




September 19, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Renewal of Professional Services Contract - Legal Services

Item Description

Request for approval to renew the professional services contract for Andrews, Crabtree, Knox & Andrews LLP, effective November 1, 2016 thru October 31, 2017.

Overview and Background

The Board of Trustees maintains the decision to employ professional services of College attorneys. At the October 19, 2015 Board of Trustees meeting, the Board approved the College to contract for legal services with Andrews, Crabtree, Knox & Andrews LLP. The contract terms included options for renewals on an annual basis for four (4) consecutive one (1) year periods, for a total contract period of five (5) years. The contract is up for renewal on October 31, 2016. This request will be the first renewal of this contract.

Past Actions by the Board

The Board has addressed this item previously by employing the services of College attorneys. The Attorney is hired by the Board under the authority of Section 1001.64(25), Florida Statutes which authorizes the Board of Trustees to serve as contracting agent of the College.

Funding/Financial Implications

Funds for this professional services contract are available from the College's operating budget.

Staff Resource

Barbara Wills

Recommended Action

Renewal of legal services contract for one (1) year.