



June 28, 2010

MEMORANDUM

TO: District Board of Trustees
FROM: Barbara R. Sloan, President
SUBJECT: Extension of Current Architectural Agreements

Item Description:

This item requests District Board of Trustee approval to extend the current architectural agreements between the College and DAG and Clemons Rutherford & Associates beyond the June 30, 2010 ending date.

Overview:

The current architectural agreement with DAG for the FPSI and Clemons Rutherford & Associates for the TCC Main Campus expire on June 30, 2010. The District Board of Trustees has begun a new process for replacing these firms. In the event the process has not resulted with the selection of new firms by the June 30, 2010 end date, it is recommended that the current agreements be extended to August 31, 2010.

Salient Facts:

The current agreements for architectural services with Clemons Rutherford & Associates and DAG expire on June 30, 2010. The District Board of Trustees has just begun the process of architectural selection. It is unlikely that the process will be completed by the June 30 ending date. The summer months are busiest with minor projects for completion prior to the Fall semester. These projects include the FPSI kitchen renovation, Main Campus exterior lighting, Main Campus electrical infrastructure upgrades, the Student Union Veteran's area, the DOC ReEntry Center, and Main Campus computer classroom renovations. Therefore, there is a need to have the architects available during the months of July and August until new firms are selected.

Past Actions:

The District Board of Trustees has approved the agreements for architectural services annually for the past three years.

Future Actions:

The District Board of Trustees will be asked to approve the architectural agreements annually for the duration of the agreement. for the new firms.

Funding/Financial Matters:

Architectural services are funded from annual PECO appropriations, SBE Bond Funds, local funds or grant funds.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the extension of the architectural agreements with DAG and Clemons Rutherford & Associates to August 31, 2010.