee Callaway stated she is thrilled this organization exists and is honoring the work of Toni Jo Mason.

President Murdaugh stated Lei Wang, Kim Moore and Amy Gaughf were recognized with the League for Innovation *John & Suanne Roueche Excellence Award*.

He shared the League for Innovation recognized us with the *Innovation of the Year* award for the TCC Spark! initiative.

NEW BUSINESS

Approval of Consent Agenda

Chair Pople asked if there were any questions, with none received.

MOTION: Trustee Messersmith

SECOND: Trustee Moore

Motion passed unanimously.

TCC Foundation

TCC Foundation Update (Information)

VP Mitchell shared we are right where we want to be at this time, with a goal and expectation of reaching one and a half million dollars (\$1,500,000) by the end of the year.

TCC Naming Opportunity – HSS 121 Classroom (Action)

VP Mitchell stated this was the first classroom renovated as our pilot project. She said we would like to name this classroom after the faculty member that worked with us to really move this project forward – Dr. Monte Finkelstein.

Dean Finkelstein stated he did not expect this and thanked everyone, indicating this is a dream come true for him. He said he is glad the rest of the campus will be following suit and he wants to come back to see how the other classrooms look next year.

Trustee Moore inquired, with VP Mitchell sharing we still have twenty (20) classrooms to be renovated and indicating we would love to work with other interested investors. President Murdaugh stated the college matches the gift of a private donor, disclosing we believe the quality of the learning environment matters.

This request is for the Board to approve the naming of HSS 121 Classroom as presented.

MOTION: Trustee Lamb

SECOND: Trustee Moore

Motion passed unanimously.

TCC Naming Opportunity – Classrooms for 2017-2018 Renovation (Action)

VP Mitchell said we identified fifty (50) classrooms to be renovated as part of the TCC We Rise campaign and the nine (9) identified in this item will be completed by the end of the next academic year. President Murdaugh thanked Craig Knox and his firm, Donna and Jimmie Callaway, and the Mitchell Family for their generosity.

This request is for the Board to approve the classroom namings as presented.

MOTION: Trustee Kilpatrick

SECOND: Trustee Moore

Motion passed unanimously.

Academic Affairs

Dual Enrollment Articulation Agreements with Private and Charter Schools (Action)

Chair Pople asked if there were any questions, with none received.

This request is that the Board approve the Articulation Agreements.

MOTION: Trustee Messersmith

SECOND: Trustee Moore

Motion passed unanimously.

Dual Enrollment Articulation Agreements with County School Boards (Action)

Chair Pople asked if there were any questions, with Trustee Callaway indicating she is concerned that so few students take advantage of this – especially in Leon County. She said she is encouraging those that do this work to come up with a way we can reach the parents and students, indicating she knew we needed to go through the schools.

President Murdaugh said this can be traced back to when the law changed for dual enrollment funding that required the school districts to pay for students participating in dual enrollment on our campus. He indicated we have had some difficulties - particularly in Leon County, since it is up to each individual principal to make the decision about the institution with which they will work. He shared structurally there is one (1) high school each in Wakulla and Gadsden County and three (3) in Leon County, disclosing we have a meeting scheduled with the Superintendent of Leon County Schools.

AVP Stringer shared in Spring 2013 (the last semester before legislation changed) there were four hundred thirty-three (433) Leon County students dual enrolled, now there are two hundred eighty-six (286). She shared if the County has the properly credentialed faculty, students may take dual enrollment classes at the high school – sharing seventy-eight percent (78%) of Leon County dual enrolled students attend classes on our campus.

She indicated Wakulla County dual enrollment increased by fifty-percent (50%) when the legislation changed, with most of the students attending classes on the high school campus. Trustee Callaway said that families should know about the program, with AVP Stringer sharing the legislation states the school district should inform the students and parents – although we do what we can to publicize.

This request is that the Board approve the Articulation Agreements.

MOTION: Trustee Lamb

SECOND: Trustee Kilpatrick

Motion passed unanimously.

Administrative Services

Fund Analysis - April (Information)

Chair Pople asked if there were any questions, with none received.

Construction Status Report (Information)

Trustee Messersmith inquired about the solar powered charging station, with VP Wills stating it is located in the Center Building and students use it to recharge their devices. Trustee Messersmith asked about the living wall, with Trustee Kilpatrick stating it is the wall of live plants in the Center for Innovation.

Grants and Contracts - Provider (Action)

Chair Pople asked if there were any questions, with Trustee Messersmith referencing the reallocation of funds and asking if something is changing in how we administer. President

Murdaugh stated it is not uncommon for grants to request moving funds from one category to another. Director Bradbury said at this time of the year, it allows them to use funds (that might otherwise go unspent) in a different area.

This request is for the Board to authorize funding for the awards and contracts listed above.

MOTION: Trustee Moore

SECOND: Trustee Lamb

Motion passed unanimously.

2017-2018 Salary Schedule (Action)

Chair Pople asked if there were any questions, with President Murdaugh sharing a change made in the area of demotion that revises language from approval by the President to approval of the Board. Trustee Kilpatrick asked if it needed to say as recommended by the President, with President Murdaugh stating all items in the Board book are reviewed and recommended by the President.

This request is for the Board to approve the 2017-2018 Salary Schedule as presented

MOTION: Trustee Moore, as amended by the change

SECOND: Trustee Callaway

Motion passed unanimously.

Change to Policy 04-33 – Administrative Leave (Action)

Chair Pople asked if there were any questions, with none received.

This request is for the Board to approve updates to the College policy as presented.

MOTION: Trustee Messersmith

SECOND: Trustee Callaway

Motion passed unanimously.

Student Affairs

Memorandum of Understanding between The District Board of Trustees and the Monroe County Education Foundation (Action)

Chair Pople asked if there were any questions, with Trustee Messersmith indicating this is a great idea and surprised it is not used more often. Trustee Callaway said she liked that it did not require expenditure of funds.

President Murdaugh said this initiative was started by John Padgett in Monroe County, who was previously on the State Board of Education. He shared they are selecting a few colleges in Florida (based on performance) and they plan to encourage any Monroe County students, who are considering going elsewhere to school, to consider one of the selected schools.

This request is for the Board to approve the MOU between TCC and the Monroe County Education Foundation.

MOTION: Trustee Moore

SECOND: Trustee Lamb

Motion passed unanimously.

Policy 10-25 Awarding of Certificates and Degrees (Action)

Chair Pople asked for further information, with President Murdaugh recognizing VP Rowland. VP Rowland shared that currently students, who meet all the requirements for a certificate or

degree, must apply for graduation. She said moving forward they would like to have an option that would allow them to automate this process.

She stated we are engaging with FSU for a reverse transfer process that will allow us to award the AA after the student transfers. President Murdaugh said this is significant in a world with performance matrix when we are evaluated on completions, because it will allow us to graduate and count the student as a completion.

This request is for the Board to approve Policy 10-25 Awarding of Certificates and Degrees.

MOTION: Trustee Messersmith

SECOND: Trustee Callaway

Motion passed unanimously.

PUBLIC COMMENT

None.

WORKSHOP

Chair Pople announced that instead of a workshop, the Board would go into Executive Session.

PRESIDENT'S REPORT

President Murdaugh shared upcoming events.

NEXT MEETING DATE

June 19, 2017

Location: Main Campus

ADJOURNMENT

Meeting adjourned at approximately 4:01 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on June 19, 2017.

Randy Pople
Chair

Jim Murdaugh, Ph.D.
President