




February 20, 2012

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President 

**SUBJECT:** Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP.  
2-1-2012

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### Item Description

Request for approval to pay the Board's attorney.

### Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

### Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$ 13,333.33.

### Staff Resource

Teresa Smith

### Recommended Action

Authorize payment of invoices as presented.

# ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

P.O. BOX 12800  
TALLAHASSEE, FL 32317  
TAX ID #59-3621660

February 1, 2012

Jerry Schilling  
Assistant Vice President for Administrative Services  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304

Invoice# 10376 WRM  
Our file# T00007 02276  
Billing through 01/31/2012

Tallahassee Community College (General)  
P.O. Number: 2011 00001580

## FOR PROFESSIONAL SERVICES RENDERED

12/28/2011	WRM	Telephone conferences (3) with E. Steinmeyer re: bid protest (.4); Telephone conferences (2) with D. Ashburn re: bid protest (.3); E-mail to T. Smith re: bid protest (.1); Review and analysis of document including leases re: Brogan building (3.5); E-mail to T. Smith re: Brogan lease provisions (.1); Receipt and review of e-mails (2) from T. Smith re: Brogan lease provisions (.2); Analysis - proposals in preparation for bid protest hearing (1.5); Telephone conference with D. Ashburn re: bid protest resolution (.1); Telephone conference with E. Steinmeyer re: bid protest resolution (.1); E-mail to T. Smith re: bid protest resolution (.1);	6.40 hrs.
12/29/2011	WRM	Receipt and review of e-mails (2) from T. Smith re: bid protest (.2); E-mails (2) to T. Smith re: bid protest (.2);	0.40 hrs.
12/30/2011	WRM	Receipt and review of e-mails (4) from S. Turner re: Centennial lease (.4); Receipt and review of e-mails (2) from T. Smith re: Centennial lease (.2); Receipt and review of TCC Housing Financial statement (.2); Telephone conferences (2) with E. Steinmeyer re: resolution of bid protest (.2); E-mail to T.	1.20 hrs.

Smith re: bid protest resolution (.1); Receipt and review of e-mail from T. Smith re: bid protest resolution (.1);

01/03/2012	WRM	<p>Receipt and review of e-mails (2) from T. Smith re: FPSI review (.2); Receipt and review of e-mail from T. Smith re: Brogan (.1); Receipt and review of e-mail from T. Smith re: ACMS agreement (.1); Receipt and review of e-mail from T. Smith re: Brogan meeting (.1); Telephone conferences (3) with T. Smith FPSI Brogan, bid protest (.5); Telephone conference with S. Hall re: FPSI review (.3); Telephone conference with P. Mitchell re: FPSI review (.1); Telephone conference with J. Murdaugh re: FPSI review (.2); Telephone conferences (2) with D. Ashburn re: bid protest (.2); Receipt and review of e-mail from B. Hinson re: bid protest (.1); E-mail to T. Smith re: bid protest resolution (.1); Telephone conference with T. Smith re: bid protest conference (.1); Receipt and review of e-mail from J. Schilling re: WMI contract (.1); Begin review of ACMS Agreement (.3); Begin review of draft WMI agreement (1.0);</p>	3.40 hrs.
01/04/2012	WRM	<p>Review landlord's revisions to Centennial lease (.4); Conference with R. Tolson re: recruitment advertising, employee complaint (.4); Conference with J. Schilling re: WMI Contract, campus incident (.2); Receipt and review of e-mail from J. Morrow re: Pa. public record request (.1); E-mail to J. Morrow re: Pa. public record request (.1); E-mail to D. Hendry re: Pa. public record request (.1); Receipt and review of e-mail from R. Tolson re: position advertising (.1); Receipt and review of documents re: employee grievance (.2); Conference call - S. Turner, T. Smith, others re: Centennial lease (.5); Receipt and review of e-mail from J. Murdaugh re: Pa. public record request (.1); Review SMSC position documents (.3); Telephone conference with R. Tolson re: SMSC position notice (.1); Revise</p>	4.90 hrs.

draft WMI contract (1.3); Receipt and review of e-mail from W. Patterson re: anti-hazing agreement (.1); Review draft anti-hazing agreement (.2); Receipt and review of e-mail from S. Turner re: Centennial lease (.1); Telephone conference with R. Tolson re: employee grievance meeting (.1); Receipt and review of e-mail from A. Martik re: Pa. public record request (.1); E-mail to D. Heard re: receipt of Pa. documents (.1); Limited review of Pa. documents (.2); E-mail to D. Ashburn re: bid protest (.1);

