




September 19, 2016

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Guaranteed Maximum Price - Capitol Center Starbucks

Item Description

This item requests Board of Trustees approval of the Guaranteed Maximum Price for the Capitol Center Starbucks Project.

Overview and Background

On September 8th, bid documents from subcontractors were opened, which occurred after the board materials went to print. Once these items have been opened, some negotiations may follow and then we will have a complete budget to finalize the Guaranteed Maximum Price. The final GMP will be provided at the September 19th Board of Trustees meeting.

Past Actions by the Board

The Board has not taken action on this construction project.

Funding/Financial Implications

Funds for this project are provided from the College's auxiliary funds (local).

Staff Resource

Barbara Wills

Recommended Action

Approve the Guaranteed Maximum Price from Rippee Construction for the Capitol Center Starbucks project for the amount presented at the September 19, 2016 BOT meeting.

U 11302

2X4FT 61X122CM
@10' AFF

2 3

Unisex

GUARANTEED MAXIMUM PRICE PROPOSAL FOR THE PROJECT:

S 13193

WORKROOM

STARBUCKS @ TCC CENTER FOR INNOVATION

SEPTEMBER 15, 2016



P534-ES

3 4

P534-ES

BULK HEAD
@ 7'-2" AFF





CERTIFIED GENERAL CONTRACTOR, License CGC1522435

Project:

STARBUCKS @ TCC CENTER FOR INNOVATION

TALLAHASSEE COMMUNITY COLLEGE

TALLAHASSEE, FLORIDA

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CERTIFIED GENERAL CONTRACTOR, License CGC1522435

GUARANTEED MAXIMUM PRICE PROPOSAL FORM

TO: Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304-2815

FROM: _____
_____ Vendor ID

PROJECT: _____

Gentlemen:

I have received the Construction Documents, consisting of the Drawings and the Project Manual entitled “_____” dated _____ as prepared by _____, I have also received the following Addenda numbers _____, _____, _____, _____, _____, and have included their provisions in my proposal.

I have examined all the Construction Documents and the site and submit the following GMP. \$ _____
Alternate #1 \$ _____
Alternate #2 \$ _____
Alternate #3 \$ _____

By submitting this proposal I agree:

- 1 To enter into and execute a contract within ten (10) calendar days after notice of award, and to furnish performance bonds and labor and material payment bonds in accordance with the general conditions.
- 2 To accomplish the work in accordance with the Contract Documents and to commence such work on the date to be specified by the Architect in the written “Notice to Proceed” and to substantially complete the project on or before the date specified in the Contract Documents and to final completion within 30 days from substantial completion.
- 3 To pay as liquidated damages, the sum of \$1000.00 for each consecutive day after the date for substantial completion, as specified in the Contract.
- 4 To pay the sum of ¼ of the rate previously indicated for each consecutive day beginning 30 days after the date of substantial completion until final completion.
- 5 To allow being withheld ~~3 times~~ the installed market value of any item on the punch list, as determined by the Architect, that has not been completed at the time of final completion.

I (We), the undersigned, hereby certify that I (We) have carefully examined the foregoing Proposal after the same was completed and have verified each item placed thereon; and I (We) agree to indemnify, defend and save harmless, TALLAHASSEE COMMUNITY COLLEGE and their agents, against any cost, damage or expense which it may incur or be caused by an error in my (our) preparation of same.

In witness whereof, the Bidder has hereunto set his signature and affixed his seal this _____ day of _____, A.D., 20 _____.

