




October 19, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President, 
SUBJECT: Construction Change Order for FPSI Berm Remediation Project

Item Description

This item requests approval of a change order for additional time for final completion of the FPSI berm remediation project.

Overview and Background

TCC approved a contract with CSI Contracting Inc. to complete lead remediation at the FPSI firing range and associated stormwater retention ponds at the April 2015 Board meeting. FPSI closed the firing range for thirty days for the work to be done, and the contractor achieved substantial completion on schedule on June 6, 2015.

In order to improve the function of Range One, TCC staff desired to add an additional paved firing line at the three yard position. The project team did not know if there would be sufficient funds to add the paving until the lead recycling credit was calculated after substantial completion. Between the recycling credit and savings in other parts of the project, funds were available to add the additional paving.

Since additional work was added to the project in July, the standard thirty day window to achieve final completion of the project could not be achieved. Additional delays were caused by TCC's changeover to the new ERP and difficulties reconciling the reported credits to the project. CSI is not responsible for the delay in final completion and should not be assessed liquidated damages for the delay. We anticipate that all project accounting will be reconciled and final completion will be achieved by October 15, 2015.

Past Actions by the Board

The Board approved the Guaranteed Maximum Price for the FPSI berm remediation project at the April 20, 2015 Board meeting.

Funding/Financial Implications

Funds for the project were provided from the PECO funds that are annually received by the College. Additional funds were provided from the proceeds of the timber harvest performed under the forestry management program at FPSI.

Staff Resource

Barbara Wills

Recommended Action

Approve a change order extending the time for final completion of the FPSI berm remediation project to October 15, 2015.

Date: September 30, 2015
COR # 001



CHANGE ORDER REQUEST FORM

444 Appleyard Drive, Tallahassee Florida, 32304—102A, SS bldg.—Ph: 850/201-8011 Fax: 850/201-8027

This form is to be used for requesting a change to the scope of work of an existing project or the duration of time to an existing contract. Upon acceptance of the request a modification may be made to the purchase order, contract or both. This request does not constitute a change order until signed and accepted by the College.

Project Name: FPSI Lead Remediation 2015 Project

Requestor's Name: Tallahassee Community College
PO# or Project#: PJ-0026
Date Needed: 9/30/2015

Reference Documents: (attach copies of all back-up documentation)

| | | |
|--|-----|-----------|
| Architectural Supplemental Instruction # | N/A | Date: N/A |
| Request for Information # | N/A | Date: N/A |
| Construction Change Directive # | N/A | Date: N/A |

Scope of Work Summary: (attach additional sheets if needed)

Return final funds

Impact to Project:

| | |
|---------------------------------------|------------|
| Additional Calendar Days Required: | 9 |
| Original Substantial Completion Date: | 6/5/2015 |
| New Substantial Completion Date: | 6/5/2015 |
| New Final Completion Date | 10/15/2015 |

Summary of Impact: (attach additional sheets if needed)

All work was completed on schedule, see attached timeline for extension request for final accounting as requested.

Cost Summary:

| | |
|--------------------------------|----------------------|
| Original Contract Sum: | \$ 444,903.00 |
| Net of Previous Change Orders: | \$ 0.00 |
| Contract Sum to Date: | \$ 444,903.00 |
| Amount of this Change Order: | \$ 0.00 |
| New Contract Amount: | \$ 444,903.00 |

Authorizations:

Contractor:  PM, CSI_ Date: 9/30/2015

Design Professional:  Date: 9/30/2015

Construction Coordinator: _____ Date: Click here to enter a date.

Account Manager: _____ Date: Click here to enter a date.