01/05/2012	WRM	<p>Receipt and review of e-mail from B. Sloan re: Pa. document request (.1); E-mail to B. Sloan re: Pa. document request (.1); Receipt and review of e-mail from S. Turner re: Centennial lease (.1); Review tax and property description documents re: Centennial lease (.1); Review recruitment information (.1); Review anti-hazing information (.2); E-mail to W. Patterson re: draft anti-hazing agreement (.1); Receipt and review of e-mail from D. Hendry re: response to Pa. document request (.2); Conference with T. Smith, S. Turner, others re: Centennial lease (.5); Conference with T. Smith re: Brogan Building (.3); Conference with J. Chapin, T. Smith re: Brogan Building (.9); Conference with T. Smith re: employee questioning (.4); Telephone conferences (2) with D. Ashburn re: bid protest resolution (.2); Telephone conferences (2) with R. Tolson re: employee grievance (.3); Receipt and review of e-mails (2) from D. Ashburn re: bid protest resolution (.2); Receipt and review of e-mail from R. Tolson re: employee grievance (.1); Receipt and review of e-mail from S. Narqiz re: bid protest (.1); Receipt and review of e-mail from T. Smith re: Centennial lease (.1); Receipt and review of e-mail from D. Wildes re: Centennial lease (.1); Receipt and review of e-mails (2) from B. Ellison re: potential claim (.2); E-mail to B. Ellison re: potential claim</p>	7.90 hrs.
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(.1); Receipt and review of e-mail from M. Hansard re: FPSI review (.1); E-mail to M. Hansard re: FPSI review (.1); Receipt and review of e-mail from T. Smith re: bid protest check (.1); E-mail to D. Ashburn re: bid protest check (.1); Receipt and review of e-mail from M. Hansard with attachments re: FPSI analysis (.2); E-mail to J. Murdaugh re: FPSI interviews (.1); E-mail to T. Smith re: FPSI review (.1); Receipt and review of e-mail from T. Smith re: FPSI review (.1); Receipt and review of e-mails (2) from T. Smith re: draft WMI contract (.2); E-mail to T. Smith re: draft WMI contract (.1); Receipt and review of e-mail from T. Smith re: Acalog agreement (.1); E-mail to T. Smith re: Acalog agreement (.1); Complete review of Acalog license agreement and service agreement (.4); E-mail to T. Smith re: Acalog agreement (.1); Complete review of Acalog license agreement and service agreement (.4); E-mail to T. Smith re: Acalog agreements (.1); Receipt and review of e-mail from D. Wildes re: revised Centennial lease (.1); Receipt and review of e-mail from T. Smith re: Community College Conference - Legal Issues (.1); Review revisions to repair and maintenance provision of Centennial lease (.1); E-mail to T. Smith, D. Wildes re: revisions to Centennial lease (.1); E-mail to D. Ashburn re: bid protest resolution (.1); Review complaint, prepare for interviews re: grievance (.5);

01/06/2012	WRM	Conference with T. Smith, J. Schilling re: bid protest, WMI contract, other matters (.7); Telephone conference with D. Ashburn re: bid protest (.1); Telephone conference with J. Murdaugh re: FPSI inquiry (.1); Conference with E. Eunice re: FPSI review (.2); Receipt and review of e-mails (3) from S. Turner re: Centennial lease (.3); Receipt and review of e-mail from D. Wildes re: Centennial lease (.1); Receipt and review of e-mails (2) from D.	4.20 hrs.
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Ashburn re: dismissal of DOAH petition (.2);  
 Receipt and review of e-mail from E.  
 Steinmeyer re: DOAH petition dismissal (.1);  
 Receipt and review of e-mail from DOAH  
 clerk re: DOAH petition dismissal (.1);  
 Receipt and review of e-mails (2) from T.  
 Smith re: Brogan lease (.2); Receipt and  
 review of e-mail from J. Murdaugh re: FPSI  
 inquiry (.1); Receipt and review of e-mail from  
 B. Sloan re: hiring committees (.1); Receipt  
 and review of e-mail from T. Smith re:  
 Centennial lease (.1); E-mails (3) to T. Smith  
 re: DOAH petition dismissal (.3); Telephone  
 conference with M. Stone re: FPSI inquiry  
 (.1); Telephone conferences (2) with H. Bush  
 re: FPSI inquiry (.3); Telephone conferences  
 (4) with A. Blalock re: FPSI inquiry (.4);  
 Telephone conference with D. Ashburn re:  
 return of bid protest check (.1); Telephone  
 conference with S. Smith re: FPSI inquiry (.2);  
 E-mail to J. Murdaugh re: FPSI inquiry (.1);  
 Telephone conference with R. Tolson re: FPSI  
 inquiry, faculty hiring (.2); Receipt and review  
 of e-mail from R. Tolson re: FPSI Inquiry (.1);