_____ (SEAL)

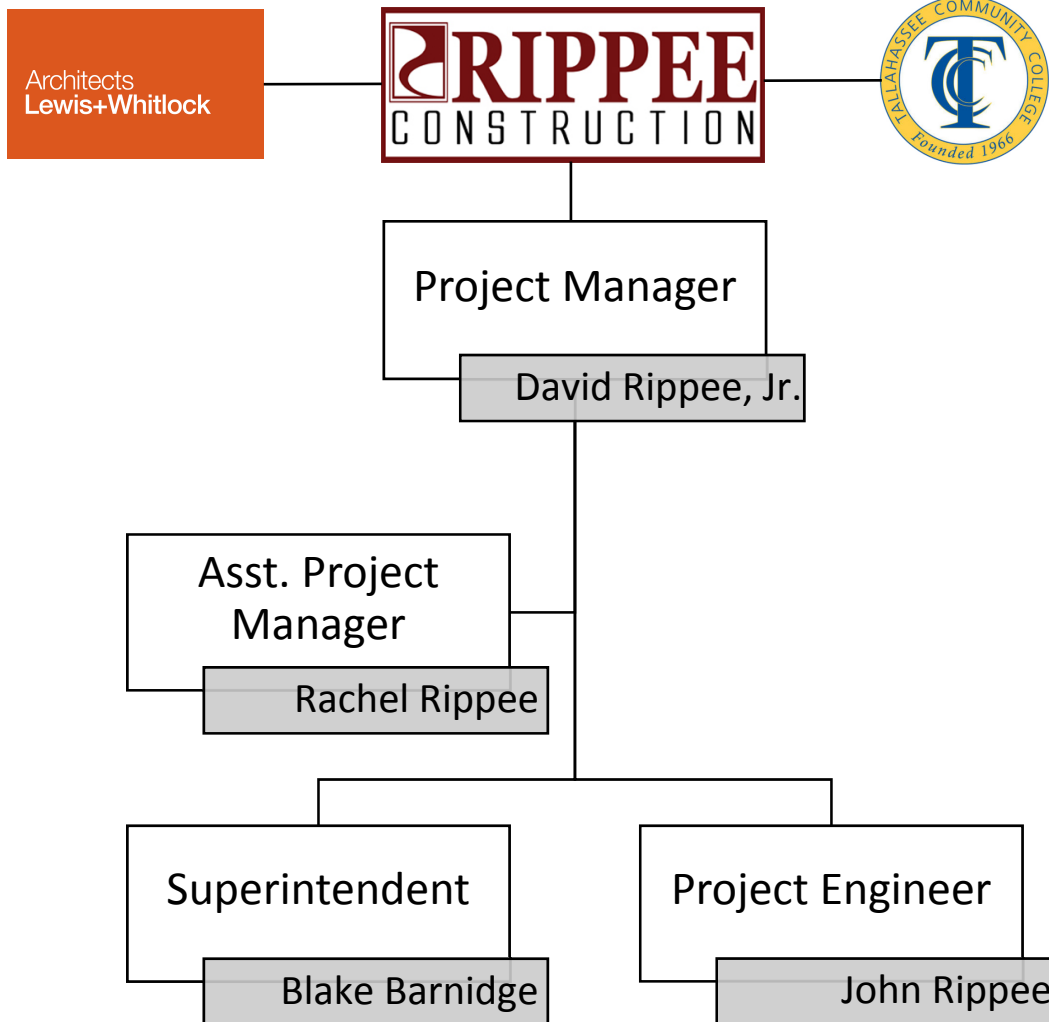
Authorizing Signature

Date



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

PROJECT TEAM





444 Appleyard Drive
Tallahassee, Florida 32304-2895
850.201.6200 | www.tcc.fl.edu

January 26, 2016

Mr. David Rippee, Jr.
Rippee Construction, Inc.
2107 Delta Way
Tallahassee, Florida 32303

Re: Annual Renewal of Construction Manager Agreement

Dear Mr. Rippee:

The TCC Board of Trustees approved the recommended list of Construction Managers selected in response to RFP 2015-01 at the January 20, 2015 meeting. The RFP stipulated an approval period of one year with an option to renew for one additional year.

Prior to renewal, TCC must verify that key criteria continue to be met. By return mail, please provide a current copy of your license and insurance information. Please also certify by your signature below that there has been no decrease in your firm's bonding capacity or financial standing as represented in the financial statements submitted during the initial selection.

Upon satisfactory completion of the above items, your firm will be recommended for the second year renewal for construction management services for projects valued at one million dollars or less.

Sincerely,

David Wildes
Director, Physical Plant, Facilities Planning & Construction

Certified:

A handwritten signature in black ink, appearing to read 'David Rippee, Jr.', written over a horizontal line.
Mr. David Rippee, Jr.

Date: 1/28/16



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

DESCRIPTION OF WORK

The general scope of work for the STARBUCKS @ TCC CENTER FOR INNOVATION project includes:

The renovation of existing 1,500 SF of shell space into a Starbucks. New work includes gypsum walls and soffits, acoustical ceilings, floor finishes, paint, fire sprinkler, plumbing, mechanical, and electrical improvements.



LIST OF CONTRACT DOCUMENTS

1. PROJECT MANUAL by Rippee Construction, Inc. (55 PAGES), dated August 22, 2016.
2. Specifications titled Starbucks @ TCC Center for Innovation, (366 PAGES), dated August 17, 2016 by Architects Lewis + Whitlock.

TCC FRONT END (DIVISIONS 00-01)

DIVISION 02 - EXISTING CONDITIONS

024100 DEMOLITION

DIVISION 05 - METALS

055000 METAL FABRICATIONS

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES

061000 ROUGH CARPENTRY

DIVISION 07 - THERMAL AND MOISTURE PROTECTION

078400 FIRE STOPPING

079200 JOINT SEALERS

DIVISION 08 - OPENINGS

081213 HOLLOW METAL FRAMES

081416 FLUSH WOOD DOORS

083815 DOUBLE ACTING TRAFFIC DOORS

087100 DOOR HARDWARE

DIVISION 09 - FINISHES

092116 GYPSUM BOARD ASSEMBLIES

093000 TILING

095100 SUSPENDED ACOUSTICAL CEILINGS

099000 PAINTING AND COATING

DIVISION 10 - SPECIALTIES

102800 TOILET, BATH, AND LAUNDRY ACCESSORIES

104400 FIRE PROTECTION SPECIALTIES

DIVISION 23 – HEATING VENTILATING AND AIR CONDITIONING

230510 MECHANICAL REQUIREMENTS

230511 ELECTRICAL REQUIREMENTS FOR MECHANICAL SYSTEMS

230512 BASIC MATERIALS AND METHODS

230523 VALVES

230529 HANGERS AND SUPPORTS

230593 TESTING, ADJUSTING AND BALANCING

230700 MECHANICAL INSULATION

230923 BUILDING AUTOMATION SYSTEM

232100 BASIC PIPING MATERIAL AND METHODS

232113 HYDRONIC PIPING

233100 DUCTWORK

233300 DUCT ACCESSORIES

233400 EXHAUST FANS

233600 VAV AIR TERMINALS

233700 AIR OUTLETS AND INLETS

238219 FAN COIL UNITS

3. Drawings titled Starbucks @ TCC Center for Innovation, (47 PAGES), dated August 17, 2016 by Architects Lewis + Whitlock.

