



September 20, 2010

MEMORANDUM

TO: District Board of Trustees

FROM: Barbara R. Sloan, President *BR S*

SUBJECT: Recommendation for Architectural Services

Item Description:

This item requests approval by the District Board of Trustees of the recommendations of the Board-appointed Architectural Selection Committee.

Overview:

The District Board of Trustees approved an Architectural Selection Committee at the June 28, 2010 meeting. This committee was authorized to prepare the RFP for architectural services, select firms to be interviewed, conduct the interviews, and make a recommendation to the District Board of Trustees at the September 20, 2010 meeting.

Salient Facts:

The District Board of Trustees selected the following individuals to serve on the committee: Trustee Kimberle Moon, Trustee Bill Hebrock, Frank Brown, Jim Murdaugh, and Tony Stallworth. This committee met on June 10, 2010 to finalize the details of the RFP for both the Main Campus and Leon County sites (RFP 2011-3) and the Florida Public Safety Institute/Gadsden/Wakulla sites (RFP 2011-4). The proposals were due on August 6, 2010. The Purchasing Office received nine proposals for RFP 2011-3 and eight proposals for RFP 2011-4.

The Committee met on August 24, 2010 to review the proposals and select the firms to be interviewed. The four firms selected for RFP 2011-3 were Barnett Fronczak, Clemons Rutherford, DAG, and Gilchrist Ross Crowe. The three firms selected for interviews for RFP 2011-4 were Barnett Fronczak, DAG and Clemons Rutherford. Interviews were scheduled for Tuesday, September 14, 2010, beginning at 2:00 p.m.

Past Actions:

The District Board of Trustees approved the selection for architectural services.

Future Actions:

The District Board of Trustees will consider renewal of the agreement annually, for a maximum of three years.

Funding/Financial Matters:

The projects will be funded from General Renovation/Remodeling appropriations, Capital Improvement fees, SBE Bonds funds, or other TCC funds.

Staff Resource:

Teresa Smith

Recommended Action:

Receive the recommendations of the committee and vote on firms as appropriate.