01/09/2012	WRM	<p>Receipt and review of e-mail from A. Maxwell          (with attachments) re: public record request          (.2); Receipt and review of e-mail from R.          Tolson re: employee personal mail (.1); E-mail          to R. Tolson re: employee grievance (.1);          E-mail to B. Sloan re: faculty hire review          committees (.1); Telephone conference with S.          Rowland re: public records request (.1); E-mail          to A. Maxwell re: public record request (.1);          Receipt and review of e-mail from B. Sloan re:          faculty hire review committee (.1); Receipt          and review of e-mail from B. Sloan re: public          record request (.1); Conference with J.          Murdaugh/T. Smith re: FPSI inquiry (.3);          Conference with T. Smith re: WMI contract,          Brogan, Wakulla lease (.3); Telephone          conferences (3) with M. Stone re: employee          grievance (.4); E-mails (2) to M. Hansard re:</p>	4.10 hrs.
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FPSI inquiry (.2); Telephone conferences (2) with P. Haire re: FPSI inquiry (.2); Telephone conference with E. Eunice re: FPSI inquiry (.1); Receipt and review of e-mail from M. Hansard re: FPSI inquiry (.1); E-mail to T. Smith re: FPSI inquiry (.1); Receipt and review of e-mail from T. Smith re: FPSI inquiry (.1); Telephone conference with D. Howard re: employee grievance (.1); Receipt, review and analysis of correspondence from D. Ashburn re: DOAH petition dismissal (.1); Receipt and review of e-mail from A. Matik re: Pa. public record request (.1); E-mail to D. Hendry re: Pa. public record request (.1); Telephone conferences (2) with D. Howard re: employee grievance (.8); Telephone conference with L. Kling re: employee grievance (.1); Telephone conference with J. Murdaugh re: employee grievance (.1);

01/10/2012	WRM	Conference with T. Smith re: Brogan, FPSI inquiry (.5); Telephone conference with W. Rabon re: FPSI inquiry (.1); Review consultant report re: administration operations (.5);	1.10 hrs.
01/11/2012	WRM	Receipt and review of e-mail from R. Tolson re: employee return to work (.1); E-mail to R. Tolson re: employee return to work (.1); Receipt and review of e-mail from R. Tolson re: grievance determination letter (.1); E-mail to R. Tolson re: grievance determination letter (.1); Telephone conferences (2) with R. Tolson re: public record request (.2); Analysis of public records law and internal assessment (.5);	1.10 hrs.
01/12/2012	WRM	E-mail to S. Hall/A. Maxwell re: public record request (.1); E-mail to D. Hendry/W. Rabon re: campus incident (.1); Receipt and review of e-mail from S. Hall re: public record request (.1); Review public record request re: employee on leave (.1); Receipt and review of e-mail from D. Hendry re: campus incident (.1); Telephone conference with R. Tolson re:	2.80 hrs.

grievance determination letter (.1); Analysis: public records exemptions - investigations (.4); E-mail to R. Tolson re: public record exemption (.1); Telephone conference with R. Frazier re: student issue (.1); Review Board Meeting Agenda for 1/17/12 (1.0); Preparation of January 2012 Litigation report (.2); Telephone conference with A. Williams re: FPSI/DOC training reports (.2); E-mail to E. Eunice re: FPSI/DOC training report (.1); Receipt and review of e-mail from E. Eunice re: FPSI/DOC training report (.1);