PAGE #	TITLE
CS	Cover Sheet
LS1.0	Life Safety Plan
A0.1	Penetration Plan and Details
A1.1	Construction Plan, Notes and Wall Schedules
A1.2	Enlarged Restroom Plan and Elevations
A2.1	Exterior Elevations
A3.1	Reflected Ceiling Plan and Details
A3.2	Lighting Dimension Plan
A4.1	Floor Finish Plan and Schedule
A5.0	Wall Finish Plan
A5.1	Interior Elevations
A5.2	Interior Elevations
A5.3	Interior Elevations
A6.1	Design Details
A6.2	Design Details
A7.1	Casework
A7.2	Casework Plumbing Details
A7.3	Casework Electrical Details
A7.4	NCS Design - CWC Details - Standard
A8.0	FF & E Plan
A8.1	Furniture, Equipment and Fixture Schedules
A8.2	Furniture, Equipment and Fixture Schedules



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

M001	Abbreviations, Legends & General Notes
M002	Mechanical Schedules
M101	Existing Conditions/ Demolition - HVAC
M102	Existing Conditions/ Demolition - HVAC Piping
M201	Partial Floor Plan New Work - HVAC
M202	Partial Floor Plan New Work - HVAC Piping
M301	Mechanical Details
M302	Sequence of Operation & Controls
FP001	Fire Protection - Specifications Legend & Schedule
FP101	Existing Conditions/ Demolition - Fire Sprinkler System
FP201	New Work Plan - First Floor Fire Sprinkler System
FP301	Details - Fire Sprinkler System
P001	Plumbing Schedules & Notes
P101	Demolition Plan – Plumbing
P201	New Work Plan – Plumbing
P301	Plumbing Details
P302	Plumbing Riser Diagrams
E001	Legends, General Notes & Specifications
E101	Partial Plaza Level Plan Existing Conditions/ New Work - Power & Systems
E102	Partial Floor Plan New Work - Lighting
E103	Enlarged Plan New Work - Power & Systems
E104	Partial Basement Level Floor Plan New Work - Power & Systems
E301	Partial Power Riser Diagram, Fire Alarm Riser Diagram & Switch Gear "SA"
E302	Panel Schedules
E401	Electrical Equipment Details

4. SUBCONTRACT AGREEMENT by Rippee Construction, Inc.



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

CLARIFICATIONS & ASSUMPTIONS

1. Warranty does not cover any water intrusion damage incurred as a result of existing building envelope deficiencies.
2. Materials with extended lead times are subject to change in order to accommodate scheduled completion date.



2107 Delta Way, Tallahassee, FL 32303
 Office: 850-668-6805, FAX: 850-894-0703

GMP Detail: Starbucks @ TCC Center for Innovation

DATE CREATED - 9/14/2016 Per Specs & Drawings (8/17/16)

A	B	Cc	C
Item No.	Description of Work	Sub/Misc Qty	Scheduled Value GMP
Project:			
Starbucks @ TCC Center for Innovation			
DIVISION 01 - General Requirements			
2	Division Totals= \$79,184.52 Δ 79,184.52		
3	On-site Project Management & Coordination, Hr.	203	\$16,481.79
4	Supervision, Hr.	640	\$36,243.20
5	Document Reproduction, %	1	\$682.98
6	Performance & Payment Bonds	1	\$6,440.85
7	Insurance	1	\$5,058.69
8	Permits	1	\$4,845.01
9	Site Safety, Mo.	4	\$854.00
10	Materials Testing	1	\$500.00
11	Temporary Toilets, Wk.	12	\$516.00
12	Site Data, Mo.	4	\$228.00
13	Temporary Fence, L.F.	200	\$1,574.00
14	Roll-off Container, Wk.	12	\$4,620.00
15	Project Maintenance, S.F.	2500	\$600.00
16	Final Cleanup, S.F.	2500	\$540.00
17			
DIVISION 03 - Concrete			
19	Division Totals= \$18,000.00 Δ 18,000.00		
20	Maintenance of Concrete	1	\$18,000.00
21			
DIVISION 04 - Masonry			
23	Division Totals= \$2,385.00 Δ 2,385.00		
24	Brick Pavers at Entrance	1	\$2,385.00
25			
DIVISION 05 - Metals			
27	Division Totals= \$4,350.00 Δ 4,350.00		
28	Metal Railings and Trim	1	\$4,350.00
29			

