



January 19, 2010

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** William D. Law, Jr., President  
**SUBJECT:** Quarterly Procurement / Bid Update

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### **Item Description:**

Provide the Board the Quarterly Procurement / Bid Update.

### **Overview:**

The purpose of this memo is to provide the Board the quarterly procurement / bid update for the Second Quarter FY 2010 (October – December 2009) and Third Quarter FY 2010 (January – March 2010).

### **Salient Facts:**

Current Open Bids: Third Quarter FY 2010 (January – March 2010)

Advanced Manufacturing Training Center Exterior Elevations & Site Work Bid Proposals Due Friday January 15, 2010. Proposal Opening: Friday January 15, 2010. The Contract Manager is C. A. (Tony) Stallworth, Facilities Planning and Construction.

Coffee Shop Operations. RFP 2010-04. Proposals Due: Thursday January 21, 2010. Proposal Opening: Friday January 22, 2010. The Contract Manager is C. A. (Tony) Stallworth, Facilities Planning and Construction.

### **Past Actions:**

A Procurement / Bid update is provided to the Board on a quarterly basis.

### **Future Actions:**

No future actions are required by the Board for this item.

### **Funding/Financial Matters:**

No funding required.

### **Staff Resource:**

Teresa Smith

### **Recommended Action:**

No action required. Information only.