01/13/2012	WRM	<p>Receipt and review of e-mail from A. Blalock re: FPSI/DOC student report (.1); E-mail to A. Blalock re: FPSI/DOC student report (.1); Telephone conference with R. Tolson re: employee probation (.1); Conference with J. Chapin/R. Frazier re: student complaint (.6); Conference with W. Rabon re: student complaint, campus incident (.2); Review file re: employee performance plan (.4); Conference with R. Tolson re: employee performance plan, public record request (.4); Begin review of file re: student complaint (.2); Conference with T. Smith re: WMI contract, Board agenda (.2); Complete review of file re: student complaint (.6); Telephone conference with T. Smith re: Title IV review, appeal (.4); Brief review Title IV audits/appeals (.30;</p>	3.60 hrs.
01/17/2012	WRM	<p>Receipt and review of e-mail from T. Smith re: Gadsden Center (.1); Receipt and review of e-mails (5) from T. Smith re: Title IV program review (.5); Telephone conference with A. Blalock re: FPSI student complaint (.3); Receipt and review of documents re: FPSI student complaint (.2); E-mail to A. Blalock re: FPSI student complaint (.1); E-mail to E. Eunice re: FPSI student complaint (.1); E-mails (2) to R. Frazier/J. Chapin re: student complaint (.2); Receipt and review of e-mails (2) from A. Blalock re: FPSI student complaint (.2); Receipt and review of documents on disk</p>	9.90 hrs.



re: Pa public record request (.1); E-mail to D. Hendry re: Pa public record request (.1); E-mail to R. Tolson re: L. Z. file (.1); Receipt and review of e-mail from D. Hendry re: Pa public record request (.1); E-mail to B. Mullaney re: Title IV review (.1); Receipt and review of e-mail from R. Tolson re: L.Z. file (.1); Telephone conference with J. Young re: student complaint (.3); Receipt and review of e-mails (2) from J. Chapin re: student complaint (.2); Receipt and review of DOC recruitment documents re: FPSI student complaint (.2); E-mail to W. Rabon re: student complaint (.1); Telephone conferences (2) with W. Rabon re: student complaint (.2); Review/obtain information from W. Rabon re: student complaint (.2); Review Title IV Program review documents (.5); Receipt and review of e-mails (2) from B. Mullaney re: Title IV review (.2); Receipt and review of e-mails (3) from S. Hall re: public records request withdrawal (.3); Receipt and review of e-mail from J. Schilling re: WMI agreement (.1); Telephone conference with B. Mullaney re: Title IV review (.2); E-mails (4) to T. Smith re: Title IV review (.4); Review, revise latest version of WMI contract (.5); Conference with J. Schilling re: WMI contract (.3); Conference with W. Rabon re: campus incident, student complaint (.2); Review Brogan assignment/lease (.2); Conference with D. Hendry re: Pa public record request result (.2); Attend TCC Board workshop and Business Meeting (3.3);

01/18/2012	WRM	E-mail to J. Wahlen re: TCC student complaint (.1); Receipt and review of e-mails (2) from C. Easley re: Pharm Tech Affiliate Agreement - Publix (.2); Receipt and review of e-mail from J. Wahlen re: TCC student complaint (.1); E-mails (2) to J. Chapin re: TCC student complaint (.2); Telephone conferences (2) with A. Williams re: FPSI student complaint (.2);	2.50 hrs.
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Receipt and review of e-mail from J. Chapin re: TCC student complaint (.1); Review revisions to Publix Pharm Tech Affiliate Agreement (.1); E-mail to C. Easley re: Publix Pharm Tech Affiliate Agreement (.1); Telephone conference with J. Young re: TCC student complaint (.1); Receipt and review of e-mail from B. Bierbaum re: former employee purchase - with attached statement description (.2); E-mail to B. Bierbaum re: former employee purchase (.1); E-mail to R. Tolson re: employee grievance (.1); Receipt and review of Professional Services statement TBL and Co. (.1); Dictation and preparation of correspondence to J. Young re: TCC student complaint (.3); Receipt and review of e-mail from G. Wells re: Title IV review (.1); E-mail to G. Wells re: Title IV review (.1); E-mail to E. Eunice re: FPSI student complaint (.1); Receipt and review of e-mail from E. Eunice re: FPSI student complaint (.1); Receipt and review of e-mail from T. Smith re: Title IV review (.1);

