



April 16, 2012

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Architect Invoices

---

### Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2012.

### Overview and Background

The College is under contract with four architectural firms. The firm of Clemons Rutherford and Associates provides architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnett Fronczak Barlowe provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects. The firm of EMO Architects, Inc. provided services for the campus master plans for both the Main Campus and the Florida Public Safety Institute.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the Ghazvini Center for Healthcare Education were appropriated by the legislature in the 2006-07, 2007-08, 2008-09, and 2009-10 legislative sessions. Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/ Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade Projects, as well as the funds for the FPSI Water Line Extension and related roadwork, were provided as part of the State Board of Education Bond proceeds. Funds for the Master Plans were available in the Capital Improvement fees.

The individual projects are listed by architectural firm:

<b>Clemons, Rutherford &amp; Associates</b>		
1	Ghazvini Center for Healthcare Education fee	\$1,357,777.13
	Expenses to date (no change from prior month)	\$1,344,199.37
	Project consultants to date (no change from prior month)	\$268,193.56
	Reimbursable expenses (no change from prior month)	\$8,640.12
2	Electrical Infrastructure base fee	\$68,645.50
	Approved additional services	\$6,986.90
	Revised project total	\$75,632.40
	Expenses to date	\$71,513.68
3	Pat Thomas Blvd. Lighting base fee	\$22,700.00
	Approved additional services	\$4,966.77
	Revised project total	\$27,666.77
	Expenses to date	\$27,212.77
<b>DAG Architects</b>		
1	FPSI Sheffield Pond Improvements fee	\$10,896.00
	Expenses to date (no change from prior month)	\$8,239.50
	Reimbursable expenses to date (no change)	\$880.00
2	FPSI Water Line Extension fee	\$3,960.00
	Expenses to date (no change from prior month)	\$3,564.00
3	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (no change from prior month)	\$19,086.60
	Reimbursable expenses to date:	\$48.26
4	Quincy Office Building Purchase Evaluation	\$3,662.00
	Expenses to date (No change from prior month)	\$3,662.00
<b>Barnette Fronczak Barlowe Architects</b>		
1	Main Campus HVAC Upgrades fee	\$104,147.00
	Expenses to date (no change from prior month)	\$86,940.50
2	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
3	CH Bldg. 5 Wall Crack Mitigation Study base fee	\$5,774.00
	Approved additional services	\$5,065.00
	Revised project total	\$10,839.00
	Expenses to date (no change from prior month)	\$9,999.00
4	EN Bldg. 1 Stairwell Crack Mitigation base fee	\$12,796.00
	Expenses to date	\$8,801.25
5	Admin. Bldg. Second Floor and Campus Model fee	\$6,524.00
	Approved additional services	\$10,239.00
	Revised project total	\$16,763.00
	Expenses to date	\$16,763.00

Architect invoices in the amount of \$15,832.37 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	\$13,696.37
b	DAG Architects	n/a
c	Barnette Fronczak Barlowe Architects	\$2,136.00

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize payment of architectural invoices as presented.

Invoice



Clemons, Rutherford  
& Associates, Inc.

TALLAHASSEE COMMUNITY COLLEGE  
David Wildes  
444 APPELYARD DRIVE  
TALLAHASSEE, FL 32304-  
2895

February 15, 2012  
Project No: 10040.00  
Invoice No: 0012202

Project 10040.00 TCC ELECTRICAL INFRASTRUCTURE

P O NO2010 00003372

Professional Services from October 01, 2011 to January 31, 2012.

Contract administration pay request review, shop drawings review.

Current Fee Billing	\$9,610.37
Total Fee	\$9,610.37

Invoice



Clemons, Rutherford  
& Associates, Inc.

TALLAHASSEE COMMUNITY COLLEGE

DAVID WILDES  
444 APPELYARD DRIVE  
TALLAHASSEE, FL 32304-  
2895

March 29, 2012

Project No: 10043.00

Invoice No: 0012218

Project 10043.00 TCC SITE LIGHTING

P O N00003411

Professional Services to March 31, 2012

FEES FOR CONSTRUCTION INSPECTION FOR THE MONTHS OF FEBRUARY AND MARCH 2012 AND APPROVAL OF CONTRACTORS PAY APPLICATION, AND ATTENDANCE AT REGULAR CONSTRUCTIONS PROGRESS MEETINGS.

CURRENT FEE BILLING	\$4,086.00
TOTAL FEE	\$4,086.00



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 774-6301  
FAX 850 561-6978

INVOICE

27 March 2012  
Invoice #5885.03  
BFBA #11053

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Administration Building No. 27 2<sup>nd</sup> Floor  
Purchase Order No.: 2012 00001325  
Architectural Services

---

**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

---

The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 27 MARCH 2012**

**Building No. 27**

Phase I and II of the TCC Campus Model. This work included a 3d Sketchup model and CAD conversion of the buildings located at the TCC Main Campus.

Purchase Order dated 12 December 2012	= \$ 16,763.00
<i>Less Previously Invoiced</i>	= <u>\$ (14,627.00)</u>
<b>TOTAL AMOUNT DUE</b>	= <b>\$ 2,136.00</b>

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag