




October 15, 2012

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Annual SREF Fire, Sanitation and Casualty Inspection

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### Item Description

This item provides an update of the annual SREF Fire, Sanitation and Casualty Inspection reports.

### Overview and Background

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform an annual safety inspection for all TCC sites and facilities. The College is required to correct the noted deficiencies by June 30 of each year.

At the time of this writing, all items at the Gadsden Center have been corrected save one. Corrective work on the building's boiler has been completed, but the boiler has not received the final inspection required to receive a certificate. The county staff expects to complete the inspection by the date of the Board meeting. Under the terms of our lease with Gadsden County, all maintenance and corrections at this building are the responsibility of the County.

### Past Actions by the Board

The District Board of Trustees has approved the submitted reports on an annual basis.

### Funding/Financial Implications

All costs to correct deficiencies, with the exception of the Gadsden Center building, are funded from the Physical Plant operating budget and PECO funds in the appropriate categories.

### Staff Resource

Teresa Smith

### Recommended Action

No additional action is required at this time.