A	B	Cc	C
Item No.	Description of Work	Sub/Misc Qty	Scheduled Value GMP
	Project: Starbucks @ TCC Center for Innovation		
30	DIVISION 06 - Wood, Plastics, & Composites		
31	Division Totals= \$17,818.00 Δ 13,340.00		
32	Fire Treated Wood Blocking	1	\$4,478.00
33	Wood Paneling and Trim	1	\$13,340.00
34			
35	DIVISION 07 - Thermal & Moisture Protection		
36	Division Totals= \$2,700.00 Δ 2,700.00		
37	Misc. Fireproofing & Sealants	1	\$2,700.00
38			
39	DIVISION 08 - Openings		
40	Division Totals= \$5,290.00 Δ 5,290.00		
41	08 10 Doors, Frames, Hardware & Specialties	1	\$5,290.00
42			
43	DIVISION 09 - Finishes		
44	Division Totals= \$55,866.00 Δ 55,866.00		
45	Maintenance of Finishes	1	\$2,670.00
46	09 21 Gypsum Board Assemblies	1	\$30,531.00
47	09 30 Tiling	1	\$16,500.00
48	09 51 Acoustical Ceilings	1	\$1,675.00
49	09 90 Painting & Coating	1	\$4,490.00
50			
51	DIVISION 10 - Specialties		
52	Division Totals= \$1,658.00 Δ 1,658.00		
53	Signage, Est.	1	\$1,658.00
54			
55	DIVISION 11 - Equipment		
56	Division Totals= \$5,000.00 Δ 5,000.00		
57	Equipment Provided by Others, Installed by GC	1	\$5,000.00
58			
59	DIVISION 12 - Furnishings		
60	Division Totals= \$5,000.00 Δ 5,000.00		
61	Furnishings Provided by Others, Installed by GC	1	\$5,000.00
62			

A	B	Cc	C
Item No.	Description of Work	Sub/Misc Qty	Scheduled Value GMP
	Project: Starbucks @ TCC Center for Innovation		
63	DIVISION 21 - Fire Suppression		
64	Division Totals= \$9,725.00 Δ 9,725.00		
65	21 00 Fire Suppression	1	\$9,725.00
66			
67	DIVISION 22 - Plumbing		
68	Division Totals= \$34,200.00 Δ 34,200.00		
69	22 00 Plumbing	1	\$34,200.00
70			
71	DIVISION 23 - HVAC		
72	Division Totals= \$94,800.00 Δ 94,800.00		
73	23 00 HVAC	1	\$94,800.00
74			
75	DIVISION 26 - Electrical		
76	Division Totals= \$73,085.00 Δ 73,085.00		
77	26 00 Electrical	1	\$73,085.00
78			
79	DIVISION 32 - Exterior Improvements		
80	Division Totals= \$4,800.00 Δ 4,800.00		
81	Bollards at Grease Trap in Parking Garage	6	\$4,800.00
82			
83	Contingency	5%	\$20,693.08
84	CM Fee	10.41%	\$49,946.32
85	Total GMP:		\$484,500.92

LIST OF SUB-CONTRACTORS

To: Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

From: _____

This list is an integral part of the GMP.

For the construction of the _____

The undersigned lists below the names of the sub-contractors who will perform the phases of the work indicated:

<u>Division</u>	<u>Name of Sub-Contractor</u>
Concrete work	_____
Cold-formed metal framing	_____
Masonry	_____
Roofing	_____
Hollow metal	_____
Wood Doors	_____
Aluminum Curtain Walls	_____
Drywall	_____
Ceramic Tile	_____
Acoustic Ceiling	_____
Painting	_____
Operable Partitions	_____
Mechanical	_____
Plumbing	_____
Electrical	_____
Communications	_____
Major Material Provider	_____
Major Material Provider	_____
Fabricator	_____

The undersigned declares that he/she has fully investigated each subcontractor listed and has determined to his/her own complete satisfaction that such subcontractor maintains a fully equipped organization, capable, technically and financially, of performing the pertinent work, and that he/she has made similar installation in a satisfactory manner.

Signature: _____

Date: _____

Printed Name: _____



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

ALLOWANCES

Rippe Construction, Inc. request to self-perform, or subcontract to qualified trade contractors, the following minor and/or currently undefined work items:

Division/Description		Line Item #	Amount
03	Maintenance of Concrete	20	\$ 18,000.00
04	Brick Pavers at Entrance	24	\$ 2,385.00
05	Metal Railings and Trim	28	\$ 4,350.00
06	Fire Treated Wood Blocking	32	\$ 4,478.00
06	Wood Paneling and Trim	33	\$ 13,340.00
07	Misc. Fireproofing & Sealants	37	\$ 2,700.00
09	Maintenance of Finishes	45	\$ 2,670.00
10	Signage, Est.	53	\$ 2,658.00
11	Equipment Provided by Others, Installed by GC	57	\$ 5,000.00
12	Furnishings Provided by Others, Installed by GC	61	\$ 5,000.00
32	Bollards at Grease Trap in Parking Garage	81	\$ 4,800.00



