



August 20, 2012

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the months of June and July 2012.

Overview and Background

The College is under contract with four architectural firms. The firm of Clemons Rutherford and Associates provides architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects. The firm of EMO Architects, Inc. provided services for the campus master plans for both the Main Campus and the Florida Public Safety Institute.

Past Actions by the Board

The Board authorizes payment of the invoices as presented.

Funding/Financial Implications

Funds for the Ghazvini Center for Healthcare Education were appropriated by the legislature in the 2006-07, 2007-08, 2008-09, and 2009-10 legislative sessions. Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the funds for the FPSI Water Line extension and related road work were provided as part of the State Board of Education Bond proceeds. Funds for the Master Plans were available in the Capital Improvement fees.

The individual projects are listed by architectural firm:

Clemons, Rutherford & Associates		
1	Ghazvini Center for Healthcare Education fee	\$1,357,777.13
	Expenses to date (no change from prior month)	\$1,344,199.37
	Project consultants to date (no change)	\$268,193.56
	Reimbursable expenses (no change from prior month)	\$8,640.12
2	Electrical Infrastructure Ph. 3 & 4 base fee	\$68,645.50
	Approved additional services	\$6,986.90
	Revised project total	\$75,632.40
	Expenses to date (project complete)	\$75,632.40
3	Pat Thomas Blvd. Lighting base fee	\$22,700.00
	Approved additional services	\$4,966.77
	Revised project total	\$27,666.77
	Expenses to date (project complete)	\$27,666.77
4	Electrical Infrastructure Ph. 5 & 6 base fee	\$31,289.50
	Expenses to date	\$16,984.93
DAG Architects		
1	FPSI Water Line Extension fee	\$3,960.00
	Expenses to date (no change from prior month)	\$3,564.00
2	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date	\$30,718.20
	Reimbursable expenses to date:	\$48.26
3	Wakulla Center Centennial Bank Renovation fee	\$7,964.00
	Expenses to date	\$7,466.25
	Reimbursable expenses to date:	\$225.51
Barnette Fronczak Barlowe Architects		
1	Main Campus HVAC Upgrades base fee	\$104,147.00
	Approved additional services	\$7,149.70
	Revised project total	\$111,296.70
	Expenses to date	\$92,847.40
2	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
3	CH Bldg. 5 Wall Crack Mitigation Study base fee	\$5,774.00
	Approved additional services	\$5,065.00
	Revised project total	\$10,839.00
	Expenses to date (no change from prior month)	\$9,999.00
4	TCC Gate Access Electrical Study fee	\$3,960.00
	Expenses to date (project complete)	\$3,960.00

Architect invoices in the amount of \$32,822.02 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	\$21,557.66
b	DAG Architects	\$4,346.36
c	Barnette Fronczak Barlowe Architects	\$6,918.00

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of architectural invoices as presented.



CLEMONS, RUTHERFORD & ASSOCIATES, INC.
ARCHITECTS ♦ PLANNERS ♦ INTERIOR DESIGNERS ♦ CONSTRUCTION MANAGERS

2027 Thomasville Road ♦ Tallahassee, Florida 32308 ♦ (850) 385.6153 ♦ fax: (850) 386.8420

JUNE 4, 2012

Project No: 10040.00

Invoice No: 0012274

TALLAHASSEE COMMUNITY COLLEGE
DAVID WILDES
444 APLEYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 10040.00 TGC ELECTRICAL INFRASTRUCTURE - PH 3 & 4
P O NO 2010 00003372

Professional Services from April 1 to June 4, 2012

FEE SCOPE:

FEEES FOR CONSTRUCTION INSPECTIONS FOR THE MONTHS OF APRIL AND MAY 2012 AND APPROVAL OF CONTRACTORS PAY APPLICATION AND ATTENDANCE AT REGULAR CONSTRUCTIONS PROGRESS MEETINGS AND CLOSE OUT DOUCMENTS. COMPLETE SUBSTANTIAL AND FINAL COMPLETION INSPECTIONS. PREPARE PUCHLIST OF WORK TO BE COMPLETED. REVIEW OF OPERATION MANUALS AND APPLICABLE WARRANTIES.

Total Fee	4,118.73
Total this Invoice	\$ 4,118.73



CLEMONS, RUTHERFORD & ASSOCIATES, INC.
ARCHITECTS ♦ PLANNERS ♦ INTERIOR DESIGNERS ♦ CONSTRUCTION MANAGERS

2027 Thomasville Road ♦ Tallahassee, Florida 32308 ♦ (850) 385.6153 ♦ fax: (850) 386.8420

June 4, 2012

Project No: 10043.00

Invoice No: 12275

TALLAHASSEE COMMUNITY COLLEGE
DAVID WILDES
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 10043.00 TCC SITE LIGHTING
P O NO00003411

Professional Services from April 1 to June 4, 2012.

