

ADDENDUM ACKNOWLEDGEMENT FORM
RFQ -ADDENDUM #1

TALLAHASSEE COMMUNITY COLLEGE
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Proposal No: RFQ 2017-03

Proposal Title: Architectural Services for Minor Construction, Renovation and Remodeling Projects

Proposal Due Date: November 10, 2016 @ 1:45 p.m. EDST

Proposal Opening: November 10, 2016 @ 2:00 p.m. EDST

ADDENDUM NO: 1 Date: October 24, 2016

PLEASE BE ADVISED THAT THE FOLLOWING CHANGES ARE APPLICABLE TO THE ORIGINAL SPECIFICATIONS OF THE ABOVE-REFERENCED RFQ:

This addendum includes the following:

1. Written Responses to Written Inquiries

THIS ADDENDUM NOW BECOMES A PART OF THE ORIGINAL RFQ.

THE ADDENDUM ACKNOWLEDGMENT FORM SHALL BE SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE, DATED AND RETURNED WITH THE RESPONSE.

RESPONDENT: _____ BY: _____

ADDRESS: _____ PHONE: _____

CITY, STATE: _____ DATE: _____

AUTHORIZED SIGNATURE _____

Questions from: CRA Architects	
Question #1	We recognize this a minor projects contract and thus a variety of types of project may be forthcoming. That said typically the Facilities Director has some idea of projects that may be imminent or in dire need to be completed. If this is the case can you elaborate on anything specific that may be coming (both campus and type). For example: We have a reroofing project at the Gadsden Campus and a technology classroom renovation at the main campus”.
Answer #1	Due to funding constraints there are no projects currently planned
Question #2	On page 3 of the RFQ, we are asked to provide “...two (2) electronically on a USB flash media in PDF format.” Would you like 2 flash drives or just two copies on 1 flash drive?
Answer #2	2 flash drives
Question #3	Page 15 allots 5 points for current workload. Typically there is a predefined scoring table where objective scoring of this item occurs. A sample may be found in the attached link. http://policies.vpfa.fsu.edu/facilities/forms/workload.pdf . The numbers in the table are reflected of firms listing their remaining fees on their current workload and dividing that by their technical staff. Does TCC score this item objectively or subjectively? If you have your own table, may we have a copy?
Answer #3	Objectively
Question #4	On page 16 you have allotted 5 points for minority participation. How is this scored? Does a certain percentage of minority participation equate to a certain number of the 5 points? Again, is it objective or subjective?
Answer #4	If the firm is a certified minority company, they receive 5 points. If not, they receive 0 points.
Question #5	Page 12 does not list a “oral presentations by shortlisted firms” date. Will there be oral presentations by the shortlisted firms and if so what is the anticipated date?
Answer #5	To be determined.
Question #6	Tabs for Evaluation Criteria #6, #7 & #9 on page 15 & 16 are not noted in the proposal submission requirements on page 19-23. Should we just make them Tab 11, 12 & 13? If not please advise which Tab you would like these items included?
Answer #6	Please include this information under tab 5.
Question #7	How are we to furnish “written references” noted on page 16 in item 9? Is this something you will obtain from our experience contacts or do you want us to give you a separately placed page of references or do you want letters of recommendation?
Answer #7	This is at your discretion
Question #8	What is the name of the civil engineering firm who has done the most recent work on the <u>main</u> campus?
Answer #8	Tomahawk Engineering
Question #9	What is the name of the MEP firm who has done the most recent work on the <u>main</u> campus?
Answer #9	Pinnacle Engineering
Question #10	What is the name of the structural firm who has done the most recent work on the <u>main</u> campus?
Answer #10	Garrison Engineering
Question #11	What is the name of the civil engineering firm who has done the most recent work on the <u>Gadsden</u> campus?
Answer #11	George & Associates
Question #12	What is the name of the MEP firm who has done the most recent work on the <u>Gadsden</u> campus?
Answer #12	H2 Engineering
Question #13	What is the name of the structural firm who has done the most recent work on the <u>Gadsden</u> campus?
Answer #13	Sperry & Associates
Question #14	What is the name of the civil engineering firm who has done the most recent work on the <u>Wakulla</u> campus?
Answer #14	Preble Rish
Question #15	What is the name of the MEP firm who has done the most recent work on the <u>Wakulla</u> campus?

Answer #15	H2 Engineering
Question #16	What is the name of the structural firm who has done the most recent work on the <u>Wakulla</u> campus?
Answer #16	Sperry and Associates
Question #17	Is a copy of the College's "CIP for renovation projects" current and listed on your website and if so can you provide the specific link? If not, may we have a copy in order to address your selection criteria #6.
Answer #17	Currently our webpage is in the process of being updated. Check the webpage for updates periodically
Question #18	On page 21 under vi. We are asked for a "statement from Surety." This is something that a contractor provides but not architects? May that be removed from our required response items?
Answer #18	No. This sections specifies ".....Architect's commercial liability coverage and automobile liability for Company vehicles."
Question #19	May we provide one copy of Tab 3, our financial statement, in a separate, sealed envelope? If so, may we submit our electronic copy without that information?
Answer #19	Please provide both electronically and include under Tab 3 as requested