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

TRADE CONTRACTOR AWARD RECOMMENDATIONS

Division/Description		Subcontractor	Line Item #	Amount	Notes
08 10	Doors, Frames, and Hardware	Moore Doors	37	\$ 5,290.00	
09 21	Gypsum Board Assemblies	Nelson & Affiliates	42	\$ 30,531.00	
09 30	Tiling	Southern Flooring	43	\$ 16,500.00	
09 51	Acoustical Ceilings	Specialty Contractors	44	\$ 1,675.00	
09 90	Painting and Coatings	Universal Coatings	45	\$ 4,490.00	
21 00	Fire Suppression	Simplex Grinnell	62	\$ 9,725.00	
22 00	Plumbing	Advanced Plumbing	66	\$ 34,200.00	
23 00	HVAC	Miller Sheet Metal	70	\$ 94,800.00	
26 00	Electrical	AB&B Electric	74	\$ 73,085.00	



BID TABULATION

Bid Opening Date & Time: Thursday, September 8, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 08 10 Doors, Frames, & Hardware

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
Door Products	\$5,610	
Moore Doors	\$5,290	

Bid Tabulation by: R Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Thursday, September 8, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 09 21 Gypsum Board Assemblies

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
Mills & McKinnon Contractors	\$ 34,470	
Nelson & Affiliates	\$ 30,531	
Specialty Contractors		

Bid Tabulation by: R. Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Wednesday, September 14, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 09 30 Tiling

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
National Flooring Inc.		
Southern Flooring	\$ 14,500	

Bid Tabulation by: R. Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Wednesday, September 14, 2016 @ 2:00PM

Bid Opening Location: Rippee Construction Inc.

Bid Package (# and name): 09 51 Acoustical Ceilings

Project Name: Starbucks @ TCC Center for Innovation

Project Number: RCI #1606, AL+W 14250.16

Owner: Tallahassee Community College

Bidder	Base Bid	Notes
Nelson & Affiliates	\$ 4,148	
Shoulders Services, LLC	\$ 1,920	
Specialty Contractors	\$ 1,675	

Bid Tabulation by: R. Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Wednesday, September 14, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 09 90 Painting

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
C L Richards and Company Painting Contractors, LLC	\$ 8,000	
John the Painter	—	
Marlin Coatings	\$ 12,000	
Universal Coatings	\$ 4,490	

Bid Tabulation by: R. Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Thursday, September 8, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 21 00 Fire Suppression

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
DACAR Fire Protection, Inc.		
Phoenix Fire Protection	\$ 2,800	Bid retracted. See attached letter.
SimplexGrinnell	\$ 9,725	

Bid Tabulation by: R. Rippee
Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____
Trey Kimbrel, Tallahassee, Community College



September 12, 2016

Rippee Construction
2107 Delta Way
Tallahassee, FL 32303

Re: TCC Center for Innovation Plaza Level & Starbucks at TCC Center for Innovation

To Whom It May Concern:

Please let this letter serve as notice that we are retracting our bids for both above referenced projects.

I was out of town and had a miscommunication with my office staff regarding pricing.

Sincerely,

A handwritten signature in black ink, appearing to read 'MPC' followed by a flourish.

Paul Chavis, Owner
Phoenix Fire Protection, Inc.

PHOENIX FIRE PROTECTION, INC.
1211 Commercial Park Drive, Tallahassee, FL 32303
850-562-0999



BID TABULATION

Bid Opening Date & Time: Wednesday, September 14, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 22 00 Plumbing

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
Advanced Plumbing	\$ 34,200	
Keith McNeill Plumbing	\$ 39,890	
Millers Plumbing	no bid letter	

Bid Tabulation by: R. Rippee
Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____
Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Thursday, September 8, 2016 @ 2:00PM
Bid Opening Location: Rippee Construction Inc.
Bid Package (# and name): 23 00 HVAC

Project Name: Starbucks @ TCC Center for Innovation
Project Number: RCI #1606, AL+W 14250.16
Owner: Tallahassee Community College

Bidder	Base Bid	Notes
Benson's	\$99,974	
Miller Sheet Metal	101,300 \$94,800	
Quality Mechanical Solutions		

Bid Tabulation by: R. Rippee
Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____
Trey Kimbrel, Tallahassee, Community College



BID TABULATION

Bid Opening Date & Time: Wednesday, September 14, 2016 @ 2:00PM

Bid Opening Location: Rippee Construction Inc.

Bid Package (# and name): 26 00 Electrical

Project Name: Starbucks @ TCC Center for Innovation

Project Number: RCI #1606, AL+W 14250.16

Owner: Tallahassee Community College

Bidder	Base Bid	Notes
AB&B Electrical	\$ 73,485 \$ 73,085	
Albritton Electrical	\$ 76,307	
All Florida Electric	\$ 116,765	

Bid Tabulation by: R. Rippee

Rachel Rippee, Rippee Construction, Inc.