01/19/2012	WT	Prepare notice of hearing and motion for summary judgment in Network (.1); Preparation of correspondence to M. Goodwin re: conversion of motion to dismiss to motion for summary judgment (.1);	0.20 hrs.
01/19/2012	WRM	Telephone conferences (4) with R. Tolson re: employee action (.5); Review and analysis of employee action letters, performance evaluation (.4); E-mail to E. Eunice re: former FPSI student complaint (.1); Telephone conference with R. Tolson re: employee action, employee grievance (.2); Receipt and review of e-mails (2) from T. Smith re: Title IV review (.2); E-mail to T. Smith re: Title IV review (.1); Telephone conference with A. Blalock re: former FPSI student complaint (.2); Telephone conference with A. Williams re: former FPSI student complaint (.1); Receipt and review of e-mails (2) from R. Tolson re:	6.20 hrs.

employee termination (.2); Telephone conference with R. Tolson re: employee termination (.1); Prepare for hearing on TCCF motion for summary judgment and Network Security Motion to Amend Complaint (2.2); Dictation and preparation of motion for summary judgment in Network Security v. TCCF (.7); Receipt and review of e-mail from R. Frazier re: former student complaint (.1); Conference with J. Schilling re: WMI contract meeting (.2); Begin review of TCCPD file - campus incident (.4); Conference with T. Smith, B. Spiers, M. Blustein (phone) re: Title IV review (.5);

01/20/2012	WRM	<p>E-mail to E. Eunice re: former FPSI student complaint (.1); Receipt and review of e-mail from A. Blalock re: former FPSI student complaint (.1); E-mail to T. Smith/E. Eunice re: FPSI record revision (.1); Receipt and review of revised legal service agreement letter re: Title IV review (.1); Receipt and review of e-mails (3) from T. Smith re: Title IV review (.3); Brief scan review of Title IV documents (.2); Complete review of TCCPD documents re: campus incident (.3); Review witness subpoena in State v. C.C. - TCC employee as witness (.1); Telephone conference with T. Linde re: subpoenas to TCC employees (.1); E-mail to B. Spiers re: subpoena in State v. C.C. (.1); Receipt and review of e-mail from B. Spiers re: subpoena and Title IV review (.1); E-mail to B. Spiers re: subpoena and Title IV review (.1); Receipt and review of e-mail from B. Kaplan re: Title IV review (.1); Receipt and review of e-mails (2) from T. Smith re: Title IV review (.2); Receipt and review of legal services engagement letter re: Title IV review (.1); E-mails (2) to T. Smith re: Title IV legal services agreement (.2); Telephone conference with R. Tolson re: return of TCC property, employee action (.2); Receipt and review of e-mail from B. Spiers</p>	2.70 hrs.
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re: legal service engagement letter-Title IV review (.1); E-mail to B. Kaplan re: legal service engagement letter (.1);

01/23/2012	WRM	Receipt and review of e-mails (2) from T. Smith re: Title IV review legal services engagement letter (.2); Receipt and review of e-mail from B. Spiers re: Title IV review legal service employment letter (.1); Telephone conference with B. Kaplan re: Title IV review legal services engagement letter (.1); E-mail to B. Kaplan re: Title IV review legal services engagement letter (.1); Receipt and review of e-mail from T. Folsom re: Quincy House lease (.1); Review Quincy House Lease and Exhibits A-C (.2); Analysis: C. Jones FCHR TAQ, FCHR dismissal and C. Jones appeal (2.6); E-mail to J. Murdaugh, others re: C. Jones FCHR filing and notice of appeal (.2); Receipt and review of e-mails (2) from S. Hall re: public record request form (.2); E-mails (3) to S. Hall re: public records request form (.3); Telephone conferences (2) from D. Wildes re: lease renewal (.3); Telephone conference with E. Eunice re: C. Jones, TCC contact (.2); Receipt and review of e-mail from D. Hendry re: Pa. public record request (.1); E-mail to D. Hendry re: public record request (.1); Telephone conference with E. Lamb re: C.J. contact, Board (.2); E-mail to TCC Board of Trustees re: C.J. Board contact (.1); Receipt and review of e-mail from K. Moore re: C.J. Board contact (.1); E-mail to T. Folsom re: Quincy House lease (.1); Receipt and review of e-mails (2) from B. Lesko re: CourseSmart Solutions MOU (.2); Review CourseSmart MOU (.2); E-mail to B. Lesko re: CourseSmart Solutions MOU (.1); Telephone conference with D. Organes re: C.J. FCHR filing (.2); Receipt and review of e-mails (3) from J. Chapin re: ACS agreement (.3); E-mails (2) to J. Chapin re: ACS agreement (.3); E-mails (2) to J. Chapin re: ACS agreement (.3); Receipt	7.50 hrs.
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and review of e-mail from F. Messersmith re: C.J. Board contact (.1); Review and analysis of ACS non-disclosure agreement and uncorrected ACS team agreement (.5);

