



May 17, 2010

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Barbara R. Sloan, President *BRS*

**SUBJECT:** Professional Service Contract - Andrews, Crabtree, Knox and Andrews

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### Item Description:

The item requests that the Board approve a professional services contract with Andrews, Crabtree, Knox and Andrews.

### Overview:

The Board of Trustees maintains the decision to employ professional services of college attorney(s). The Board authorized the continuation of the College's relationship with Mr. Mabile when he moved to Andrews, Crabtree, Knox and Andrews.

### Salient Facts:

Section 1001.64(25), Florida Statutes, authorizes the Board of Trustees to serve as contracting agent of the college.

### Past Actions:

The Board has addressed this item previously by authorizing the employment of Andrews, Crabtree, Knox and Andrews.

### Future Actions:

No further activity on the part of the Board is necessary.

### Funding/Financial Matters:

The \$150 per hour fee will not change, unless mutually agreed upon. Funds for this contract are available from Fund 1 operating account.

### Staff Resource:

Teresa Smith

### Recommended Action:

Request the Board approve the professional services contract with Andrews, Crabtree, Knox and Andrews effective July 1, 2010 through June 30, 2011.