




August 24, 2015

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Human Resources Report

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### Item Description

This item requests Board approval for personnel actions.

### Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment

### Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

### Funding/Financial Implications

This item is funded by the 2015-2016 Operating Budget.

### Staff Resource

Barbara Wills

### Recommended Action

Approve the report as presented.

**Original Appointments - Executive, Administrative, Managerial & Professional**

Name	Position	Department	Effective Date
Barbara Wills	Vice President for Admin Svcs/CBO	Administrative Services	July 1, 2015
Audrey Mathews	Human Resources Director	Human Resources	July 10, 2015

**Original Appointments - Classified Staff**

Name	Position	Department	Effective Date
Alvin Raines	Custodial Worker	Plant Operations	June 1, 2015
Earl Jones	Custodial Worker	Plant Operations	June 29, 2015
Jonathan Davis	Counseling Specialist	Student Success & Retention	July 6, 2015
Charles Hash	Systems Administrator	Information Technology	July 6, 2015
Samantha Stewart	Financial Aid Assistant	Financial Aid	July 13, 2015
Latoya Copeland	Senior Accounting Specialist	Business Office	July 15, 2015
Jamie Smith	Learning Commons Specialist	Learning Commons	July 28, 2015

**Original Appointments - Faculty**

Name	Position	Department	Effective Date
Sabrina Dyck	Librarian	Library Services	June 8, 2015
Natalee Reese	Librarian	Library Services	June 30, 2015

**Original Appointments - Contracts & Grants**

Name	Position	Department	Effective Date
Kelly Smithson	Teacher Aide	DOC-Special Education	June 1, 2015
Reyna Alfaro Contreras	Program Specialist I	DOE-McKay Scholarship	June 8, 2015
Maranda Lee	Pathways Coach (Title III)	Student Success & Retention	June 16, 2015
Kimberly Facer	Instructional Systems Designer	DJJ-Staff Development & Training	July 6, 2015
Antoinette Messina Deen	Adult Education Instructor	Gadsden Re-entry Program	July 9, 2015
Erich Martin	Program Specialist I	DOE-McKay Scholarship	July 15, 2015
Tiayka Green	Logistical and Data Support Spec.	Gadsden Re-entry Program	July 29, 2015

**Re-Appointments (All Employees)**

Name	Position	Department	Effective Date	Prior Position
Whitney Sampson	DUI & Traffic Safety Training Coordinator	FDOT-DUI Training Classes	May 26, 2015	Traffic Safety/DUI Assistant Coordinator
Omesha James	Senior Accounting Specialist	FPSI Business Office	June 18, 2015	Senior Contracts & Grants Accountant
Maria Sanders	HR Specialist I	Human Resources	June 18, 2015	Senior Accounting Specialist
Jenny Shuler	Facilities Coordinator	Plant Operations	July 13, 2015	Office Manager
Neslihan Canpolat-Cig	Postsecondary Assessment Coordinator	DOE-Education Assessment	July 31, 2015	Postsecondary Assessment Coordinator

**Drop Retiree Participants (All Employees)**

Name	Position	Department	Enrollment Date	End Period
Linda Inyang	Senior Enrollment Clerk	Student Success & Retention	June 1, 2015	May 31, 2020
Jim Gaunt	Math Professor	Mathematics	July 1, 2015	June 30, 2020
Earnest Deason	Campus Police Officer	Campus Police	August 1, 2015	July 31, 2020

**Separations (All Employees)**

Name	Position	Department	Effective Date	Separation Type
Jakita Jones	Monitoring Specialist	DOE-Race To The Top	June 4, 2015	Resigned
Stephanie Reynolds	Campus Police Dispatcher	Campus Police	June 13, 2015	Resigned
Aдриenne P. Stephenson	STEM Coordinator	Curriculum and Instruction	June 15, 2015	Resigned
Penny Lane	Program Specialist I	DOT-Traffic Safety	June 18, 2015	Dismissed
Deidre M. Crutcher	Logistical/Data Support Specialist	Gadsden Re-Entry Program	June 19, 2015	Resigned
Julian R. Cooper	Grant Manager	DOE-Race To The Top	June 30, 2015	Contract Not Renewed
Elizabeth A. Lesko	Executive Assistant II	Academic Affairs	June 30, 2015	Retired
Teresa E. Smith	Vice President for Admin Svcs/CBO	Administrative Services	June 30, 2015	Retired
Randle Gray	Campus Police Officer	Campus Police	June 30, 2015	Retired
Eddie R. Barnes	Head Coach (Basketball)	Athletics	June 30, 2015	Retired
Lourena Maxwell	Director, Admissions & Enrollment	Student Success & Retention	June 30, 2015	Resigned
Aprel H. Griffin	Student Accounts Supervisor	Financial Aid	June 30, 2015	Resigned
Leroy Hines	Landscaper	Landscape Services	June 30, 2015	Resigned
James F. Sherlock	Sr. Program Coordinator	Florida Sterling Council	July 1, 2015	Resigned
Kristel Rojas	Staff Assistant I	Natural Sciences	July 2, 2015	Resigned
Dagmar Moravec	Student Success Specialist	Workforce Development	July 10, 2015	Resigned
Timothy L. Ott	HVAC/Building Automation Specialist	Physical Plant	July 14, 2015	Retired
Verlene Bennett	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Kimberli Perry	Grant Manager	GEAR UP	July 14, 2015	Contract Not Renewed
Roderick Randolph	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Melikki D. Desir	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Louis L. Dilbert	Asst. State Project Manager	GEAR UP	July 14, 2015	Contract Not Renewed
Jennifer Seyez	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Sandra L. Greer	Staff Assistant I	GEAR UP	July 14, 2015	Contract Not Renewed
Emily Stroupe	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed

**Separations (All Employees) -continued**

Name	Position	Department	Effective Date	Separation Type
Judith B. West	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Senovia L. Williams	Staff Assistant I	GEAR UP	July 14, 2015	Contract Not Renewed
Lashawnda T. Woods-Roberts	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Aretha McNeil	GEAR UP Coach	GEAR UP	July 14, 2015	Contract Not Renewed
Gary Baldree, Jr.	Public Safety Officer	Campus Police	July 19, 2015	Resigned
Dr. Joi P. Walker	Associate Professor	Natural Sciences	July 24, 2015	Resigned

**Outside Employment Requests (All Employees)**

Name	Position	Department	Employer	Position
Bret Ingerman	Vice President for Information Tech.	Information Technology	Various Consulting Firms	Consultant
Dawn Adolfson	Adult Education Specialist	Workforce Development	Flagler College	Adjunct Instructor
Kim Manning	Instructional Technologist	Distance Learning	Capital Area Community Action Agency	Trainer
Kimberly Facer	Instructional Systems Designer	DJJ-Staff Development & Training	Florida Dept. of Health	Training Specialist
Luevenia Moore	Application Software Specialist	Information Technology	Ocean Reef Realtor Inc.	Rental Inspector
Alvin Raines	Custodial Worker	Plant Operations	Prestige Maintenance	Janitor