01/24/2012	WRM	Receipt and review of e-mails (2) from B. Kaplan re: Title IV review appeal (.3); Receipt and review of e-mails (2) from T. Smith re: Title IV review appeal (.2); Receipt and review of e-mails (8) from B. Spiers re: Title IV review appeal (.8); Receipt and review of e-mail from J. Murdaugh re: U.S. DOE Secretary A. Duncan (.1); Telephone conferences (2) with R. Tolson re: C.J. grievance to Board, FCHR Appeal (.3); Receipt and review of e-mail from R. Tolson re: C.J. grievance to Board (.1); E-mail to Board members re: C.J. grievance to Board (.1); Receipt and review of series of e-mails re: AutoDesk Matter Suite (.1); Review and analysis of AutoDesk Master Suite Agreement (.4); E-mail to G. Wells re: AutoDesk Master Suite Agreement (.1); E-mail to R. Tolson re: C.J. computer account allegation (.1); Receipt and review of e-mail from J. Chapin re: ACS Teaming agreement (.1); Review and analysis of ACS Teaming agreement (.4); Telephone conferences (2) with J. Chapin re: ACS Teaming agreement (.3); Continued analysis of C.J. claim filed with FCHR (1.4); Receipt and review of e-mails (2) from K. Moon re: C.J. grievance to Board (.2); E-mail to K. Moon re: C.J. grievance to Board (.1); E-mail to B. Spiers re: Title IV review appeal (.1); Telephone conference with B. Sloan re: faculty review committees (.2); Receipt and review of e-mail from M. Brustein re: Title IV review appeal (.1); E-mail to J. Chapin re: ACS training agreement (.1); Telephone conferences (2) with J. Schilling re: banking services RFP (.4); E-mail to W. Rabon re: former student complaint (.1); Receipt and review of e-mail from J. Schilling re: banking	7.20 hrs.
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services, RFP (.1); Analysis: banking service RFP - additional vendors (.7); Telephone conference with R. Frazier re: former student complaint (.2); Receipt and review of e-mail from R. Frazier re: former student complaint (.1);

01/25/2012	WRM	Receipt and review of e-mail from W. Rabon re: former student complaint (.1); E-mail to W. Rabon re: former student complaint (.1); Receipt and review of e-mail from G. Wells re: Title IV review appeal (.1); E-mail to G. Wells re: Title IV review appeal (.1); Receipt and review of e-mails (4) from T. Smith re: Title IV review appeal (.4); Receipt and review of e-mail from C. Easley re: CVS Affiliate agreement (.1); Telephone conferences (2) with W. Rabon re: former student complaint (.3); Receipt, review and analysis of correspondence from J. Wheeler re: C. Jones' First DCA case with attachments (.3); E-mail to J. Schilling re: C. Jones First DCA case (.1); Telephone conference with T. Linde re: subpoena to TCC employees (.1); Telephone conferences (2) with D. Organes re: C. Jones FCHR case (.2); Review revised CVS Affiliate Agreement - compare with previous draft (.4); E-mail to C. Easley re: CVS Affiliate Agreement (.1); Conference with T. Smith/B. Spiers re: Title IV review appeal (.5); Conference with W. Rabon re: former student complaint (.4); Receipt and review of e-mails (5) from B. Hinson re: banking services RFP (.5); Receipt and review of e-mails (4) from B. Spiers re: Title IV review appeal (.4); Receipt and review of e-mail from T. Smith re: AutoDesk Master Suite (.1); Receipt and review of e-mail from B. Kaplan re: Title IV review appeal (.1); Review Florida Admin. Code re: banking services RFP (.3); E-mails (2) to B. Hinson re: banking services RFP (.2); Review Rider to AutoDesk Master Suite (.2); E-mail to T. Smith re: AutoDesk Master Suite	6.40 hrs.
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(.1); E-mail to B. Spiers/T. Smith re: legal service engagement letter - Title IV review appeal (.1); Review and analysis of revised legal service engagement letter - Title IV review appeal (.2); Telephone conference with J. Schilling re; bank service RFP, C. Jones' appeal (.2); Receipt and review of e-mails (2) from J. Schilling re: bank service RFP (.2); Telephone conference with E. Lamb re: C.J. grievance (.2); E-mail to J. Murdaugh re: TCC grievance appeal policy (.1); E-mail to R. Tolson re: response to C. Jones appeal (.1); E-mail to J. Schilling re: bank service RFP (.1);