FEE SCOPE:

FEES FOR CONSTRUCTION INSPECTIONS FOR THE MONTHS OF APRIL AND MAY 2012 AND APPROVAL OF CONTRACTORS PAY APPLICATION AND ATTENDANCE AT REGULAR CONSTRUCTIONS PROGRESS MEETINGS AND CLOSE OUT DOUCMENTS. COMPLETE SUBSTANTIAL AND FINAL COMPLETION INSPECTIONS. PREPARE PUCHLIST OF WORK TO BE COMPLETED. REVIEW OF OPERATION MANUALS AND APPLICABLE WARRANTIES.

Total Fee 454.00

Total this Invoice \$ 454.00



CLEMONS, RUTHERFORD & ASSOCIATES, INC.

ARCHITECTS ♦ PLANNERS ♦ INTERIOR DESIGNERS ♦ CONSTRUCTION MANAGERS

2027 Thomasville Road ♦ Tallahassee, Florida 32308 ♦ (850) 385.6153 ♦ fax: (850) 386.8420

June 04, 2012

Project No: 12041.00

Invoice No: 12275

TALLAHASSEE COMMUNITY COLLEGE
MR. DAVID WILDES
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 12041.00 TCC ELECTRICAL INFRASTRUCTURE PHASES 5 & 6
P O no. 2012 00003237

Professional Services from May 01, 2012 to May 31, 2012

FEE SCOPE:

THE PERIOD OF MAY, SCOPE INCLUDED:

VERIFY EXISTING CONDITIONS AND COMPLETING AS-BUILT DOCUMENTATION OF EXISTING.

COMPLETE 50% OF CONSTRUCTION DOCUMENTS. 50% DEVELOPMENT OF ELECTRICAL SITE PLAN, POWER PLAN AND DETAILS, RISER DIAGRAMS, AND SCHEDULES.

PREPARE AND COMPLETE REVISIONS TO DOCUMENTS

PLANS REVIEW WITH OWNER

OWNER MEETINGS

ROUGH DRAFT TECHNICAL SPECIFICATIONS

Fee

Current Fee 10,110.24

Total this Invoice \$10,110.24



CLEMONS, RUTHERFORD & ASSOCIATES, INC.

ARCHITECTS ♦ PLANNERS ♦ INTERIOR DESIGNERS ♦ CONSTRUCTION MANAGERS

2027 Thomasville Road ♦ Tallahassee, Florida 32308 ♦ (850) 385.6153 ♦ fax: (850) 386.8420

August 2, 2012

Project No: 12041.00

Invoice No: 12322

TALLAHASSEE COMMUNITY COLLEGE
MR. DAVID WILDES
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 12041.00 TCC ELECTRICAL INFRASTRUCTURE PHASES 5 & 6
P O no. 2012 00003237

Professional Services from JUNE 01, 2012 to JULY 31, 2012

FEE SCOPE:

FOR THE PERIOD FROM JUNE THRU JULY SCOPE INCLUDED:

COMPLETE 90% OF CONSRUCTION DOCUMENTS. 90% DEVELOPMENT OF ELECTRICAL SITE PLAN, POWER
PLAN AND DETAILS, RISER DIAGRAMS, AND SCHEDULES.

PREPARE AND COMPLETE REVISIONS TO DOCUMENTS

PLANS REVIEW WITH OWNER

OWNER MEETINGS

DRAFT TECHNICAL SPECIFICATIONS.

Fee

Current Fee 6,874.69

Total this Invoice \$6,874.69



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
6/26/2012	12023_0712

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12023 TCC Centennial Bank Lease Space Remodel	2012 00003484

Description	Qty	Rate	Amount
Professional Services Rendered on Centennial Bank Lease Space Remodel *Complete Specifications *Construction Drawings *Review and Coordination Meeting *Correspondence, Communications, Coordination *Bidding and negotiatlon support		2,627.60	2,627.60

We appreciate your business. If you have any questions, please call Gail.	Due This Invoice \$2,627.60
<i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i>	



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
6/26/2012	12023_0712R

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12023 TCC Centennial Bank Lease Space Remodel	2012 00003484