Bid Tabulation Witnessed by: _____

Trey Kimbrel, Tallahassee, Community College

Owner: Tallahassee Community College
CM: Rippee Construction, Inc.
Project: Starbucks @ TCC Center for Innovation
Date: Tuesday, August 23, 2016
Time: 9:00 AM

- Pre-Bid Meeting
- Pre-Construction Meeting
- Progress Meeting
- Substantial Completion Meeting
- Final Inspection

Your Name	Company or Affiliation (Initial if Attended)	Office Phone	Fax	Mobile Phone	Email	Bid Package
David Rippee, Jr. <i>DR</i>	Rippee Construction, Inc.	668-6805	894-0703	509-3283	davidjr@rippeeconstruction.com	
Rachel Rippee <i>RR</i>	Rippee Construction, Inc.	668-6805	894-0703	294-5826	rachel@rippeeconstruction.com	
Trey Kimbrel <input checked="" type="checkbox"/>	TCC	201-8750			kimbrel@tcc.fl.edu	
Don Herr <input checked="" type="checkbox"/>	TCC	201-6168			herrd@tcc.fl.edu	
Kim Moore	TCC				mooreki@tcc.fl.edu	
Rodney Lewis <input checked="" type="checkbox"/>	Architects: Lewis + Whitlock	942-1718	942-2110		rl@think3d.net	
Alana Taylor <input checked="" type="checkbox"/>	Architects: Lewis + Whitlock	942-1718	942-1718		ataylor@think3d.net	
Rob Allbritton <input checked="" type="checkbox"/>	Pinnacle Engineering	422-1763	422-1502			
Keith Follmar <input checked="" type="checkbox"/>	Pinnacle Engineering	422-1763	422-1502			
Larry Simmoms <input checked="" type="checkbox"/>	Pinnacle Engineering	422-1763	422-1502			
ROBERT COLETTI	GSC	222-5373	681-9797	322-3309	ROBERT.COLETTI@GSCFLORIDA.COM	8
Todd Stutz	Wood Lane	562-0491			toddl@woodlane.com	6
David Fraser	Moore Doors	294-6488	671-3344		dfraser@mooredoors.com	
J.C. Fleck	Nelson & Aff	574-3843	574-3878	509-0562	jc.fleck@nelsonandaffiliates.com	7
Dennis Steward	Universal Coatings	745-8791	745-8795	556-6104	Dennis@universalcoatings.com	
Scotter Avery	Great Southern Devl.	422-3366	422-0135	257-6854	Scotter@GreatSouthernDevl.com	
DOUG SHAWNES	SHAWNES SERVICES	556-3555		556-3555	DOUG@SHAWNES@OUTLOOK.COM	

Sean Wagner McNeill Plumbing 291-0489

Your Name	Company or Affiliation (Initial if Attended)	Office Phone	Fax	Mobile Phone	Email	Bid Package
Eric Mills	mills & McKinnon	570 0575			millsandmckinnon@aol.com	2 + 9
DEWITT MILLER	MILLER GLASS	421-4626			Dewitt@millerglassco.com	8
Bradley Stephens	Simplex Grinnell			264 0433	brstephen@simplexgrinnell.com	Fire Spk
DAN HICKS	AU FL ELECTRIC	570 0593		933-8408	DAN.AUFL@COMCAST.NET	16
Walter Clark	Specialty Contractors	576 0169		525 1104	Wkclark@specialtytlc.com	✓
DAVID GRAY	Cason Env. + Demo	933-8378		320-0223	cason@casoneds.com	demo
Don Miller	Miller Steel Metal	571-2721				
Robert Ross	Albritton Elec.	562-1193		545-6402	robby@albrittonelectric.com	16
Bo Mixer	Benson's HVAC	362-3132		688-8158	bmixer@bensonshvac.com	HVAC
Rodney Cousseaux	John The Painter	671-5646		544-5321	johnthepainter@comcast.net	
LEON RICHARDS	C L Richards + Co.	510-8687		510-8687	C L Richards Painting@yahoo	09 90
Terry Dawkins	Quality Mech Serv.	728-6570		56mc	Terry Dawkins@QMSHVAC.COM	
Bret Maxwell	AB&B Electric	765-3595		229 894-1421	BretMaxwell@ABandBelectric	16
Steve Pinger	Advanced Plumbing	694-8883			advplumbing@att.net	
LARRY SIMMONS	Pinnacle Eng.	422-1763		933-5121	LARRY@BIM-USA.COM	2
Vivienne Trehan	FDOT	245-4040		933-2709	VIVienne.TREHANE@FLHEALTH.GOV	
Andy Bry	Door Products	6810849			doorproducts@gmail.com	
Kelly Marshall	National Flooring	575-3660		528-2682	kelly@nationalflooringinc.com	Flooring
PAUL JOHNSON	Southern Flooring	933-4987			PSOHNSON1331@GMAIL.COM	
CAMP BULLOCK	MAPLE COATINGS	224-1370			ccamp@maplecoatings.com	
PAUL CHAVIS	PHOENIX FIRE	5620999		2519802	PAUL@pfp-llc.com	Fire Sprinklers
Nick Lee	Millers Plumbing				nick@millersplumbing.com	

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTE ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for: _____

2. This sworn statement is submitted by, _____, whose business address is, _____, and (if applicable) Federal Employer Identification Number (FEIN) is _____ (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).

3. My name is _____ and my relationship to the entity named above is _____ (title).

4. I understand that a "public entity crime" as defined in paragraph 287.133 (1) (g) Florida Statute, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to , any bid or contract for goods or services to be provided to any public entity or any agency or public subdivision of any other state or of the United States and involved antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.