01/26/2012	WRM	<p>Receipt and review of e-mail from J. Murdaugh re: TCC grievance policy (.1); Receipt and review of e-mails (2) from J. Schilling re: banking service RFP (.2); Receipt and review of e-mail to B. Spiers re: Title IV review appeal (.1); E-mail to B. Spiers re: Title IV review appeal (.1); Receipt and review of e-mail from R. Johnston re: banking services RFP (.1); Receipt and review of e-mail from B. Kaplan re: Title IV review appeal (.1); Receipt and review of e-mails (2) from T. Smith re: Title IV review appeal (.2); E-mail to T. Smith/B. Spiers re: Title IV review appeal (.1); E-mail to B. Spiers re: his testimony in case (.1); Telephone conferences (2) with T. Cruz re: B. Spiers testimony re: misdemeanor trial (.2); Receipt and review of e-mail from B. Spiers re: testimony in misdemeanor trial (.1); Conference with K. Luce, J. Chapin, others re: former student complaint (1.4);</p>	2.80 hrs.
01/27/2012	WRM	<p>Receipt and review of e-mail from B. Kaplan re: Title IV review appeal (.1); Receipt and review of e-mail from F. Arroyo re: Thomson/West contract (.1); Receipt and review of e-mails (2) from B. Spiers re: Title IV review appeal (.2); Receipt and review of e-mail from R. Tolson re: C. Jones FCHR appeal (.1); E-mail to R. Tolson re: C. Jones</p>	8.10 hrs.

FCHR appeal (.1); Telephone conference with R. Tolson re: C. Jones and S. Young (.4); Receipt and review of e-mail from R. Tolson re: S.Y. public record request (.1); Telephone conferences (2) with E. Eunice re: C. Jones Board appeal (.2); E-mail to E. Eunice re: C. Jones Board appeal (.1); E-mail to R. Tolson re: analysis of grievance policy (.1); Dictation and preparation of correspondence to R. Tolson re: C. Jones report to Board (.4); Analysis/review documents FPSI accounting procedure (.6); Telephone conferences (2) with S. Hall re: FPSI accounting procedure (.3); Conference with R. Tolson re: C.J. grievance, S.Y. grievance (.7); Conference with J. Murdaugh C.J. and S.Y. grievance (.3); Conference with T. Smith/C. Singletary re: computer access (.4); Review documents re: S.Y. grievance (1.2); Review, revise documents re: C.J. grievance (1.4); Receipt and review of e-mail from R. Tolson re: C.J. grievance (.1); Receipt and review of e-mail from B. Kaplan re: Title IV review information request (.1); Review and analysis of Thomson/West contract (.4); E-mail to F. Arroyo re: Thomson/West contract (.1); Receipt and review of e-mail from E. Eunice re: FPSI Comcast contract (.1); Receipt and review of e-mail from E. Eunice re: C.J. grievance appeal (.1); Receipt and review of e-mail from T. Smith re: C.J. grievance appeal (.1); Telephone conference with W. Rabon re: former student complaint, campus incident (.2); E-mail to E. Eunice re: FPSI Comcast contract (.1);

01/30/2012      WRM      Telephone conference with R. Tolson re: employee grievance, public record request;

January Flat Fee for this matter      \$13,333.33



Jerry Schilling

Invoice# 10376

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BILLING SUMMARY

Mabile, William R Attorney 94.60 hrs

Taylor, Winifred Paralegal 0.20 hrs

Fees 94.80 hrs

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\$13,333.33

Disbursements

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\$0.00

TOTAL CHARGES FOR THIS BILL

\$13,333.33