

MINUTES
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304-2815
March 15, 2010
Board Meeting – 2:30 pm

Chair Moore called the District Board of Trustees business meeting to order at approximately 2:32 pm.

Members Present: Chair Moore, Trustees DeFoor, Hebrock, Lamb, Messersmith and Moon.

Absent: Trustee Callen

Via phone: None

Others Present: President Bill Law, Marissa Mainwood, Ben Alonzo, Vanessa Lawrence, Melissa Soldani, Kenya Thompkins, Gina Henderson, John Norris, Brenda Reid, Wilbert Butler, Monte Finkelstein, Lee Kitchen, Frank Brown, Bill Spiers, Marge Banocy-Payne, Sheri Rowland, Chip Singletary, Karinda Barrett, Patricia Manning, Curtis Watkins, John Chapin, Jerry Schilling, Bobby Hinson, Susie Hall, Alexis Williams, Robin Johnston, Barbara Sloan, Bonnie Holub, E.E. Eunice, Teresa Smith, Bill Mabile, Bonnie Johnson, Warren Emo, Sharon Jefferson, Davis Jenkins, Christine McPhail, Lois Ewen, Kate Stewart, Bobby Jones, Jim Murdaugh, Lori Smith, Tony Stallworth and Lenda Kling

COMMENTS

Board Chair – Chair Moore asked everyone to stand for a moment of silence and the pledge of allegiance.

Dr. Law indicated TCC had a loss in the last couple of days and asked everyone to remember Carol Strickland in their thoughts.

Board Members – Trustee Moon showed a copy of Tallahassee Woman Magazine for February/March 2010 indicating there was a wonderful article recognizing Chair Karen Moore.

President –

Dr. Law indicated he had some revisions to the agenda which withdraws one item, adds another item and provides a legislative update. He asked the Board to adopt the new agenda.

MOTION: Trustee Hebrock

SECOND: Trustee DeFoor
Motion passed unanimously.

NISOD Winners

At Board request, we invited the faculty NISOD winners so they could receive special recognition. We will visit Austin, Texas again this year as a way to recognize the winners. Dr. Law indicated it took some effort to get the faculty to be recognized and introduced the winners as follows:

Gina Henderson, Associate Professor, College Preparatory English
Brenda Reid, Associate Professor, English/Reading
Kenya Thompkins, Associate Professor, English
Carolann Gegenheimer, Professor, Nursing (not in attendance due to class schedule)
Melissa Soldoni-Lemon, Associate Professor, History
Wilbert Butler, Associate Professor, Biology
Steve Owens, Professor, Health Education

Basketball Teams Success

Our basketball teams did spectacularly well and they will join us next month at the April Board Meeting. We are very proud of the work by our coaches and the students represent us well. Trustee Hebrock is one of their biggest fans.

Trustee Hebrock asked if we could invite all the athletes to our next board meeting. Dr. Law indicated it was a good idea and we would invite all the teams.

Gadsden County Commission meeting

Dr. Law, Warren Emo, Tony Stallworth, Trustee Moon and Jim Murdaugh presented information at the last Gadsden Commission meeting in reference to the Re-entry Center. We shared everything we know and the Commission was very open and generous in their comments. There was great interest in the programmatic aspects of what the prison re-entry center means.

Trustee Lamb indicated there had been further discussion since the meeting and the Commission was anxious to hear more. They are looking forward to this and think it will be a success for Gadsden County.

Trustee DeFoor indicated if it was modeled after Jacksonville, the faith and volunteer communities should be ready, since it will take a thousand volunteers to make it work. Dr. Law stated they had not focused on that aspect but would add it to the list. There was a brief handout put together that Dr. Law will provide to the Trustees.

Trustee Hebrock asked about the number of jobs and Dr. Law indicated they felt there would be approximately 150 continuing jobs, although that did not include the construction jobs. Trustee Hebrock indicated he would like to see a study in reference to the impact this project would have on Gadsden County. If one has not been done, he would like TCC to get a study done.

Trustee Moon indicated she had heard questions which voiced possible concerns about prisoners at a site where police officer trainees were studying. E.E. Eunice indicated he had not heard any concerns and his understanding is they would be minimum security prisoners. Trustee Lamb indicated his response to that question was he did not feel there could be a better place in Gadsden County for them.