5. I understand that "convicted" or "convicted" as defined in paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287 .133 (1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under an length agreement, shall be a prima facie case that one person controls another person. A person who knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in paragraph 287 .133 (1) (e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
 - Neither the entity submitting this sworn statement, nor any officers, directors, executive, partners, shareholders, employees, member, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 - The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of

the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 And (please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the department of General Services)

Signature

Date

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this day of _____, 20____, and is personally known to me, or has provided _____ as identification.

STATE OF FLORIDA

COUNTY OF: _____

My Commission expires: _____

Notary Public Seal

TRENCH SAFETY STANDARDS

Any trench excavation having a depth in excess of five (5) feet will be subject to the Excavation Safety Standards established by the Occupational Safety and Health Administration, 29. C.F.R. s. 1926.650 subpart P.

By the signature of its undersigned authorized representative, the Bidder hereby assures the Owner that any such excavation performed by the Bidder will be performed in compliance with all applicable trench safety standards.

The cost of compliance with applicable trench safety standards is estimated by the bidder to be \$ _____ which cost is included in the amount of the bid.

The specific methods of compliance with applicable Trench Safety Standards, and the cost of compliance are as follows:

Authorized Official's Signature

DRUG-FREE WORK PLACE

Drug-Free Work Place: Yes N/A

If yes please complete the form.

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

_____ does:
(Name of Business)

Publish statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or required the satisfactory participation in a drug abuse assistance or rehabilitation program is such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

Date

MINORITY AND WOMAN OWNED BUSINESS DECLARATION FORM

Minority/Woman Owned Business: Yes N/A

If **yes** please complete the form.

Proposer hereby declares that it is a Minority/Woman Owned Business Enterprises, as defined by section 288.703. Florida Statutes, by virtue of the following:

Type of Business (check applicable area):

- African American
- Hispanic American
- Native Americans
- Asian American
- American Woman

Note: Minority Business Enterprises, Small Businesses, and Minority Businesses terms are defined in Chapter 288.703, Florida Statutes, and are included below. Chapter 287.094, Florida Statutes, states that it is unlawful for any individual to falsely represent any entity as a minority business enterprise. A person in violation of 287.094, Florida Statutes, is guilty of a felony of the second degree.

Proposer:
Certified by (Name of Public Entity, if applicable):
Certificate Number/Attach Copy:
Signature & Date:

Florida Statues 288.703 definitions – As used in section 288.703, the following words and terms shall have the following meanings unless the content shall indicate another meaning or intent:

- (1) “Small business” means an independently owned and operated business concern that employe 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than \$5 million or any firm based in this state which has a Small Business Administration 8(a) certification. As applicable to sole proprietorships, the \$5 million net worth requirement shall include both personal and business investments.

- (2) “Minority Business Enterprises” means any small business concern as defined in subsection (1) which is organized to engage in commercial transactions, which is domiciled in Florida, and which is at least 51% owned by minority persons who are members of an insular group that is of a particular racial, ethnic, or gender make-up or national origin, which has been subjected historically to disparate treatment due to identification in and with that group resulting in an under-representation of commercial enterprises under the group’s control, and whose management and daily operations are controlled by such persons. A minority business enterprise may primarily involve the practice of a profession. Ownership by a minority person does not include ownership which is the result of a transfer from a nonminority person to a minority person within a related immediate family group if the combined total net asset value of all members of such family group exceeds \$1 million. For purposes of this subsection, the term “related immediate family group” means one or more children less than 16 years of age and a parent of such children or the spouse of such parent residing in the same house or living unit.
- (3) “Minority person” means a lawful, permanent resident of Florida who is:
- a. An African American, a person having origins in any of the black racial groups of the African Diaspora, regardless of cultural origin.
 - b. A Hispanic American, a person of Spanish or Portuguese culture with origins in Spain, Portugal, Mexico, South America, Central America, or the Caribbean, regardless of race.
 - c. An Asian American, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands, including the Hawaiian Islands prior to 1778.
 - d. A Native American, a person who has origins in any of the Indian Tribes of North America prior to 1835, upon presentation of proper documentation thereof as established by rule of the Department of Management Services.
 - e. An American woman.
- (4) “Certified minority business enterprise” means a business which has been certified by the certifying organization or jurisdiction in accordance with s. [287.0943](#)(1) and (2).
- (5) “Department” means the Department of Management Services.
- (6) “Ombudsman” means an office or individual whose responsibilities include coordinating with the Office of Supplier Diversity for the interests of and providing assistance to small and minority business enterprises in dealing with governmental agencies and in developing proposals for changes in state agency rules.
- (7) “Financial institution” means any bank, trust company, insurance company, savings and loan association, credit union, federal lending agency, or foundation.
- (8) “Secretary” means the secretary of the Department of Management Services.

It is unlawful for any individual to falsely claim to be a minority business enterprise for purposes of qualifying for certification with any governmental certifying organization as a minority business enterprise in order to participate under a program of a state agency which is designed to assist certified minority business enterprises in the receipt of contracts with the agency for the provision of goods or services. The certification of any contractor, firm, or individual obtained by such false representation shall be permanently revoked, and the entity shall be barred from doing business with state government for a period of 36 months. Any person who violates this section is guilty of a felony of the second degree, punishable as provided in s. [775.082](#), s. [775.083](#), or s. [775.084](#).

