




January 20, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Career Pathway Agreements with Taylor County Schools

Item Description

This item presents a Career Pathway Agreement between the College and Taylor County Schools which is located in the north Florida region outside of TCC's service district.

Overview and Background

In an effort to provide career opportunities for secondary school students in Career Pathway programs, Tallahassee Community College is proposing to offer career pathways to Taylor County Schools. TCC will provide career pathways in the areas of Drafting and Design which is not available through North Florida Community College. President Grosskopf has provided written support of this agreement with Tallahassee Community College. President Grosskopf's letter is included with the attached agreement. This is TCC's first year providing career pathways for students in Taylor County.

Past Actions by the Board

The Board has approved career pathway agreements with public schools in the past.

Funding/Financial Implications

None

Staff Resource

Barbara Sloan

Recommended Action

That the Board approve the Career Pathway Agreement with Taylor County Schools as attached.



Office of the
President

October 22, 2014

Dr. Jim Murdaugh
President
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Dear Dr. Murdaugh:


Re: Articulation Agreements with the North Florida Career Pathways Consortium

Our North Florida Career Pathways Consortium Coordinator, Mr. Sam Stalnaker, has requested permission to enter into articulation agreements with Tallahassee Community College in the areas of Graphic Design Technology, A.S.; Web Technologies, A.S.; Web Technologies Certificate; Health Information Technology, A.S.; Computer Programming and Analysis – Computer Game Design and Logic, A. S.; Computer Programming and Analysis Certificate; Computer Programming Specialist Certificate; and Drafting and Design Technology, Building Construction, A.S.

Potential articulations will not hinder any current coursework or A.S. degrees in these areas at North Florida Community College. Therefore, North Florida Community College would have no objections to our North Florida Career Pathways Consortium entering into articulation agreements with your institution in these areas.

If I can be of any additional assistance in this matter, please feel free to contact me.

Respectfully,



John Grosskopf
President

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Tallahassee Community College

***Career Pathway Agreements
With Taylor County Schools***

Career Pathways: High Schools

2014-2015

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**Career and Technical Education
Tallahassee Community College & Taylor County School Board
Career Pathways Articulation Agreement
2014-2015**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreement will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Completion of Tallahassee Community College placement testing requirements.
3. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
4. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification.

Procedure

1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

Conditions of Agreement

1. Taylor County School faculty members and TCC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Taylor County Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Taylor County Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Taylor County School Board or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Provost of Tallahassee Community College, Dean for Technology and Professional Programs of Tallahassee Community College, District Representative for Taylor County Schools, the TCC Career Pathways Specialist and others as so designated.

High School Career Pathway	TCC A.S. Degree or Certificate	Assessment	Articulated Credit
Drafting	Drafting and Design Technology A.S.	Complete high school program and the following:	
		Achieve certification in AutoDesk Certified Associate—AutoCAD	ETD1320 Introduction to CAD—3 credit hours
		Achieve certification in Certiport IC3 or passing score on TCC IC3 Exemption Exam	CGS1060 Computer and Internet Literacy—3 credit hours
		Achieve certification in MOS Excel 2010	CTE2225C Microsoft Excel 2010—3 credit hours
Drafting	Building Construction Management A.S.	Complete high school program and the following:	
		Achieve certification in AutoDesk Certified Associate—AutoCAD	ETD1320 Introduction to CAD—3 credit hours
		Achieve certification in Certiport IC3 or passing score on TCC IC3 Exemption Exam	CGS1060 Computer and Internet Literacy—3 credit hours
		Achieve certification in MOS Excel 2010	CTE2225C Microsoft Excel 2010—3 credit hours

IN WITNESS WHEREOF, the School Board of Taylor County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.271, F.S., Dual Enrollment Articulation Agreements.

Date

Chair, The District Board of Trustees,
Tallahassee Community College, Florida

Date

President, Tallahassee Community College

Date

Chair, Taylor County School Board

Date

Superintendent, Taylor County School District

Date

Career & Technical Education Coordinator, Taylor County Schools

Date

Dean for Technology & Professional Programs, Tallahassee Community College