Trustee Moon indicated that had previously been her response, but one of the individuals voicing concern was retired from Leon County Sheriff's Department. This individual stated that because the students are police officer trainees they would not be qualified to use their firearms. E.E. Eunice stated many of the people on the campus are active police officers there to meet the mandatory annual requalification requirements.

Dr. Law indicated we should keep a list of all the questions. Chair Moore indicated that maybe we should create a FAQ and then we would all have the same answers.

Warren Emo shared the American School and University Publication National Design Competition had awarded top place to the TCC Main Campus Master Plan. It was published in their November 2009 issue. Mr. Emo presented framed awards and citations to Dr. Law and to Tony Stallworth. Chair Moore indicated this was fantastic news.

Dr. Law introduced Dr. Christine McPhail and Dr. Davis Jenkins, our coaches from Achieving the Dream project. We have been a part of ATD for about five years and they come a couple of times a year to help us craft our program. Christine is currently located in Tarrytown NY and Davis is in New York City. Chair Moore welcomed them to our meeting.

APPROVAL OF MINUTES

Chair Moore asked if there were any comments and requested a motion to approve the minutes of the February 15, 2010 Workshop and Board Meeting.

MOTION: Trustee Messersmith

SECOND: Trustee DeFoor

Motion passed unanimously.

INFORMATION AND NEWS ITEMS

No items presented.

UNFINISHED BUSINESS

None

PUBLIC COMMENT OR PRESENTATIONS

None

NEW BUSINESS

Approval of Consent Agenda

Chair Moore asked if there were any comments or requests for the Consent Agenda.

MOTION: Trustee DeFoor

SECOND: Trustee Lamb

Motion passed unanimously.

Academic Affairs

2010-2011 Catalog Revisions (Action)

Dr. Law indicated that each year we produce a college catalog in limited print quantities. As in previous years, we provide to you an overview of the salient points of change. Trustee Hebrock asked about how much the printing costs are each year. Susie Hall indicated we have reduced the number of printed copies to about 6,000 and the total cost is around \$5,000.

Trustee Hebrock asked if we had previously explored advertisements. Susie Hall indicated we had discussed and Dr. Law indicated we were getting away from the printed version.

The request is for the Board to approve the changes to the Catalog as presented.

MOTION: Trustee Hebrock

SECOND: Trustee Lamb

Motion passed unanimously.

Affiliation Agreements – Health Facilities/Dental Offices (Action)

Annually we try to bring these for joint renewal and Dr. Law stressed the impressive list of agreements with agencies in the communities. Trustee Hebrock indicated he thought there was some legislation pending that would lower the standards for joint agreements.

Dr. Law shared that Dr. Chapin had the Pharmacy Technician program up and running. Next month we should have at least one Affiliation Agreement in that regard.

The request is for the Board to authorize the President to renew agreements with these facilities during the period of April 1, 2010 through March 31, 2011, as needed.

MOTION: Trustee Messersmith

SECOND: Trustee Moon

Motion passed unanimously.

Administrative Services

Construction Status Report (Information)

Dr. Law indicated the demolition trucks should be out tomorrow for the Advanced Manufacturing Training Center. We have some progress on the actual construction of the Ghazvini Center as indicated by the pictures and we plan to move into the facility in August of next year. Chair Moore confirmed with Tony Stallworth that site visits could be arranged for Trustees.

February Fund Analysis (Information)

We are in pretty good shape with expenses being managed, enrollment slightly higher than budgeted and it now appears there will be no mid-year budget cuts.

Board of Trustees Architectural Selection Committee (Action)

Item removed from agenda for this month.

Budget Amendment #3 (Action)

We are amending the budget to bring in some additional training revenue at PTLEA from contracts with the Department of Transportation. We tried not to over project revenues from state contracts and the good news is that both Dr. Chapin and Dr. Murdaugh have requested additional spending authority. This request is for about \$182,000 which will net about \$52,000.

The request is for the Board to approve the budget amendment as presented.

MOTION: Trustee DeFoor

SECOND: Trustee Lamb

Motion passed unanimously.

Land Gift – Wakulla Expo (Information)

Dr. Law shared he was approached with a donation of land, requesting we create an institute in Wakulla County to merge with the environmental program in the community. The Wakulla Expo Group voted last week to deed the land to us and Lee Vause will join us next month. .