FORM 03113

PRELIMINARY PROJECT SCHEDULE

This is the Owner’s preliminary project schedule in advance of Contractor review and comment. The dates have not been finalized and subject to change. However, it should be noted, frequently the Substantial Completion date is dictated by program needs and not flexible.

While estimating a bid, the Bidder should make every effort to maintain the Substantial Completion date. The Owner reserves the right to abandon the project in whole or part if the schedule cannot be met and deemed in the Schools best interest.

Name of Project: _____

Anticipated Board Approval Date: _____

Preliminary Schedule:

Action	Date	Construction Duration	No. of Days Required
CD Completion Date:		0	0
Pre-Bid Conference			
Date Proposal Due:		0	0
Board Meeting:		0	0
Notice to Proceed:		0	0
Substantial Completion:		0	0
Final Completion:		0	0
Total:			

NOTE: TCC’s Board agenda items must be submitted no later than the first of each month. TCC’s Board meetings are the 3rd Monday of each month with the exception of no meetings in July or December.

Estimated Construction Duration: _____(days)

Signature below indicates the construction documents have been reviewed and the Bidder’s confident the Schedule can be maintained.

Signature: _____

Date: _____



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

PAYROLL MULTIPLIER – Project Manager

Salary	1.0000000
FICA	0.0685957
Medicare	0.0160426
State Unemployment	0.0021390
Federal Unemployment	0.0004753
Worker's Comp.	0.0231234
Health Insurance	0.0548271
Retirement	0.0464362
Vacation/Holidays	0.1063830
	1.3180223

PAYROLL MULTIPLIER – Asst. Project Manager

Salary	1.0000000
FICA	0.0685957
Medicare	0.0160426
State Unemployment	0.0031416
Federal Unemployment	0.0006981
Worker's Comp.	0.0029872
Health Insurance	0.0743118
Retirement	0.0377272
Vacation/Holidays	0.1063830
	1.3098870

PAYROLL MULTIPLIER – Superintendent

Salary	1.0000000
FICA	0.0685957
Medicare	0.0160426
State Unemployment	0.0029568
Federal Unemployment	0.0006571
Worker's Comp.	0.0231234
Health Insurance	0.2011164
Retirement	0.0411740
Vacation/Holidays	0.1063830
	1.4600490



CERTIFIED GENERAL CONTRACTOR, License CGC1522435

PAYROLL MULTIPLIER – Project Engineer

Salary	1.0000000
FICA	0.0671667
Medicare	0.0157083
State Unemployment	0.0033944
Federal Unemployment	0.0007543
Worker's Comp.	0.0226417
Health Insurance	0.1597414
Retirement	0.0402362
Vacation/Holidays	0.0833333
	1.3929760



RIPPCON-01

MASSEY C

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Office of America, Inc. 1725 East Mahan Drive Tallahassee, FL 32308	CONTACT NAME: Chris Massey PHONE (A/C, No, Ext): (850) 877-8379 E-MAIL ADDRESS: Chris.Massey@ioausa.com	FAX (A/C, No): (850) 877-8674	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Rippee Construction, Inc. 2107 Delta Way Tallahassee, FL 32303	INSURER A: Charter Oak Fire Insurance Company		25615
	INSURER B: Phoenix Insurance Company		25623
	INSURER C: Travelers Property Casualty Company of America		25674
	INSURER D: American Builders Insurance Company (f/k/a Association Insuranc		11240
	INSURER E: INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	DTCO862K7088COF16	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	X	BA862K7088COF16	07/01/2016	07/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			DTSM-CUP-862K7088-TIL-16	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCV012518104	05/07/2016	05/07/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Equipment Floater			QT6602A455685TIL16	07/01/2016	07/01/2017	Rented items 50,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 ADDITIONAL INSURED, as required by written agreement/contract for: General Liability - Form: CG D3 16 11 Contractors Xtend Endorsement (on going) and CG D2 46 08 05 - Blanket Additional Insured (Contractors) - Completed Operations, and Auto -Form: CA T3 53 06 09 Business Auto Extension Endorsement.

WAIVER OF SUBROGATION as required by written agreement/contact for: General Liability, Form: General Liability - Form: CG D3 16 11 Contractors Xtend Endorsement, Workers Comp Form #: WC 00 03 13 and Auto, Form #: CA T3 53 06 09 Business Auto Extension Endorsement.

PRIMARY NON-CONTRIBUTORY FOR ADDITIONAL INSURED'S as required by written agreement/contract for General Liability, Form #: CG D2 46 08 05 - SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY Insurance Office of America, Inc.		NAMED INSURED Rippee Construction, Inc. 2107 Delta Way Tallahassee, FL 32303	
POLICY NUMBER SEE PAGE 1		EFFECTIVE DATE: SEE PAGE 1	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
Blanket Additional Insured (Contractors)

CANCELLATION NOTIFICATION: 30 days except 10-days for non payment of premium.

The Board of Trustees, Tallahassee Community College, Florida are listed as additional insured with respect to General Liability and Automobile Liability. Thirty days notice of cancellation with ten days for non pay, per FL statute.