




March 16, 2015

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President 

**SUBJECT:** Recommendation for ITB 2015-02, Wakulla Environmental Institute

---

### Item Description

This item provides a summary and recommendations for Tallahassee Community College's Invitation to Bid (ITB 2015-02) for the Wakulla Environmental Institute.

### Overview and Background

On January 15, 2015 the College issued an Invitation to Bid for the construction of a new entry road, educational facility and associated sitework for the first building at the Wakulla Environmental Institute. Two of the thirteen general contractors pre-qualified by TCC provided bids. The bid results were tabulated as follows:

1. CSI Contracting Inc.
  - a. Base bid: \$5,426,579
  - b. Alt. # 1: (\$54,500) deduct
  - c. Alt. # 2: \$61,500 add
  - d. Alt. # 3: \$80,150 add
  - e. Alt. # 4: (\$26,500) deduct
  - f. Alt. # 5: (\$18,200) deduct
2. Cook Brothers, Inc.
  - a. Base bid: \$5,255,000
  - b. Alt. # 1: (\$64,000) deduct
  - c. Alt. # 2: \$22,000 add
  - d. Alt. # 3: \$130,000 add
  - e. Alt. # 4: (\$34,000) deduct
  - f. Alt. # 5: (\$10,000) deduct

TCC staff evaluated the bids to ensure that they were complete and all requirements were met. Based on the evaluated bids, staff recommends award of the project to Cook Brothers, Inc. in the amount of \$5,147,000.00. The remainder of the total \$6,000,000 project budget will be expended on architectural and engineering fees, testing and inspection fees, fixtures and equipment, and project contingency. Copies of the contractor's bid documents are maintained in the Purchasing Office if further review is desired.

In order to accelerate the start of the project, staff requests that the Board Chair be authorized to execute the construction contract with Cook Brothers, Inc. prior to the next Board of Trustees meeting.

**Past Actions by the Board**

The Board last approved a contract with a pre-qualified general contractor in September 2011.

**Funding/Financial Implications**

The project is funded by a \$4,500,000 Legislative appropriation made during the 2012 session. Additional funding is available from a \$1,500,000 grant provided by the U.S. Economic Development Administration.

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize the Chairman of the District Board of Trustees to execute a contract with Cook Brothers, Inc. for the proposed construction of the Wakulla Environmental Institute.