Description	Qty	Rate	Amount
Reproduction Costs to DAG - Seminole Blueprint	1	55.43	55.43
Reproduction Costs to DAG - Seminole Blueprint	1	27.71	27.71
Ricoh Print Charges- June		142.37	142.37

This Invoice is for reimbursable expenses incurred by the architect and/or consultants	Due This Invoice \$225.51
<i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i>	

SEMINOLE BLUEPRINT
 BLUEPRINTS & BEYOND...
 2915-1 EAST PARK AVENUE
 TALLAHASSEE, FL 32301
 P: 850-671-2714
 TAX ID #20-804535
 ACCOUNTING@SEMINOLEBLUEPRINTINC.COM

6023

Date 6/8/2012
 Invoice # 36184
 Terms Net 30
 Ordered By: Chris

Bill To
 DAG Architects
 612 South Copeland St.
 Tallahassee, FL 32304
 Account # D004

Customer Billing Information:
 TCC Centennial Bank
 Check Out Our Website
www.seminoleblueprintinc.com

Invoice

Description	Qty	Rate	Amount
24 x 36 Oversize B&W Copies	28	0.65	18.20T
Copy Spec Book	584	0.04	23.36T
Bind with Covers	4	2.50	10.00T
Thank you for your business.		Subtotal	\$51.56
		Sales Tax (7.5%)	\$3.87
		Total	\$55.43

There will be a \$35 charge for all returned checks. A finance charge of 1.5% per month may be assessed on all 90 day past due balances. In the event of non-payment, collection fees and/or reasonable attorney fees will be chargeable to the customer.

SEMINOLE BLUEPRINT
 BLUEPRINTS & BEYOND...
 2915-1 EAST PARK AVENUE
 TALLAHASSEE, FL 32301
 P: 850-671-2714
 TAX ID #20-804535
 ACCOUNTING@SEMINOLEBLUEPRINTINC.COM

12023

Date 6/14/2012
 Invoice # 36413
 Terms Net 30
 Ordered By:

Bill To
 DAG Architects
 612 South Copeland St.
 Tallahassee, FL 32304
 Account # D004

Customer Billing Information:
 Centennial Bank Remodel
 Check Out Our Website
www.seminoleblueprintinc.com

Invoice

Description	Qty	Rate	Amount
24 x 36 Oversize B&W Copies	14	0.65	9.10T
Copy Spec Book	292	0.04	11.68T
Bind with Covers	2	2.50	5.00T
Thank you for your business.			
Subtotal			\$25.78
Sales Tax (7.5%)			\$1.93
Total			\$27.71

There will be a \$35 charge for all returned checks. A finance charge of 1.5% per month may be assessed on all 90 day past due balances. In the event of non-payment, collection fees and/or reasonable attorney fees will be chargeable to the customer.

Q



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
7/25/2012	12023_0812

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12023 TCC Centennial Bank Lease Space Remodel	2012 00003484

Description	Qty	Rate	Amount
Professional Services Rendered on Centennial Bank Lease Space Remodel	1	1,493.25	1,493.25
Construction Administration Services including: *2 Site visits *Shop drawing / submittal reviews *Field Reports *Substantial completion inspection			

We appreciate your business. If you have any questions, please call Gall.

This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.

Due This Invoice \$1,493.25



225 SOUTH ADAHS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 224-6301
FAX 850 561-6978

■ INVOICE

2 August 2012
Invoice #5932.07
BFBA #11051

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - HVAC Upgrades
Purchase Order No.: 2011 00002056
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 JULY 2012

Building No. 2 and 12

Authorized additional service to Pinnacle Engineering due to unforeseen conditions discovered throughout the Design and Construction of the project necessitating engineering review and design beyond original scope.

TOTAL AMOUNT DUE = \$ 2,958.00

BARNETT FRONCZAK BARLOWE ARCHITECTS

RICHARD R. BARNETT, AIA

RRB:ag



225 SOUTH ADAHS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 224-6301
FAX 850 561-6978

INVOICE

11 July 2012
Invoice #5921.01
BFBA #11056

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Gate Access Electrical Study
Purchase Order No.: 2012 00003233
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 30 JUNE 2012

Gate Access

Clarified and documented each Gate access manufacturer and model number.
Performed review of grounding system voltages and communication links. Traced
location and type of power feeder to each unit. Met with TCC staff and provided
options with associated opinion of probable construction cost.

TOTAL AMOUNT DUE

= \$ 3,960.00 ✓

BARNETT FRONCZAK BARLOWE ARCHITECTS

RICHARD R. BARNETT, AIA

RRB:ag