Trustee DeFoor indicated the land was near Lower Bridge Road (now known as Martin Luther King) and would be 12-15 acres. Their vision was for an agricultural center, but the likelihood for the county to complete this project diminished over time and TCC became the logical recipient. The idea is evolving and if properly implemented, the eco project could be quite profitable. Although it is not the traditional core of the college mission, it will protect us as the traditional funding is negatively impacted.

Most all of the improvements on the property are in, with the exception of buildings, and the total gift could total several million dollars. Chair Moore asked if a day/time could be identified for the Trustees to visit and Trustee DeFoor responded that was a great idea. Trustee Messersmith indicated he had worked with them previously in trying to move forward with various projects.

Trustee Hebrock indicated this tied into the architectural projects. He feels our primary future growth will be in Gadsden and Wakulla Counties with physical plants. Trustee DeFoor stated that if handled like PTLEA, it will be very profitable since this area of the state has been identified as the third hottest environmental areas.

Dr. Law indicated we would do our best to bring back the beginning of the program plan next month, as well as, confirm the attendance of Lee Vause and others. The attorneys have been looking at some documents, so we may have that on the agenda. We have already committed to some meetings and would like us to do enough work to get some item into our Capital Improvement Project list.

TCC Foundation

TCC Foundation Update (Information)

VP Johnston stated he has a number of projects over the next couple of months, including the Healthcare Forum, presentation on our Foster Achievement Fellowship Program to the Florida Children and Youth Cabinet, TCC Scholarship Reception, Capital City Caper and the President's Circle Artist Reception.

Trustee Hebrock asked about the long-term prospective of the Foundation Board. VP Johnston indicated annually they do a 12 month written plan with a fundraising focus, but that he looks out 3-5 years. Trustee Hebrock indicated we should start thinking about launching the next Capital City Caper, even if it is 2-3 years in the future.

PRESIDENT'S REPORT

Dr. Chapin introduced Bonnie Holub as the new Director for the Wakulla Center. She currently teaches for us, involved in the green program, writes for the newspaper and all the things that will help us grow. Trustee DeFoor indicated Bonnie had an extensive background in the environmental matters in Wakulla.

Dr. Law stated we hosted the Brain Bowl here last week and that he had heard only good things. This Saturday we are hosting Reading is FUNdamental, with the Mayor as one of the guest readers. Trustee DeFoor indicated he had volunteered to do some of the reading.

Legislative funding update

Dr. Law presented a listing of the growth rates across the states, indicating we are where he feels we should be right now. In addition, he provided a summary of the Florida College System Budget. It is good news that they currently have non-recurring money in the budget.

He provided the trustees with a highlights sheet which included the proposed 8% tuition increase. Trustee Hebrock asked about retroactive scholarship matching funds. Dr. Law indicated if they did not match this year, it will be the third year without funding and it may be too

big to catch up for everyone. There are also no new funds allocated for the baccalaureate degrees at community colleges.

Trustee Moon confirmed that we could once again consider a music offering here. After a recent discussion with the head of the Music Department at FSU, she feels there really is a need at this level in voice.

Trustee Hebrock established with Chair Moore that a special board meeting was not anticipated prior to the next regular meeting. Trustee DeFoor indicated at some point we may need to take time to discuss future visions. He stated there were several processes that could be taken if Dr. Law should leave TCC.

Chair Moore imparted she wanted the process to be open and transparent with faculty, staff and students engaged in and the trustees very comfortable with the process. She said that until we had a resignation, we were moving down our current path and would not spend our time and energy otherwise.

Trustee Hebrock indicated we should not be presumptuous. He doesn't feel anyone here is trying to jump the gun, but St. Pete is making a decision before the next board meeting. He feels the next board meeting will be impacted regardless of the outcome and the meeting should have a more open agenda. We need to be prepared next month to talk about our own future.

Chair Moore indicated she was open to an off-site meeting at some point but it is too early for that process. She asked that Dr. Law spend some time next month in reference the key points presented at the last meeting. Dr. Law indicated we also need to spend some time on the budget.

FUTURE AGENDA ITEMS

None

NEXT MEETING DATE

April 26, 2010

ADJOURNMENT

Meeting adjourned at approximately 3:37 pm.

Minutes approved at regular meeting of the District Board of Trustees on April 26, 2010.

Karen B. Moore
Chair

William D. Law, Jr.
President